

**POCATELLO/CHUBBUCK  
SCHOOL DISTRICT NO. 25  
Bannock County, Idaho**

# **FOOD SERVICE SMALL WARES**

## **S P E C I F I C A T I O N S**

**(BIDS WITH CONDITIONS WILL NOT BE ACCEPTED.)**

**Administration Offices  
3115 Poleline Road  
Pocatello, Idaho**

**Bid Opening:**

**March 1, 2017  
10:30 AM**

**POCATELLO/CHUBBUCK  
SCHOOL DISTRICT NO. 25  
Bannock County, Idaho**

**INVITATION TO BID – FOOD SERVICE SMALL WARES**

Sealed bids will be received by a representative of the Board of Trustees of School District No.25, Bannock County, Idaho, at 3115 Pole Line Road, Pocatello, Idaho 83201, until 10:30 AM, March 1, 2017 for Food Service Small Wares.

Specifications or additional details (including bid forms) may be secured at 3115 Pole Line Road, Pocatello, Idaho.

The Board of Trustees reserves the right to reject any or all bids or to waive any informalities, or to accept the bid or bids deemed best for School District No. 25, Bannock County, Pocatello, Idaho.

Mr. Jacob Gertsch, Clerk  
School District No. 25

To be published on the dates of:

February 7, 2017  
February 14, 2017

IDAHO STATE JOURNAL

**POCATELLO/CHUBBUCK  
SCHOOL DISTRICT NO. 25  
Bannock County, Idaho**

**GENERAL CONDITIONS**

**CONDITIONS OF CONTRACT:**

Notices, conditions and specifications issued incident to the proposal to purchase Food Service Small Wares described herein, together with the purchase policies of School District No. 25, are on file for examination in the Office of the Director of Business Operations, shall form a part of the contract conditions.

**NATURE OF CONTRACT:**

The various items of manufacture under these proposed contracts are specified under the respective division. Specifications are technical for purposes of establishing high standards of material purchasing. Bidders shall indicate the manufacturer's brand names where specified in their proposals.

Contracts for purchase will be put into effect by means of a purchase order executed by the Food Service Purchaser after tabulations are compiled.

**QUALITY OF MATERIALS AND PRICING:**

**IT IS SPECIFICALLY UNDERSTOOD THAT PRODUCTS OFFERED AT THE TIME OF BIDDING SHALL BE EQUAL TO THOSE SPECIFIED. Substitutions or major alterations must be indicated upon the proposal sheet at the time of bid submission. SAMPLES MUST BE SUBMITTED AT BID OPENING WHEN ANY SUBSTITUTION OF SPECIFIED BRAND NAME OR NUMBER IS MADE ON BID, OR THE BID WILL NOT BE CONSIDERED. IF ALTERNATE OR SUBSTITUTION IS BID, SPECIFICATIONS OF THE ALTERNATE OR SUBSTITUTION MUST BE INCLUDED.**

**CONDITIONAL BIDS OR BIDS WITH STIPULATIONS WILL NOT BE ACCEPTED.**

**It is specifically understood that all pricing will be priced to the unit of measurement specified herein or the bid will not be considered.**

If an alternate item is bid, it shall be clearly stated on the bid response that it is an alternate item. If an alternate item is bid, a sample is required in order to maintain our high standards of material purchasing.

**RESPONSIBILITY OF VENDOR:**

Each contractor shall be responsible for the delivery of materials of such quality and in quantities as is specified. The bidder shall submit his bid on the proposal form furnished and shall plainly mark on the envelope:

"BID – FOOD SERVICE SMALL WARES.  
TO BE OPENED ON MARCH 1, 2017 AT 10:30 AM"

BIDS NOT DELIVERED BY VENDORS AT TIME OF BID OPENING MUST BE RECEIVED IN MAIL OR IN OFFICE NO LATER THAN 4:00 PM ON FEBRUARY 28, 2017, THE LAST WORKING DAY BEFORE THE BID OPENING, TO ENSURE RECEIPT PRIOR TO FORMAL BID OPENING.

CONDITIONAL BIDS OR BIDS WITH STIPULATIONS WILL NOT BE ACCEPTED.

Quotations are to be made F.O.B. Pocatello. All proposals must include the cost of the transportation to the stockroom of School District No. 25, 3115 Pole Line Road, Pocatello, Idaho.

**DISTRICT REPRESENTATIVE:**

Refer all questions to Tom Wilson, Food Service Coordinator/Purchaser at (208) 235-3208 or e-mail at: wilsonto@sd25.us. Contact with other district staff, Board of Trustees, or Administration will be by written permission only.

**OBJECTIONS:**

Written objections to specifications or bid procedures must be received by the clerk, secretary, or other authorized official of the District at least one (1) business day before the date and time upon which bids are scheduled to be received, per Idaho Code Section 68-2806(c).

**PAYMENTS:**

Prices must remain firm as quoted by supplier until quantity awarded is received. Application for payment dated on or before the 25<sup>th</sup> of the month, shall be paid by the 15<sup>th</sup> of the following month. Application for payment dated after the 25<sup>th</sup> of the month, shall be paid within 30 days. Delivery may be accepted any time before July 1, 2017; however, payment will not be made until after July 1, 2017.

**EVALUATION CRITERIA**

Vendor selection on this project will be evaluated based on the following:

- 1) Price
- 2) Vendor reputation for providing quality materials on a timely basis.
- 3) Vendor who best meets the specified item as listed will be given priority in bidding a specific item.
- 4) Multiple vendors may be awarded individual products when it serves in the best interest of the District.

**REMINDER**

1. SPECIFICATIONS MUST BE SUBMITTED AT THE BID OPENING WHEN ANY SUBSTITUTION IS MADE, OR THE BID WILL BE CONSIDERED NON-RESPONSIVE.

2. CONDITIONAL BIDS OR BIDS WITH STIPULATIONS WILL NOT BE ACCEPTED.



## BIDDER CERTIFICATION FORM

1. **Debarment and Suspension** – In submitting this bid proposal, we hereby certify that we have not been suspended or in any way excluded from Federal procurement actions by any Federal Agency. We fully understand that if information contrary to this certification subsequently becomes available, such evidence may be grounds for non-award or nullification of a bid contract.
2. **Anti-Collusion** – In submitting this bid proposal, we hereby certify this proposal was developed and prepared without any collusion with any competing bidder or District employee. The content of this proposal has not been disclosed to any competing or potentially competing bidder prior to the proposal due date and time. Furthermore, no action to persuade any person, partnership or corporation to submit or withhold a bid has been made.
3. **Anti-Lobbying** – In submitting this bid proposal, we hereby certify that to the best of our knowledge and belief, no appropriated Federal funds have been paid or will be paid by or on behalf of person associated with this proposal to any person for influencing or attempting to influence and officer or employee of any agency, a member of Congress, an office or employee of Congress or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
4. **National Sexual Offender Registry** – In submitting this bid proposal, you certify to the District that your company will prohibit any persons in your employ who are registered or required to register under the Idaho Sex Offender Registration Act from participation in company business with the District if such participation would require them to be present on school property. You certify further that you have cross checked such employees against the National Sex Offender Registry found at the following web link: <http://www.nsopr.gov/>

Signed: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City & State: \_\_\_\_\_

Date: \_\_\_\_\_

## NON DISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

USDA Child Nutrition Programs recognize the following protected classes: race, color, national origin, sex, age, and disability.

This institution is an equal opportunity provider.

**POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25**

**School Food Service**

3115 Poleline Rd.  
 Pocatello, ID 83201-6119  
 Tom Wilson 235-3208

Firm Name: \_\_\_\_\_

Representative: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**DELIVERY: 8/01/17 - 7/31/18**

Small Wares/Kitchen Equipment

**FAX COPIES WILL NOT BE ACCEPTED**

<b>Category</b>	<b>ITEM</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>UNIT</b>	<b>BRAND Product #</b>	<b>UNIT PRICE</b>
<i>Bowls</i>	<i>Bowl, Stainless Steel Bowl</i>	<i>Large</i>	<i>1</i>	<i>Each</i>		
<i>Brushes</i>	<i>Potato Brush</i>	<i>White, Carlisle</i>	<i>12</i>	<i>Each</i>	<i>Resco #4041202</i>	
<i>Brushes</i>	<i>Pastry Brush 2"</i>	<i>40374 00 2" Pastry</i>	<i>24</i>	<i>Each</i>	<i>Resco #8084322</i>	
<i>Brushes</i>	<i>Vegetable Brush</i>	<i>BRSW 40164</i>	<i>12</i>	<i>Each</i>	<i>Resco #1001</i>	
<i>Cambro</i>	<i>2 qt. Square-Polycarbonate</i>	<i>2SFSCW, 6/cs.</i>	<i>12</i>	<i>Each</i>		
<i>Cambro</i>	<i>2,4 qt. Lid-Fits Poly</i>	<i>SFC2-452, Green, 6/cs.</i>	<i>12</i>	<i>Each</i>		
<i>Cambro</i>	<i>Food Pan, Full 6" deep</i>	<i>Translucent</i>	<i>12</i>	<i>Each</i>	<i>Resco #16PP190</i>	
<i>Cambro</i>	<i>Food Pan Cover, Full</i>	<i>Translucent</i>	<i>12</i>	<i>Each</i>	<i>Resco #16PPCH190</i>	
<i>Cambro</i>	<i>Food Pan, 1/2 SIZE 4" deep</i>	<i>Translucent</i>	<i>6</i>	<i>Each</i>	<i>Resco #24PPCH190</i>	



<b>Category</b>	<b>ITEM</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>UNIT</b>	<b>BRAND Product #</b>	<b>UNIT PRICE</b>
<b>Cambro</b>	<b>Food Pan Cover, 1/2 SIZE</b>	<b>Translucent</b>	<b>6</b>	<b>Each</b>	<b>Resco #20PPCH190</b>	
<b>Cambro</b>	<b>Food Pan, 1/6 SIZE 4" deep</b>	<b>Translucent 64PP190</b>	<b>12</b>	<b>Each</b>	<b>Resco #50502053</b>	
<b>Cambro</b>	<b>Food Pan Cover, 1/6 SIZE</b>	<b>Translucent 60PPCH190</b>	<b>12</b>	<b>Each</b>	<b>Resco #50502067</b>	
<b>Can Openers</b>	<b>can opener, manual</b>	<b>Edlund, #1 opener with base</b>	<b>1</b>	<b>Each</b>	<b>Resco #55590500</b>	
<b>Can Openers</b>	<b>can opener, manual</b>	<b>Edlund, #1 opener without base</b>	<b>2</b>	<b>Each</b>	<b>Resco #55590502</b>	
<b>Carts</b>	<b>Stainless Steel Cart</b>	<b>Lakeside Model #411 3 shelf, 15 1/2" x 24"</b>	<b>1</b>	<b>Each</b>	<b>Resco #450456</b>	
<b>Carts</b>	<b>Stainless Steel Cart</b>	<b>Lakeside Model #422, 3 shelf, 18" x 27"</b>	<b>2</b>	<b>Each</b>	<b>Resco #450436</b>	
<b>Colander</b>	<b>16 qt. Colander, with base</b>	<b>Duraware Aluminum</b>	<b>1</b>	<b>Each</b>		
<b>Colander</b>	<b>12" China Cap</b>	<b>Course, CCS</b>	<b>1</b>	<b>Each</b>	<b>Resco #4041812</b>	
<b>Dish Room</b>	<b>dish rack</b>	<b>Carlisle, open end peg, blue</b>	<b>5</b>	<b>Each</b>	<b>Resco #ROP14</b>	
<b>Equipment, Sm. Electrical</b>	<b>blender</b>	<b>748 Vita-Mix 2 speed, with 64 oz. container</b>	<b>4</b>	<b>Each</b>	<b>Resco #606748</b>	

<b>Category</b>	<b>ITEM</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>UNIT</b>	<b>BRAND Product #</b>	<b>UNIT PRICE</b>
<b>Equipment, Sm. Electrical</b>	<b>blender container</b>	<b>756 Complete Container 64 oz. w/lid Vita-Mix</b>	<b>4</b>	<b>Each</b>	<b>Resco #606756</b>	
<b>Floor Care</b>	<b>Floor Scraper</b>	<b>Floor Scraper, Heavy Duty- Angled with 4"replacement blades---Gem State Paper</b>	<b>1</b>	<b>Each</b>	<b>Gem State #IC057110</b>	
<b>Floor Care</b>	<b>Floor, Wet---Yellow Signs</b>	<b>6 /case. English/Spanish</b>	<b>1</b>	<b>Each</b>	<b>Gem State #IMP9152</b>	
<b>Knives</b>	<b>10" Cook's Knife</b>	<b>Mundial, Poly Handle</b>	<b>1</b>	<b>Each</b>		
<b>Knives</b>	<b>8" Chef's Knife</b>	<b>Mundial, Poly Handle</b>	<b>12</b>	<b>Each</b>	<b>Resco #W3810-8</b>	
<b>Milk Cooler</b>	<b>Bottom Rack</b>	<b>True-Complete bottom rack for TMC-58 S/N 1-4333664</b>	<b>1</b>	<b>Each</b>	<b>Resco #908784</b>	
<b>Misc. Kitchen Utensils</b>	<b>bucket opener</b>					
<b>Pans</b>	<b>1/9 size 4" deep</b>	<b>Cast-1904</b>	<b>36</b>	<b>Each</b>	<b>Resco #46010061</b>	
<b>Pans</b>	<b>1/3 size 4" deep</b>	<b>Cast-1304</b>	<b>6</b>	<b>Each</b>	<b>Resco #45001304</b>	
<b>Pan,Covers</b>	<b>1/3 size Solid Cover</b>	<b>CSTC-1300</b>	<b>6</b>	<b>Each</b>	<b>Resco #45001311</b>	
<b>Pans</b>	<b>1/2 size 6" deep</b>	<b>Crestware-Steam Table, stainless</b>	<b>2</b>	<b>Each</b>	<b>Resco #2226</b>	

<b>Category</b>	<b>ITEM</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>UNIT</b>	<b>BRAND Product #</b>	<b>UNIT PRICE</b>
<b>Pans</b>	<i>Full size, 2 1/2" deep</i>	<i>Cast-2002</i>	6	Each	<i>Resco #45002000</i>	
<b>Racks, Baker</b>	<i>rack cover, baker's</i>	<i>Channel 68"-72"</i>	1	Each	<i>Resco #ELC-69</i>	
<b>Scales</b>	<i>Taylor TS25KL</i>	<i>25 lb. x 2 oz. Rotating Dial</i>	5	Each	<i>Resco #55518196</i>	
<b>Scoops</b>	<i>thumb, hand steel -economy</i>	<i>Size 12</i>	12	Each	<i>Resco #47047142</i>	
<b>Scraper</b>	<i>Dough Bowl Scraper, Plastic</i>	<i>CR MFG 899</i>	24	Each	<i>Resco #555901</i>	
<b>Serving Spoons</b>	<i>Spoodle, 4 oz. solid</i>	<i>Vollrath, 61172</i>	12	Each	<i>Resco #10061172</i>	
<b>Serving Spoons</b>	<i>Spoodle, 4 oz. perforated</i>	<i>Vollrath, 61170</i>	12	Each	<i>Resco #10061170</i>	
<b>Shelf</b>	<i>Shelf Unit, 4 shelves / Green Epoxy</i>	<i>C2436K</i>	4	Each	<i>Resco #60124362</i>	
<b>Spatulas</b>						
<b>Thermometer</b>	<i>Digital</i>	<i>Taylor Precise 9840 1" Digital Pocket -58 302 degrees</i>	24	Each	<i>Resco #5559840</i>	
<b>Thermometer</b>	<i>Pocket</i>	<i>Taylor Pocket 6092N 0 - 220 degrees</i>	24	Each	<i>Resco #55560921</i>	

<b>Category</b>	<b>ITEM</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>UNIT</b>	<b>BRAND Product #</b>	<b>UNIT PRICE</b>
<i>Tongs</i>						
<i>Whisks</i>						
<i>Small Equipment</i>	<i>Slicer</i>	<i>Globe, GC512 12" Gear Driven</i>	<i>1</i>	<i>Each</i>	<i>Resco # 445512</i>	
<i>Small Equipment</i>	<i>Blue Bunny Ice Cream Merchandiser</i>	<i>Curved Glass, angle Top Freezer w/3 baskets &amp; 6 dividers + locks</i>	<i>2</i>	<i>Each</i>	<i>Excellence Industries # Rio/VB-3 with locks. Includes Freight</i>	