POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25 Bannock County, Idaho

Administration Offices 3115 Pole Line Road Pocatello, Idaho

SPECIFICATIONS FOR

CARPET AND COVE BASE FOR VARIOUS DISTRICT BUILDINGS

PROJECT NO.	<u>SCHOOL</u>	<u>ADDRESS</u>
No. 1	Highland High School	1800 Bench Rd
No. 2	Ellis Elementary School	5500 Whitaker Rd
No. 3	Lewis & Clark Elementary	800 Grace Dr
No. 4	Education Center	3115 Pole Line Rd

BIDS WITH CONDITIONS WILL NOT BE ACCEPTED

BID OPENING

March 1, 2018 10:00 A.M.

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25 Bannock County, Idaho

INVITATION TO BID

CARPET AND COVE BASE FOR VARIOUS DISTRICT BUILDINGS

Sealed bids will be received by a Representative of the Board of Trustees of School District No.25, Bannock County, Idaho at 3115 Pole Line Road, Pocatello, Idaho, 83201, until Thursday, March 1, 2018 at 10:00 AM for Carpet and Cove Base for Various District Buildings.

A pre-bid conference and walk-thru to review projects will be held on Tuesday, February 20, 2018 at 1:00 PM at the Maintenance Office, 185 East Maple, Pocatello, Idaho.

Specifications or additional details, (including bid forms), may be secured at 3115 Pole Line Road, Pocatello, Idaho, 83201. All bids must be on the forms furnished, all blank spaces filled in, and signed with the name and address of the Bidder. No unqualified bids will be read.

Each bid shall be accompanied by a certified check, cashier's check, or a bidder's bond, (executed by a qualified surety company with the power to do business in the State of Idaho) in the sum of not less than five percent, (5%) of the total bid, made payable to School District No.25, Bannock County, Pocatello, Idaho. This surety shall be forfeited by the bidder in the event of failure to enter into a contract. Personal or company checks will not be accepted. Compliance with Idaho Public Works Law is required.

The Board of Trustees reserves the right to reject any/or all bids or to waive any informalities, or to accept the bid or bids deemed best for School District No. 25, Bannock County, Pocatello, Idaho.

Jacob Gertsch, Clerk School District No. 25

To be published on the dates of:

February 8, 2018 February 15, 2018

IDAHO STATE JOURNAL

INSTRUCTIONS TO BIDDERS

BIDS:

Sealed "BIDS" will be received on or before the time and date set forth under "INVITATION TO BID".

The owner reserves the right to accept or reject any part or all bids.

Bidders submitting a "Bid" on this work will be required to figure and furnish everything as called for by these specifications and the requirements of the Bid sheet.

All bids shall be in a sealed envelope addressed to the Board of Trustees of School District No. 25, 3115 Pole Line Road, Pocatello, Idaho. The following shall be written on the exterior of the envelope:

"BIDS FOR CARPET AND COVE FOR VARIOUS DISTRICT BUILDINGS TO BE OPENED ON MARCH 1. 2018 AT 10:00 AM."

EXAMINATION OF THE SITE AND DOCUMENTS: *Pre-Bid Walk through.*

Refer all questions to Mr. Alan Spidell, School Plant Coordinator, at (208)233-2604. Contact with other district staff, Board of Trustees, or Administration, will be by written permission only.

A pre-bid conference and walk through will be held at 1:00 p.m. on Tuesday, February 20, 2018 at Maintenance and Operations, 185 Maple, Pocatello, Idaho.

The purpose of the pre-bid conferences is to:

- 1. Carefully examine the specifications.
- 2. Visit the worksite.
- 3. Be fully informed of existing conditions and limitations.
- 4. Include in the bid sums sufficient to cover all items required by the contract, which shall rely entirely upon your own examinations in making this proposal.
- 5. Verify carpet yardage amounts prior to bidding/ordering.

INTERPRETATIONS:

Should a bidder find discrepancies in, or omissions from the specifications, or be in doubt as to their meaning, he should at once notify the Owner, who will send written instructions or addenda to all bidders. The owner will not be responsible for oral interpretations. Questions received less than 48 hours before time for bid opening cannot be answered; all addenda issued during the time of bidding will be incorporated in the contract.

Carpet shall be approved 48 hours prior to bid opening by School Plant Coordinator for acceptance and approval for any carpet manufacturer other than specifications.

BID GUARANTEE:

As a guarantee, if awarded the contract, the bidder will execute same and furnish bond. Each bid will be accompanied by a <u>Certified Check, Cashier's Check</u>, or <u>Bid Bond</u> for not less than five percent (5%) of the base bid payable to Owner. <u>NO PERSONAL OR COMPANY CHECKS WILL BE ACCEPTED</u>

OBJECTIONS:

Written objections to specifications or bid procedures must be received by the clerk, secretary, or other authorized official of the District at least one (1) business day before the date and time upon which bids are scheduled to be received, per Idaho Code Section 68-2806(c).

CONTRACTOR'S LICENSE:

In compliance with Idaho Laws, the contractor must be registered with the State of Idaho, and hold the required <u>Public Works Contractor's License</u> before obtaining the contract documents and before submitting a bid for this work.

EVIDENCE OF QUALIFICATIONS:

Upon request of Owner, a bidder whose bid is under consideration for award of the contract shall submit, promptly, satisfactory evidence of his financial resources, his experiences, and the organization and equipment he has available for performance of the contract.

PERFORMANCE BOND:

The successful bidder will be required to furnish a 100% performance bond when entering into the contract work, per Idaho Code Section 54-1926, "....conditioned upon the faithful performance of the contract in accordance with the plans, specifications and conditions thereof."

PAYMENT BOND:

The successful bidder will be required to furnish a 100% payment bond when entering into the contract work, per Idaho Code Section 54-1926, "solely for the protection of persons supplying labor or materials, or renting, leasing, or otherwise supplying equipment to the contractor or his subcontractors in the prosecution of the work provided for in such contract."

5% RETAINAGE:

The Owner will retain 5% of the Contractor's earned sum to ensure faithful performance. This 5% will be released to the Contractor upon receipt of tax release from State of Idaho.

FORM WH5:

Per Idaho Code Section 54-1904A, within thirty (30) days of award of bid, the contractor shall file with the State Tax Commission a form WH-5, Public Works Contract Report.

EMPLOYMENT OF RESIDENTS OF IDAHO:

In compliance with Idaho Laws, Section 44-1001 and 44-1002 Idaho Code, the contractor "... must employ <u>ninety-five percent</u> (95%) bona fide Idaho residents as employees on any such contracts except where under such contracts fifty (50) or less persons are employed the contractor may employ ten percent (10%) nonresidents, provided however, in all cases such employers must give preference to the employment of bona fide Idaho residents in the performance of such work...."

INSURANCE:

All contractors who provide goods or services to the District are required to provide the District with certificates of insurance for General Liability, Auto Liability, Workers Compensation, and Professional Liability if applicable.

The General Liability and/or Professional Liability certificate must name the District as an additional insured under the contractor's policy.

Certificates are to be provided to the District prior to any work commencing on District property. This would include the placement of any equipment or materials at the work site.

Minimum Insurance Limits

General Liability \$1,000,000 per occurrence

\$1,000,000 products and completed operations

\$1,000,000 annual aggregate

Auto Liability \$1,000,000 per occurrence

Workers Compensation Statutory

OWNER/CONTRACTOR AGREEMENT:

The Agreement for the work will be written on a District provided Form of Agreement between Owner and Contractor where the basis of payment is a stipulated sum.

LAWS AND ORDINANCES:

The contractor hereby binds himself to protect and save harmless the owner from all damages arising from the violation of any and all Federal, State, County, City, and all other laws, rules, regulations, in the performance of the terms of the contract.

HOLD HARMLESS AGREEMENTS:

The District expects your work to conform to professional standards. The contractor is expected to hold the District harmless for all damages or claims arising out of the work performed by the contractor. The District will not agree to hold the contractor harmless for damages or claims.

EQUIPMENT:

The contractor shall provide all labor, materials, tools, and equipment, etc. necessary for the complete and substantial execution of everything described in the specifications.

STORAGE OF MATERIALS:

The contractor shall make arrangement and coordinate with the Maintenance Department for delivery and storing of materials. Any damages of life or property caused by storage of materials on the above-indicated place shall be paid for by the contractor, who shall hold the owner harmless for any damages concerning the same.

SUPERVISION:

The supervision of this work will be done by School District No. 25's Maintenance Department.

INSPECTION OF WORK:

The representative of the owner shall at all times have access to the work wherever it is in preparation or progress and the contractor shall provide facilities for such access and for inspection.

CLEAN UP:

The contractor shall at all times keep the premises free from accumulations of waste material or rubbish caused by his employees or work, and at the completion of the work he shall remove all his rubbish from and about the building and all tools and surplus materials and shall leave his work clean. In case of dispute, the owner shall remove the rubbish and surplus materials and charge the cost to the contractor. At no time shall the School District Dumpsters be used to remove the Contractor's waste, garbage and carpet scraps.

CHANGES IN THE WORK:

The owner, without invalidating the contract, may order extra work or make changes by altering, adding to, or deducting from the work; the contract sum being adjusted accordingly. All such work shall be executed under the conditions of the original contract, except that any claim for extension of the time caused thereby shall be adjusted at the time of ordering such change.

The total allowance for combined overhead and profit for changes shall be included in the total cost to the owner and shall be based on the following schedule:

- (A.) For the Contractor, 10% over cost;
- (B.) For the Sub-Contractor, 15% over cost to be divided 10% for Sub-Contractor and 5% for Contractor; and
- (C.) For any Sub-Subcontractor, 15% over cost to be divided 5% for Contractor, 5% for Sub-Contractor, and 5% for Sub-Subcontractor.

LIQUIDATED DAMAGES:

Contractor shall be required to pay Owner as liquidated damages the sum of \$200 for each day, after the scheduled completion date, that the project is unfinished.

PAYMENTS:

Prices must remain firm as quoted by supplier until quantity awarded is received. Application for payment dated on or before the 25th of the month, shall be paid by the 15th of the following month. Application for payment dated after the 25th of the month, shall be paid within 30 days. Delivery may be accepted any time, however, payment for the 2018-2019 fiscal year cannot be made until after July 2, 2018 when those funds have been released.

Invoices must break down work by school and then totaled by secondary schools, elementary schools, and other District buildings.

BID:

The following universal specifications are being used as a guideline. Alternate bids for equal equipment will be considered (equipment not carpet). Substitutions or major alternations must be indicated upon the proposal sheet at the time of the bid submission.

Bids must be based upon conditions at the site and these specifications. Bids shall be submitted in accordance with the requirements shown on the bid form.

BID EVALUATION CRITERIA:

Contractor selection on this project will be evaluated based on the following:

- 1. Price
- 2. Contractor reputation for quality of work with current customers or past performance with District 25. (please list all jobs/contracts greater than \$10,000 performed in the past two years if contractor has not performed one for the District in past 5 years)
- 3. Vendor ability to best match the listed criteria as specified.
- 4. The District will award the Carpet bid to one vendor for all locations listed in the bid package. Each school/location will have its own individual project number.

GUARANTEE OF WORKMANSHIP:

The manufacturers shall guarantee that the carpet specified shall be free of manufacturing defects for the lifetime of the carpet. This guarantee will require the manufacturer to replace, at no cost to the owner, defects in materials.

GUARANTEE:

Wear guarantee shall be for the lifetime of the carpet.

SCOPE OF THE WORK:

Furnish and install all carpeting as hereafter specified. Yardage / square footage required shall be bid on the bid sheet. There shall be one or two colors and they will be picked after the bid is accepted from a choice of at least eight colors. Colors shall be selected and shall be delivered in twelve-foot rolls of 100 or more yards per roll.

Vendor is responsible for obtaining the correct measurement sizes for all materials. The measurements on the bid sheet are approximate size only.

DELIVERY AND STARTING OF WORK:

The time frame for carpet work to be **completed is between June 4, 2018 and July 31, 2018.**Contractors shall order materials and receive delivery as close to the start date as possible to give ample time to complete **work by the July 31**st **date**.

NOTE: Work at Highland High School will not start until abatement work is complete

IDAHO EMPLOYER ALCOHOL AND DRUG-FREE WORKPLACE ACT

Include with your bid sheet a contractor's affidavit pursuant to Idaho Code, Section 72-1717.

PROJECTS:

Before ordering materials, contractor shall verify project yardage and square footage that sufficient material is on hand to complete the work. All surplus yardage and square footage is the property of the School District, except scrap materials. The surplus carpet yardage shall be delivered to the School District Shop at 185 E. Maple within (30) days of the completion of the projects.

GENERAL REQUIREMENTS FOR CARPET:

Carpeting shall meet specifications as outlined herein: shall be of first quality; be full rolls; and be delivered in the original factory packaging and carry the factory label on all rolls. The manufacturer's brand name must be tendered in the proposals. Colors shall be selected by the owner from the manufacturer's standard pattern and color line. There shall be one or two colors selected.

Carpeting will not be accepted by owner unless accompanied by a written guarantee from the carpet manufacturer that the materials meet <u>ALL</u> specifications outlined herein. No payments will be made until this certificate is delivered to the owner and materials are accepted as meeting all requirements. Samples shall be approximately 3" x 5" and be accompanied by manufacturer's specifications covering construction of the carpeting. Color samples shall be submitted with your bid package.

MATERIAL SPECIFICATIONS CARPET:

Manufacturer/Style Name: Mannington Gametime 111 Integra HP or Mohawk Nauvoo Life Lock Laminate (*The afore-mentioned carpets will be the only acceptable carpet to be bid for our projects, no exceptions*).

Traffic Class: Heavy Duty Construction: Tufted

Fiber - Face Yarn: Cationic Type 6.6 Nylon, (*no exceptions*)

Dye Method: Solution or Majority Solution Dyed Primary Backing: Polypropylene (Unibond®)

Secondary Backing: Thermoplastic (EPBL) or (Unibond Flex Block)

Min. Tuft Bind Test (lbs.): 20 lbs.

Yarn Weight (oz./sq. yds.): 26 ozs. per yd. minimum

Density (oz./Cu. Yd.): 6455 minimum

Gauge: 1/8 Width: 12'

Stitches per inch: 8.3 minimum Finished Pile Thickness: .145 average

Electrostatic Propensity: less than 3.5 KV permanent conductive fiber

ASTM E 648 Flammability Standard: Class I ASTM E 662 Smoke Chamber: less than 450 Warranty: Lifetime as specified in warranty section Floor Patching Compound: Ardex Feather Finish

WARRANTY:

Specification warranty: The manufacturer warrants that the carpet conforms to specifications established for the product, subject to normal manufacturing tolerances.

Three (3) Year Installation Workmanship: Provide special project warranty, signed by Contractor and Installer, agreeing to repair or replace defective materials and workmanship of carpeting work occurring within the three (3) year warranty period, without cost to Owner, and agreeing to repair or replace other defects beyond Contractor's; Installer's; Manufacturer's controls, as judged by Architect or Owner at Owners expense at prevailing wage rates.

Lifetime Warranty: This carpet is warranted by the manufacturer for indoor commercial use. The manufacturer guarantees that the surface fiber of this carpet will wear less than 10% by weight during the lifetime of the carpet. Any area showing greater wear under conditions of normal use will be replaced at the manufacture's expense including labor charges, as long as the carpet was properly installed and maintained.

Static Warranty: Lifetime of the carpet.

Stain Resistance Warranty: Lifetime of the carpet.

Edge Ravel Warranty: The manufacturer warrants that the carpet will not ravel along the seams for the lifetime of the carpet.

Zippering Warranty: The manufacturer warrants that the carpet will not zipper or develop continuous "pile yarn runners" in the body of the carpet for the lifetime of the carpet.

Texture Retention Warranty: The manufacturer warrants that the carpet will substantially maintain its physical surface texture against crushing, matting, and walking out for the lifetime of the carpet.

Colorfastness to Atmospheric Contaminants Warranty: The fiber manufacturer warrants that when installed for indoor use only the carpet will not display or significantly change color due to the atmospheric contaminants, (Ozone or Oxides of nitrogen) for the lifetime of the carpet.

Delamination Warranty: The manufacturer warrants that the carpet will not delaminate during the lifetime of the product.

ACCESSORIES:

1. Rubber or metal edge guards at doorways, water resistant adhesive, and seaming cement all as recommended by carpet manufacturer. Existing rubber edge guards in the classrooms at the sink area VCT shall be replaced with metal edge guards similar to existing in other classrooms. These items shall be part of the bid. *No compensation will be given for items that were not considered prior to bid.*

PREPARATION:

- 1. Existing carpet shall be removed by School District Personnel.
- 2. Contractor shall repair holes, cracks, depressions, and rough areas using material recommended by carpet or adhesive manufacturer.
- 3. Contractor shall clear away debris and scrape up cementitious deposits from surfaces to receive carpeting; vacuum clean immediately before installation.
- 4. Asbestos removal shall be done by another Contractor on a separate contract prior to installation.

INSTALLATION:

- 1. Comply with manufacturer's recommendations for seam locations and direction of carpet; maintain uniformity of carpet direction and lay of pile. Do not place seams in traffic direction at doorways. Seams and seam sealing shall be installed in a manner that they are undetectable.
- 2. Bind cut edges properly where not concealed by protective edge guards or overlapping flanges.
- 3. Installation is to be glued-down. Follow manufacturer's instructions.

CLEANING:

- 1. Dispose of debris and unusable scraps. Garbage and unused scrapes shall not be placed in District dumpsters. Contractor shall dispose of their own garbage. Vacuum carpet using commercial machine with face-beater element. Remove spots and replace carpet where spots cannot be removed.
- 2. All usable carpet is the property of the School District

BID PROPOSAL

CARPET AND COVE BASE

TO BE OPENED ON MARCH 1, 2018 AT 10:00 AM CARPETING SPECIFICATIONS

MANUFACTURER
DESCRIPTION OF MATERIAL:
Style Name
Traffic Class
Construction Weave
Fiber - Face Yarn
Dye Method
Primary Backing
Secondary Backing
Min. Tuft Bind Test (lbs.)
Yarn Weight (oz./sq. yds.)
Density - (oz./cu. yds.)
Gauge
Stitches per inch
Finished Pile Thickness
Width
Electrostatic Propensity
ASTM E 648 Flammability Standard
ASTM E 662 Smoke Chamber
Warranty

BID SHEET CARPET AND COVE BASE

Board of Trustees		Date:
School District No. 25 3115 Pole Line Road Pocatello, ID 83201-6119		
Weand equipment to completely install a the Carpet and Cove Base for the vari		nish all labor, carpet, materials, pecifications in connection with
Each school/location will have its own	n individual project number for the	total bid sum listed below.
PROJECT	SQ. YDS. / SQ. FT. BID	AMOUNT
No. 1 –Highland High School	± 3,913 sf	\$
No. 2 –Ellis Elementary	± 20,388 sf	\$
No. 3 –Lewis & Clark Elementary	± 20,765 sf	\$
No. 4 – Education Center	± 5,013 sf	\$
COVE BASE: <u>The installation of 4 is</u> be included in the bids listed above. Verice to install cove base as directed a	We would also like the Contractor t	
	4 inch Black Rubber Base: \$	per linear foot
All work will begin after June 4, 20	18 and completed by July 31, 201	8.
The School Board of Trustees reserves	s the right to reject any or all bids, li	kewise, to reject any item or items

The School Board shall select the carpet manufacturer that meets or exceeds carpet specified to give the District the most value and cost for the product bid.

in any such bid and the right to waive any technicality.

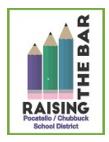
Respectfully submitted,

- Attached, if applicable, is a listing of subcontractors names and addresses for this project.
- Attached is our Affidavit of Alcohol and Drug-Free Worksite, as pursuant to Idaho Code 72-1717.
- Attached is Bidder Certification Form.

Company Name Authorized Signature / Date	
Address	Title
City, State, Zip	Public Works License Number
Phone / Fax Number	Worker's Comp & Liability Insurance Exp. Date

CONTRACTOR'S AFFIDAVIT CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE

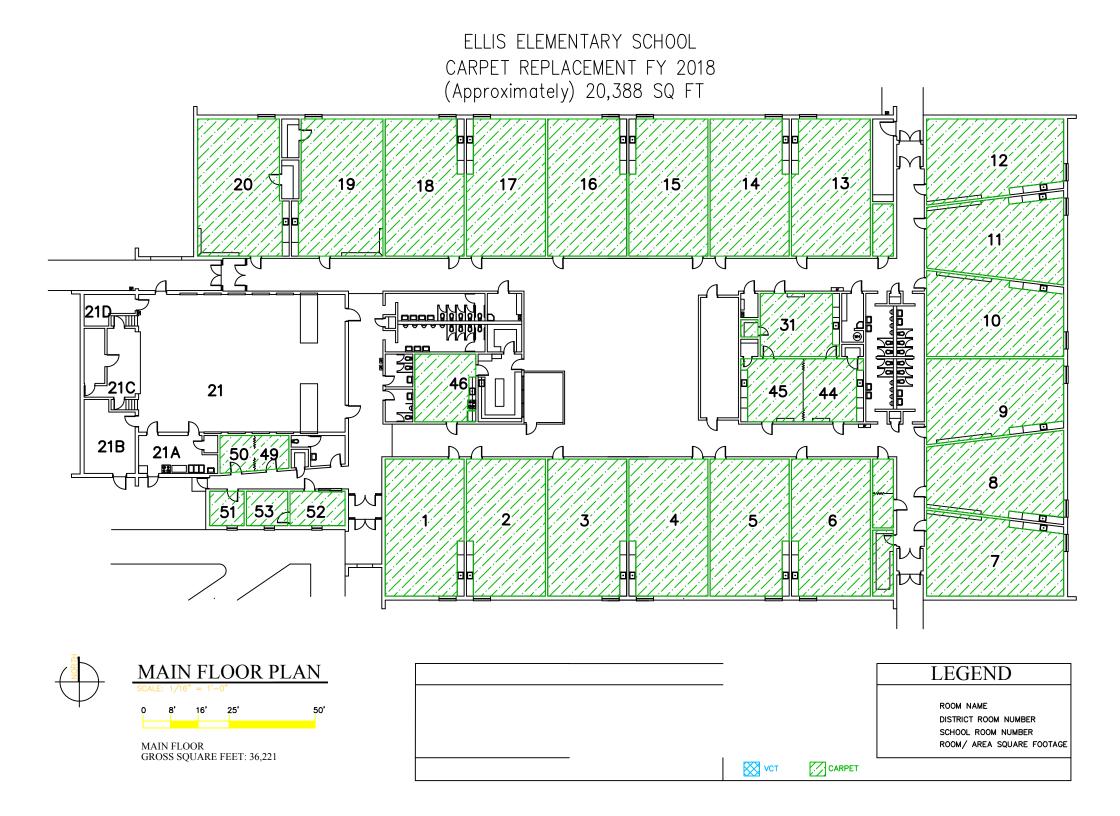
STATE OF		
COUNTY OF		
Pursuant to the Idaho Code, Section 72-1717 named contractor is in compliance with the p provides a drug-free workplace program that and will maintain such program throughout the shall subcontract work only to subcontractors	provisions of Idaho Code section complies with the provisions of the life of a state construction of	on 72-1717; that named contractor of Idaho Code, title 72, chapter 17 contract and that named contractor
Name of Contractor	_	
Address	_	
City and State	_	
By:(Signature)	_	
Subscribed and sworn to before me this		, 2018.
Commission expires:		
	NOTARY PUB	LIC, residing at

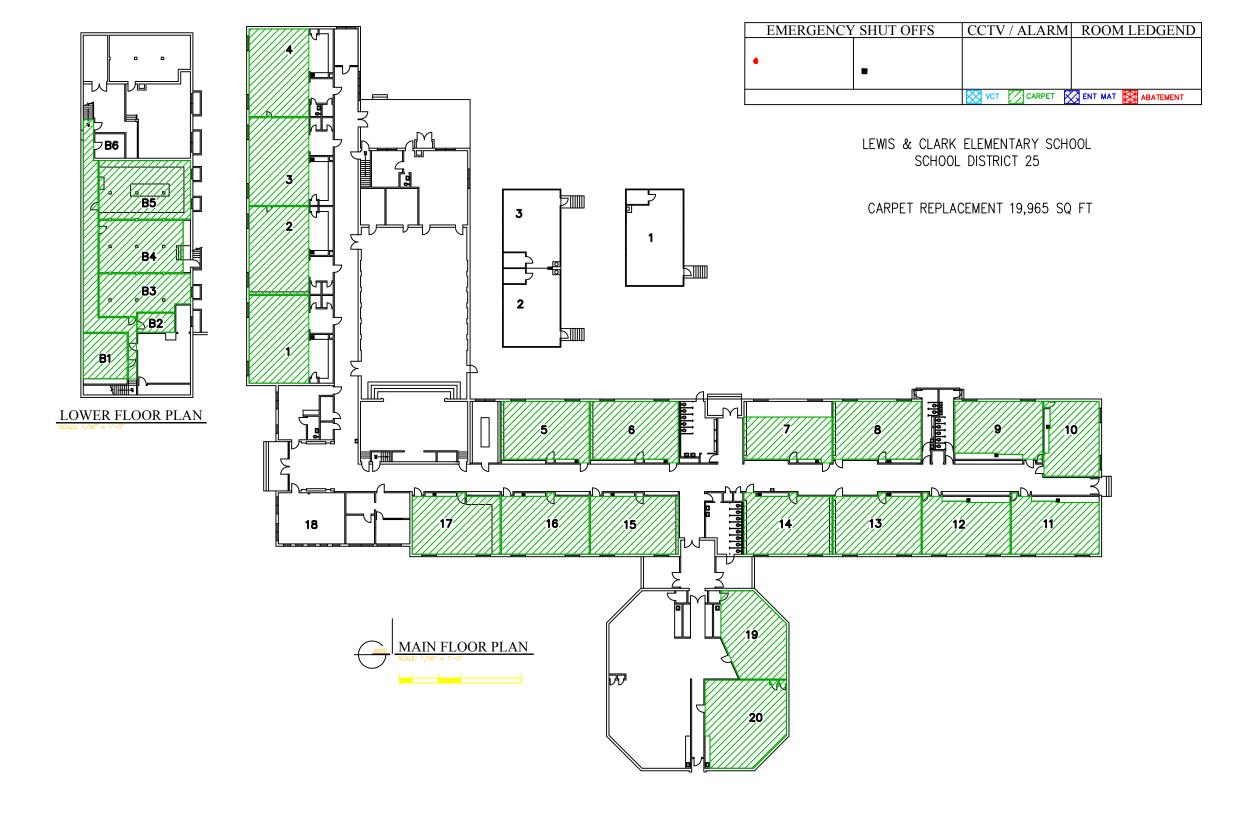


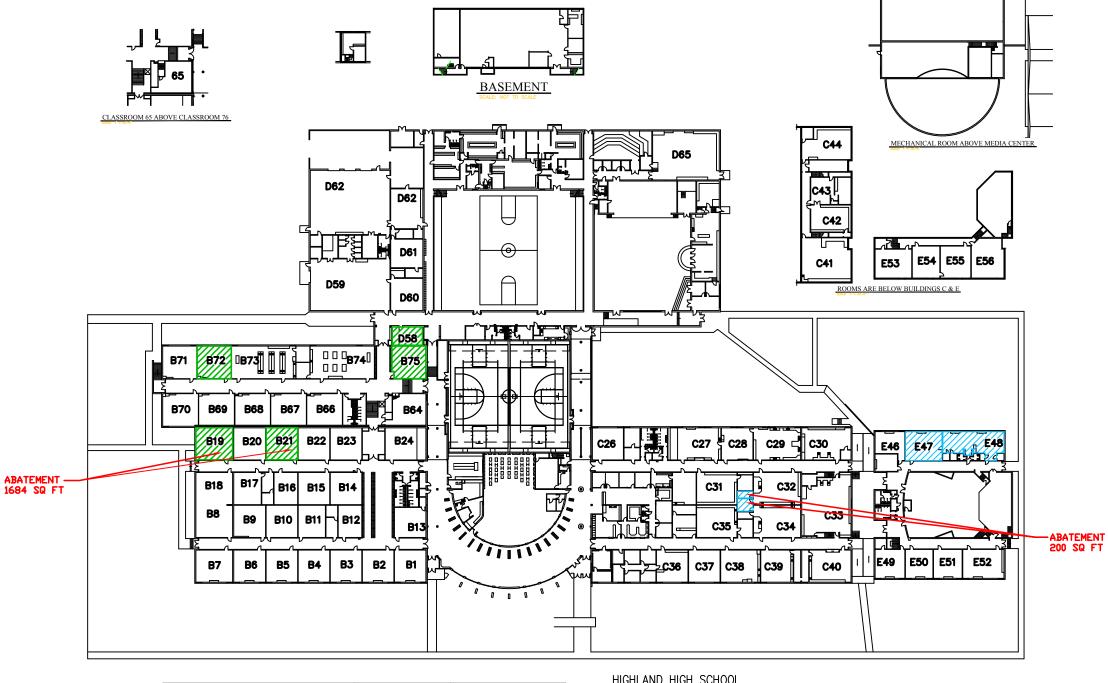
BIDDER CERTIFICATION FORM

- 1. **Debarment and Suspension** In submitting this bid proposal, we hereby certify that we have not been suspended or in any way excluded from Federal procurement actions by any Federal Agency. We fully understand that if information contrary to this certification subsequently becomes available, such evidence may be grounds for non-award or nullification of a bid contract.
- 2. **Anti-Collusion** In submitting this bid proposal, we hereby certify this proposal was developed and prepared without any collusion with any competing bidder or District employee. The content of this proposal has not been disclosed to any competing or potentially competing bidder prior to the proposal due date and time. Furthermore, no action to persuade any person, partnership or corporation to submit or withhold a bid has been made.
- 3. **Anti-Lobbying** In submitting this bid proposal, we hereby certify that to the best of our knowledge and belief, no appropriated Federal funds have been paid or will be paid by or on behalf of person associated with this proposal to any person for influencing or attempting to influence and officer or employee of any agency, a member of Congress, an office or employee of Congress or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
- 4. National Sexual Offender Registry In submitting this bid proposal, you certify to the District that your company will prohibit any persons in your employ who are registered or required to register under the Idaho Sex Offender Registration Act from participation in company business with the District if such participation would require them to be present on school property. You certify further that you have cross checked such employees against the National Sex Offender Registry found at the following web link: http://www.nsopr.gov/

Signed:	
Name & Title:	
_	
Address:	
City & State:	
Date:	







EMERGENCY SHUT OFFS CCTV / ALARM ROOM LEDGEND

ROOM NAME
DISTRICT ROOM NUMBER
SCHOOL ROOM NUMBER
ROOM/AREA SQUARE FOOTAGE

VCT CARPET CAPET CAPET CAPET CAPET

HIGHLAND HIGH SCHOOL SCHOOL DISTRICT 25 CARPET 3913 SQ FT VCT 2091 SQ FT ABATEMENT 1884 SQ FT



