

**POCATELLO/CHUBBUCK
SCHOOL DISTRICT No. 25
Bannock County**

MEMORANDUM

TO: Dr. Douglas Howell, Superintendent

FROM: Bart J. Reed, Director of Business Operations

DATE: February 24, 2016

RE: ELEVATOR REPLACEMENT – Lincoln Center

On February 28, 2016, bids were opened for the elevator replacement at the Lincoln Center. Four (4) vendors were invited to bid. A bid from one (1) vendor was received and shown below. The responsible bid is highlighted.

Vendor	Bid Award Amount
Northwest Elevator & Contracting, Inc. Hayden, ID	\$22,499.00

Board Action Requested: Motion to award bid to Northwest Elevator & Contracting, Inc., in the amount of \$22,499. This amount represents the lowest responsible bid for the project and falls within the estimated budget.