

Washington Academy Tuition Refund Plan Policy

Virtually all independent schools require full payment of tuition and other fees for the entire academic year; however, Washington Academy understands that the tuition payment is substantial and does allow 60% payment by August 1st and 40% by November 1st. Independent school expenses are incurred on an annual basis and schools cannot refund charges paid or forgive unpaid obligations in the event a student leaves during the academic year. Washington Academy requires full payment of tuition and fees for the entire academic year, regardless of whether a student withdraws during the year.

However, to alleviate in part the financial difficulties caused when a student withdraws before the academic year has been completed, Washington Academy does allow for partial refunds under certain conditions. The Tuition Refund Plan is not available for payment plans other than Plan A (Full payment by August 1) and Plan B (two payments are made-60% and 40% by November 1). Additionally, the Tuition Refund Plan is not available for students whose BASIC Fee is lower than \$25,000.

BASIC FEE

For purposes of the Tuition Refund, the BASIC FEE is defined as the annual charge made for tuition, room, and board less the required non-refundable deposit.

Plan Benefits

Subject to the exceptions set forth below, in the event the student withdraws prior to the end of the year, a Tuition Refund may be available up to 50% of unused portion of the Basic Fee if the student elects to withdraw.

This does not apply to, and no refund is available for any fee charged by Washington Academy other than the Basic Fee as defined above.

All outstanding charges owed to Washington Academy will be deducted from any refund before payment is made.

Exceptions

No refund is allowed for any absence or early withdrawal or dismissal due to:

1. The use or possession of alcohol or any drug, narcotic or an agent which is similarly classed or has similar effects unless given by and while under the care and attendance of a legally qualified medical practitioner,
2. Actions that would endanger other students, faculty, or staff,
3. Intentionally self-inflicted injuries,
4. Pregnancy, childbirth, or miscarriage,
5. Boycotting of classes by the student,
6. Insurrection, rebellion, riot, civil commotion, war or act of war, or any governmental order directed to the student,
7. Destruction of any school facility due to any cause whatsoever,
8. Inability of the school to operate and provide formal academic instruction, including closure for any reason,
9. Being inducted or drafted into the Armed Forces including alternative duty as a conscientious objector.

In addition, no refund is available for reasons such as: a withdrawal or absence from class attendance for the balance of the academic year due to early completion of academic requirements, transferring to another school, early graduation, a student's temporary absence, expulsion or suspension, a change from resident to day status, or returning home for reasons other than medical. The Head of School reserves the right to determine when and if a refund is owed.