

**SCHOOL DISTRICT NO. 25  
Bannock County  
Pocatello, Idaho**

Administration Offices  
3115 Pole Line Road  
Pocatello, Idaho

**BID SPECIFICATIONS:**

**NETWORK FIREWALL**

**BID WITH CONDITIONS WILL NOT BE ACCEPTED**

**Bid Opening:**

February 20, 2019

9:00 AM

**SCHOOL DISTRICT NO. 25**  
**Bannock County**  
**Pocatello, Idaho**

**INVITATION TO BID:**

**NETWORK FIREWALL**

Sealed bids for Network Firewall will be received by a representative of the Board of Trustees of School District No. 25, Bannock County, Idaho, at 3115 Pole Line Road, Pocatello, Idaho 83201, until 9:00 a.m., February 20, 2019.

Specifications or additional details (including bid forms) may be secured from the School District No. 25 Business Office located at 3115 Pole Line Road, Pocatello, Idaho 83201. All bids must be on the forms furnished, all blank spaces filled in, and signed with the name and address of the Bidder.

Each bid shall be accompanied by a certified check, cashier's check or a bidder's bond (executed by a qualified surety company with the power to do business in the State of Idaho) in the sum of not less than five percent (5%) of the total bid, made payable to School District No. 25, Bannock County, Pocatello, Idaho. This surety shall be forfeited by the bidder in the event of failure to fulfill provisions of bid on which purchase order award is based. Personal or company checks will not be accepted.

The Board of Trustees reserves the right to reject any or all bids or to waive any informalities, or to accept the bid or bids deemed best for School District No. 25, Bannock County, Pocatello, Idaho.

Rena Johnson, Clerk  
School District No. 25

To be published on the dates of:

January 18, 2019  
January 27, 2019

IDAHO STATE JOURNAL

**SCHOOL DISTRICT NO. 25**  
**Bannock County**  
**Pocatello, Idaho**

**BID INTRODUCTION**

**Instruction to Bidders:**

Sealed “Bids” will be received on or before the time and date set forth under “Invitation to Bid”.

The owner reserves the right to accept or reject any part or all bids. Bids with conditions will not be accepted.

Bidders submitting a “Bid” on this work will be required to figure and furnish everything as called for by these specifications and the requirements of the Bid sheet.

All bids shall be in a sealed envelope addressed to the Board of Trustees of School District No. 25, 3115 Pole Line Road, Pocatello, Idaho, 83201. The following shall be written on the exterior of the envelope:

“BIDS FOR NETWORK FIREWALL  
TO BE OPENED ON FEBRUARY 20, 2019 AT 9:00 AM”

Bids not delivered by vendors at the time of bid opening must be received by mail or courier no later than 4:00 PM on February 19, 2019, the day before the bid opening.

This invitation for bid solicits bids for the purchase of network firewall as described in the bid specifications. As a potential aid to prospective bidders, the District has provided brand names, and estimated the quantities of each part needed. Actual purchase quantities may vary dependent upon conditions existent at the time of purchase, and the prices set forth here. The District reserves the right to award each line item on a lowest responsible bidder basis.

School District No. 25 is most desirous of establishing a low cost instructional and administrative computing alternative for Bannock County schools and encourages bidders to include all possible discounts applicable.

**Contact Information:**

Oral communications with District staff, except the official contact concerning the bid shall not be binding on the District and shall in no way excuse the bidder of his obligations as set forth in the bid specifications. No information, concerning who may be the successful bidder, will be available from District staff prior to the next available board meeting after bids are evaluated.

An electronic version of this document is available upon request.

Contact through email only: Joel Burkman, Technology Coordinator  
[burkmajo@sd25.us](mailto:burkmajo@sd25.us)

## INTERPRETATIONS

Should a bidder find discrepancies in, or omissions from the specifications, or be in doubt as to their meaning, he should at one notify the Owner, who will send written instructions or addenda to all bidders. The owner will not be responsible for oral interpretations. Questions, received less than 48 hours before time of bid opening cannot be answered. All addenda issued during the time of bidding will be incorporated into the contract.

## OBJECTIONS:

Written objections to specifications or bid procedures must be received by the clerk, secretary, or other authorized official of the District at least one (1) business day before the date and time upon which bids are scheduled to be received, per Idaho Code Section 68-2806(c).

## **SPECIFIC BID CONDITIONS**

### RESPONSIBILITY OF VENDOR:

No bid will be accepted unless accompanied by a CERTIFIED CHECK, OR BIDDER'S BOND, (executed by a certified surety company with the power to do business in the State of Idaho) for not less than five percent (5%) of the total amount of the bid (see page 10) as a guarantee, which is to be forfeited in case the successful bidder fails, neglects, or refuses to either enter into a contract or execute bonds for the faithful performance of the contract. PERSONAL OR COMPANY CHECKS WILL NOT BE ACCEPTED.

Bids are to be made F.O.B. Pocatello. All bids must include the cost of the transportation to the Warehouse of School District No. 25, 3115 Pole Line Road, Pocatello, Idaho.

Each vendor shall be responsible for the delivery of materials of such quality and in quantities as is specified. THE FAILURE TO ADHERE TO ACCEPTED BID WILL BE DEEMED SUFFICIENT REASON FOR FORFEITING THE FIVE PERCENT (5%) DEPOSIT MADE OR BIDDER'S BOND.

BIDDER CERTIFICATION FORM: Include with your bid sheet.

### QUALITY CONTROL AND SUBSTITUTIONS:

For purposes of determining equality, technical and general information set forth on the respective data sheets by manufacturers named in the actual bid section for each specified item shall be considered as part of these specifications and binding herein. Any proposed equal item offered as a substitute shall be substantiated fully to prove equality. The District reserves the right to require a complete sample of any proposed equal item and may, if necessary, request a sample tested by and a copy of the test results by an independent testing laboratory to prove equality. It is the vendor's responsibility to provide written data to show where substitute items meet or exceed what has been requested in both price, performance, usability, and reliability. The decision of the District regarding equality of proposed equal items will be final.

### MINIMUM WARRANTY AND SUPPORT:

The District reserves the right to request vendor assistance in obtaining warranty service, parts, and technical support. System Warranty shall cover parts, labor and shipping and handling of any kind for the period of three (3) years. Installation support and service is not desired or required.

REJECTION OF BIDS:

The Board of Trustees of School District No. 25 shall have the right to reject or not accept any and/or all bids when: (1) it is in the best interest of the School District; (2) the bid does not meet the minimum bid specifications; or (3) the bid is not the lowest responsible bidder; or (4) the item offered deviates to a major degree from the bid specifications, as determined by the Administrator (minor deviations, as determined by the Administrator, may be accepted as substantially meeting the bid requirements of the School District). Deviations will be considered major when such deviations appear to frustrate the competitive bidding process.

The Board of Trustees may reject all bids with or without cause. The Board of Trustees may waive any immaterial deviation in a bid.

DELIVERY:

Delivery is to be made to the District warehouse located at School District No. 25, 3115 Pole Line Road, Pocatello, Idaho 83201. The delivery point within the District may be changed at the time of ordering.

Delivery of the components on the initial Purchase Order must be no later than Monday July 1, 2019.

PAYMENTS:

Prices must remain firm as quoted by supplier until quantity awarded is received. Application for payment dated on or before the 25<sup>th</sup> of the month, shall be paid by the 15<sup>th</sup> of the following month. Application for payment dated after the 25<sup>th</sup> of the month, shall be paid within 30 days.

**CONTRACT INFORMATION**

CONDITIONS OF CONTRACT:

Notices, conditions and specifications issued incident to the bid to supply computer components as described herein, together with the purchase policies of School District No. 25, on file for examination in the Office of the Director of Business Operations, shall form a part of the contract conditions.

CHANGES/MODIFICATIONS:

Changes of specifications or modification of this contract in any particular way can be effected only upon written consent of the District Technology Coordinator and the Director of Business Operations, but not until any proposed change or modification has been submitted in writing, signed by the one proposing the said change.

TERMINATION:

Termination of the contract may be made by the School District when the vendor has been notified of default or non-compliance, and the vendor has failed to cure the default or non-compliance within a reasonable time after receipt of such notice. This termination may happen at any time the District becomes unhappy with the service and/or product or the product reliability in our usage.

EVALUATION PROCEDURES:

A. Evaluation Committee

Proposals submitted will be evaluated by a committee consisting of district administration and the district technology department.

B. Evaluation of Proposals

1. The following is intended to give a brief description of the steps that will be used in the evaluation of the bids. The evaluators will compare the relative merits of each vendor and assign a point value to each area of competency. As part of this evaluation, the Committee may hold discussions with all qualified vendors. Discussions may be conducted via teleconference or may take the form of questions to be answered by the vendors and conducted by mail, E-mail, or facsimile transmission at the discretion of School District No. 25. During the evaluation process, the committee may request technical assistance from any source.
2. Vendors may be asked to make an oral presentation to the Evaluation Committee. The purpose of the oral presentation is to provide an opportunity for the vendor to clarify its bid submission or substantiate bid representation. The oral presentation is a part of the technical evaluation.
3. If it is determined to be in the best interests of School District No. 25, the committee may ask the vendor to make final revisions to their technical and/or financial proposal through submission of a Best and Final Offer.
4. The committee will recommend the vendor whose overall bid provides the most advantageous offer to School District No. 25, considering price and the other evaluation factors with best price being the primary factor.

C. Evaluation Criteria

A point system will be used to evaluate each proposal using the following matrix:

Technical Criteria	Point Range
Price of Eligible products	0-40
Technical feature set of products	0-35
The extent the solution fulfills the requirements	0-25
<b>MAXIMUM POINTS</b>	<b>0-100</b>

While the total score will be the significant factor, the District reserves the right to make a final selection.

D. Final Selection

School District No. 25 will select a vendor based upon the recommendation of the Evaluation Committee. The committee's recommendation will be presented to the Board of Trustees at the regular board meeting on March 12, 2019. Following notification of the firm selected, it is expected a contract will be executed between the parties after that meeting.

E. Right to Reject Proposals

Submission of a proposal indicates acceptance by the vendor of the conditions contained in this request for proposals unless clearly and specifically noted in the proposal submitted and confirmed in the contract between School District No. 25 and the vendor selected. School District No. 25 reserves the right without prejudice to reject any and all proposals.

### **REMINDER**

1. NO BID WILL BE ACCEPTED UNLESS ACCOMPANIED BY A CERTIFIED CHECK, CASHIER'S CHECK OR BIDDER'S BOND. PERSONAL OR COMPANY CHECKS WILL NOT BE ACCEPTED.
  
2. ALL ITEMS MUST BE DELIVERED UNDER THE TERMS SET FORTH IN THE SECTION (DELIVERY). FAILURE TO ADHERE WILL BE SUFFICIENT REASON TO FORFEIT THE FIVE PERCENT (5%) DEPOSIT.
  
3. IT IS SPECIFICALLY UNDERSTOOD THAT PRODUCTS OFFERED AT THE TIME OF BIDDING SHALL BE EQUAL TO THOSE SPECIFIED. Substitutions or major alterations must be indicated upon the proposal sheet at the time of submission, or the bid may not be considered.
  
4. BID RESPONSE MUST BE LEGIBLE AND MUST BE PRICED TO OUR UNIT OF MEASUREMENT OR BID WILL BE CONSIDERED A NON-RESPONSIVE BID.

### **BID SECTION**

The intent of this bid is to purchase network firewall for use in school and office settings.

**VENDOR RESPONSIBILITIES:**

1. Bid and supply the components listed for the options contained herein.
2. Guarantee that all components comply with our required specifications.

\* NOTE All necessary manuals, cords etc. for the bid items must be included in the deliveries.

## DESCRIPTIONS AND BID SHEET

Business Name: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

<b><u>Firewall Configuration #1 To Include The Following</u></b>	<b><u>If Your Bid Item Does Not Match Our Configuration Please Describe The Difference</u></b>
A. <b><u>1 x Network Firewall capable of 18 Gbps sustained with IPS monitoring enabled:</u></b> WatchGuard Firebox M5600 or equivalent. Includes big data visibility and reporting tools that instantly identify and distill key network security threats, issues and trends. Also Includes: 6 – SFP+, Rack-mount, Dynamic, Static and 1-1 Nat options, WAN Failover, Traffic Management/QoS, High Availability Active/Active or Active/Passive, Dynamic Routing and VOIP (SIP and H.323) Support. <b>3 year manufacture support.</b>	
B. <b><u>1 x QSFP+ Fiber Module:</u></b> WatchGuard Firebox M 2 Port 40Gb QSFP+ Fiber Module or equivalent – For Optical Network. <b>3 year manufacture support.</b>	
C. <b><u>1 x 3 year Basic Security Suite includes:</u></b> Intrusion Prevention, Reputation-Based Threat Prevention, URL Filtering, Spam Prevention, Gateway AntiVirus, Application Control and Network Discovery. <b>3 year manufacture support.</b>	

Please provide pricing for all ongoing support and subscription costs. School District No 25 will include these costs to rank the Total Cost of Ownership on the bid evaluation rubric.

<b>Firewall Configuration #1</b>	<b>Price</b>
<b>Total cost of support and subscriptions in <u>Firewall Configuration #1</u> as described,</b> Network Firewall, Basic Security Suite, any additional modules.	

<b>GRAND TOTAL*</b>	<b>\$</b>
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**(Must include Freight and any Warranty costs!)**

**\*note your bid bond must equal 5% of the total entered below and cannot be in the form of a personal check.**

**Expected Delivery Time/Date:** \_\_\_\_\_



## Warranty

The District reserves the right to request vendor assistance in obtaining warranty service, parts, and technical support. System Warranty shall cover parts, labor and shipping and handling of any kind for the period of three (3) years. Installation support and service is not desired or required.

## Future Purchasing Plan

Please attach a detailed sheet outlining your plan for pricing any future purchases by School District No, 25 for the next 12 months.

## Vendor Qualification & Product Information

Vendor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Email: \_\_\_\_\_

SPIN Number: \_\_\_\_\_

Are you currently in FCC "Red-light" status?  Yes  No

Do you understand USAC and FCC E-Rate eligibility billing rules and have the ability to identify any costs, fees, products or proposed uses that do not meet the rules of eligibility?  Yes  No

Firewall Brand: \_\_\_\_\_

Firewall Model or ID#: \_\_\_\_\_

Warranty: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Your signature on this page verifies that all is in accordance with the specifications stated in this document.



BIDDER CERTIFICATION FORM

- 1. Debarment and Suspension - In submitting this bid proposal, we hereby certify that we have not been suspended or in any way excluded from Federal procurement actions by any Federal Agency. We fully understand that if information contrary to this certification subsequently becomes available, such evidence may be grounds for non-award or nullification of a bid contract.
2. Anti-Collusion - In submitting this bid proposal, we hereby certify this proposal was developed and prepared without any collusion with any competing bidder or District employee. The content of this proposal has not been disclosed to any competing or potentially competing bidder prior to the proposal due date and time. Furthermore, no action to persuade any person, partnership or corporation to submit or withhold a bid has been made.
3. Anti-Lobbying - In submitting this bid proposal, we hereby certify that to the best of our knowledge and belief, no appropriated Federal funds have been paid or will be paid by or on behalf of person associated with this proposal to any person for influencing or attempting to influence and officer or employee of any agency, a member of Congress, an office or employee of Congress or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
4. National Sexual Offender Registry - In submitting this bid proposal, you certify to the District that your company will prohibit any persons in your employ who are registered or required to register under the Idaho Sex Offender Registration Act from participation in company business with the District if such participation would require them to be present on school property. You certify further that you have cross checked such employees against the National Sex Offender Registry found at the following web link: http://www.nsopr.gov/

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_