

**POCATELLO/CHUBBUCK
SCHOOL DISTRICT NO. 25
Bannock County, Idaho**

INSTRUCTIONAL SUPPLIES

SPECIFICATIONS

(BIDS WITH CONDITIONS WILL NOT BE ACCEPTED.)

**Administration Offices
3115 Poleline Road
Pocatello, Idaho**

Bid Opening:

**March 31, 2016
9:00 AM**

**POCATELLO/CHUBBUCK
SCHOOL DISTRICT NO. 25
Bannock County, Idaho**

INVITATION TO BID - INSTRUCTIONAL SUPPLIES

Sealed bids will be received by a representative of the Board of Trustees of School District No. 25, Bannock County, Idaho, at 3115 Poleline Road, Pocatello, Idaho 83201, until 9:00 AM March 31, 2016, for Instructional Supplies.

Specifications or additional details (including bid forms) may be secured at 3115 Poleline Road, Pocatello, Idaho.

Each bid shall be accompanied by a certified check, cashier's check, or a bidder's bond (executed by a qualified surety company with the power to do business in the State of Idaho) in the sum of not less than five percent (5%) of the total bid, made payable to School District No. 25, Bannock County, Pocatello, Idaho. This surety shall be forfeited by the bidder in the event of failure to fulfill provisions of bid on which purchase order award is based. Personal or company checks will not be accepted. Bids with conditions will not be accepted.

The Board of Trustees reserves the right to reject any or all bids or to waive any informalities, or to accept the bid or bids deemed best for School District No. 25, Bannock County, Pocatello, Idaho.

Paul Vitale, Clerk
School District No. 25

To be published on the dates of:

February 25, 2016

March 3, 2016

IDAHO STATE JOURNAL

**POCATELLO/CHUBBUCK
SCHOOL DISTRICT NO. 25
Bannock County, Idaho**

GENERAL CONDITIONS

CONDITIONS OF CONTRACT:

Notices, conditions and specifications issued incident to the proposal to purchase Instructional Supplies described herein, together with the purchase policies of School District No. 25, are on file for examination in the Office of the Director of Business Operations, shall form a part of the contract conditions.

NATURE OF CONTRACT:

The various items of manufacture under these proposed contracts are specified under the respective division. Specifications are technical for purposes of establishing high standards of material purchasing. Bidders shall indicate the manufacturer's brand names where specified in their proposals.

If an alternate item is bid, it shall be clearly stated on the bid response that it is an alternate item. If an alternate item is bid, a sample is required in order to maintain our high standards of material purchasing.

Contracts for purchase will be put into effect by means of a purchase order executed by the Director of Business Operations after tabulations are compiled.

QUALITY OF MATERIALS AND PRICING:

IT IS SPECIFICALLY UNDERSTOOD THAT PRODUCTS OFFERED AT THE TIME OF BIDDING SHALL BE EQUAL TO THOSE SPECIFIED. Substitutions or major alterations must be indicated upon the proposal sheet at the time of bid submission. SAMPLES MUST BE SUBMITTED AT BID OPENING WHEN ANY ALTERNATE/SUBSTITUTION OF SPECIFIED BRAND NAME OR NUMBER IS MADE ON BID, OR THE BID WILL NOT BE CONSIDERED.

It is specifically understood that all pricing will be priced to the unit of measurement specified herein or the bid will not be considered.

RESPONSIBILITY OF VENDOR:

Each contractor shall be responsible for the delivery of materials of such quality and in specified quantities. **THE FAILURE TO ADHERE TO ACCEPTED PROPOSAL WILL BE DEEMED SUFFICIENT REASON FOR FORFEITING THE FIVE PERCENT (5%) DEPOSIT MADE OR BIDDER'S BOND.** The bidder shall submit his bid on the proposal form furnished and shall plainly mark on the envelope:

"BID - INSTRUCTIONAL SUPPLIES.
TO BE OPENED ON March 31, 2016, AT 9:00 AM"

BIDS NOT DELIVERED BY VENDORS AT TIME IF BID OPENING MUST BE RECEIVED IN MAIL OR IN OFFICE NO LATER THAN 4:00 PM ON March 30, 2016 THE WORKDAY PRIOR TO THE BID OPENING.

No proposal will be accepted unless accompanied by a **CERTIFIED CHECK, OR BIDDER'S BOND,** (executed by a certified surety company with the power to do business in the State of Idaho) for not less

than five percent (5%) of the total amount of the bid as a guarantee, which is to be forfeited in case the successful bidder fails, neglects, or refuses to either enter into a contract or execute bonds for the faithful performance of the contract. PERSONAL OR COMPANY CHECKS WILL NOT BE ACCEPTED.

CONDITIONAL BIDS OR BIDS WITH STIPULATIONS WILL NOT BE ACCEPTED.

Quotations are to be made F.O.B. Pocatello. All proposals must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho.

DELIVERY:

Delivery will be accepted at any time prior to July 1, 2016. However, payment will not be made until after July 1, 2016. ALL ITEMS MUST BE DELIVERED BY JULY 18, 2016, UNLESS OTHERWISE SPECIFIED. FAILURE TO ADHERE WILL BE DEEMED SUFFICIENT REASON TO FORFEIT THE FIVE PERCENT (5%) DEPOSIT.

PAYMENTS:

All materials secured under term of contract may be billed for payment on or after July 1, 2016, following delivery. Prices must remain firm as quoted by supplier until quantity awarded is received. Application for payment dated on or before the 25th of the month, shall be paid by the 15th of the following month. Application for payment dated after the 25th of the month shall be paid within 30 days.

OBJECTIONS:

Written objections to specifications or bid procedures must be received by the clerk, secretary, or other authorized official of the District at least one (1) business day before the date and time upon which bids are scheduled to be received, per Idaho Code Section 68-2806(c).

EVALUATION CRITERIA

Vendor selection on this project will be evaluated based on the following:

- 1) Price.
- 2) Vendor reputation for providing quality materials on a timely basis. If School District No. 25 has not done business with your company within the past 5 years please reference 10 customers with whom you have worked with in the past 2 years.
- 3) Vendor who best meets the specified item as listed will be given priority in bidding a specific item. The Vendor must demonstrate to the District's satisfaction that the substituted item meets or exceeds expectations.
- 4) Multiple vendors may be awarded individual projects when it serves in the best interest of the District.

DISTRICT REPRESENTATIVE

Refer all questions to Mr. Mooney Spillet, Warehouse Foreman, at (208) 235-3218. Contact with other district staff, Board of Trustees, or Administration, will be by written permission only.

REMINDER

1. NO PROPOSAL WILL BE ACCEPTED UNLESS ACCOMPANIED BY A CERTIFIED CHECK, CASHIER'S CHECK OR BIDDER'S BOND. PERSONAL OR COMPANY CHECKS WILL NOT BE ACCEPTED.
2. SAMPLES MUST BE SUBMITTED AT THE BID OPENING WHEN ANY SUBSTITUTION IS MADE, OR THE BID WILL NOT BE CONSIDERED.
3. ALL ITEMS MUST BE DELIVERED BY JULY 15, 2013. FAILURE TO ADHERE WILL BE SUFFICIENT REASON TO FORFEIT THE FIVE PERCENT (5%) DEPOSIT.
4. CONDITIONAL BIDS OR BIDS WITH STIPULATIONS WILL NOT BE ACCEPTED.
5. OUR UNIT INFORMATION MUST BE USED WHEN FIGUREING THE BID PRICE.

S E C T I O N

"AA"

"AB"

Instructional Supplies

2016-2017

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section "AA/AB" - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

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Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0004	800	Sheet	RAILROAD / POSTER BOARD - BLACK 6-ply. 22" x 28"	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0005	400	Sheet	RAILROAD / POSTER BOARD - BLUE 6-ply. 22" x 28"	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0009	6000	Sheet	RAILROAD / POSTER BOARD - WHITE 6-ply. 22" x 28"	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0010	300	Sheet	RAILROAD / POSTER BOARD - YELLOW 6-ply. 22" x 28"	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0011	36	Book/25 sheets	CHART PAPER. White newsprint. Approximately 24" x 28 1/2". Ruled 1 1/2" guide lined short way. 25 sheets per spiral bound book.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0012	50	Ream	CONSTRUCTION PAPER - BLACK. 12" x 18", Basis 76, Riverside. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0013	30	Ream	CONSTRUCTION PAPER - BLUE. 12" x 18", Basis 76, Riverside. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
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Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0023	50	Ream	CONSTRUCTION PAPER, ORANGE. 12" x 18", Basis 76, Riverside. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0024	100	Ream	CONSTRUCTION PAPER, PINK. 12" x 18", Basis 76, Riverside. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0025	50	Ream	CONSTRUCTION PAPER, RED. 12" x 18", Basis 76, Riverside. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0026	50	Ream	CONSTRUCTION PAPER, VIOLET. 12" x 18", Basis 76, Riverside. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0027	50	Ream	CONSTRUCTION PAPER, LT. VIOLET. 12" x 18", Basis 76, Riverside. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0028	50	Ream	CONSTRUCTION PAPER, YELLOW. 12" x 18", Basis 76, Riverside. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0038	80	Ream	DRAWING PAPER, MANILA. 12" x 18", Basis 60. 500 sheets per ream. American Paper, Riverside, Pacon Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

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Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0041	10	Ream	DRAWING PAPER, white sulphite. 18" x 24", Basis 80. 500 sheets per ream. American Paper, Riverside or Pacon only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0042	100	Box/500	ENVELOPES - MANILA. Breached kraft stock. Open end, 6" x 9", 28#. 500 per box.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0043	120	Box/100	ENVELOPES - BROWN KRAFT CLASP. 9 1/2" x 12 1/2", 32#. 100 per box.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0044	30	Box/100	ENVELOPES - BROWN KRAFT CLASP. 12" x 15 1/2", 32#. 100 per box.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0045	20	Box	ENVELOPES - WHITE 6 3/4", 24#. Woven sub., 500 per box.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0050	600	Pkg/100	PLAIN STOCK INDEX CARDS. 3" x 5", Basis 90. White.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0051	600	Pkg/100	RULED STOCK INDEX CARDS. 3" x 5", Basis 90. White.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0052	200	Pkg/100	PLAIN STOCK INDEX CARDS. 4" x 6", Basis 90. White.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
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AA0053	100	Pkg/100	RULED STOCK INDEX CARDS. 4" x 6", Basis 90. White.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0054	30	Pkg/100	PLAIN STOCK INDEX CARDS. 5" x 8", Basis 90. White.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0055	100	Pkg/100	RULED STOCK INDEX CARDS. 5" x 8", Basis 90. White.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0059	600	Ream	MANUSCRIPT PAPER 11" x 8 1/2", Basis 30. White newsprint. 1/2" ruled long way. 1/4" dotted, 1/2" SKIP LINE. Pencil writing. 500 sheets per ream. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0072	15	Roll	PORTA RACK - BLACK. 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0073	15	Roll	PORTA RACK - BLUE. 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0075	10	Roll	PORTA RACK - GREEN. 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0076	10	Roll	PORTA RACK - ORANGE. 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

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AA0077	10	Roll	PORTA RACK - PINK. 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0078	15	Roll	PORTA RACK - RED. 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0079	20	Roll	PORTA RACK - WHITE. 36", Sulphite White. Basis 50. 1000' rolls. American Paper Only. Sample required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0080	20	Roll	PORTA RACK - YELLOW. 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0082	20	Ream	PRIMARY PRACTICE PAPER. 6" x 9", Basis 30. CANARY newsprint. 3/8" ruled short way. Pencil writing. 500 sheets per ream.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0085	120	Ream	PENCIL OR CRAYON SQUARED PAPER. 9" x 12". 1/4". 500 sheets per ream. White only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0086	120	Ream	PENCIL OR CRAYON SQUARED PAPER. 9" x 12". 1/2", white only. 500 sheets per ream.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0087	16	Ream	PENCIL OR CRAYON SQUARED PAPER. 9" x 12". 1", white only. 500 sheets per ream.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
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Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0092	24	Package	TISSUE PAPER - ROYAL BLUE. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0093	24	Package	TISSUE PAPER - SKY BLUE. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0094	12	Package	TISSUE PAPER - EARTH BROWN. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0096	24	Package	TISSUE PAPER - SPRING GREEN. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0097	36	Package	TISSUE PAPER - MAGENTA. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0098	24	Package	TISSUE PAPER - PUMPKIN ORANGE. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0100	36	Package	TISSUE PAPER - BABY PINK. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0102	24	Package	TISSUE PAPER - TURQUOISE. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
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AA0103	24	Package	TISSUE PAPER - ROYAL VIOLET. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0104	60	Package	TISSUE PAPER - WHITE. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0105	24	Package	TISSUE PAPER - CANARY. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0106	24	Package	TISSUE PAPER - YELLOW-ORANGE. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0107	800	Sheet	WATER COLOR PAPER. 22" x 30". White. 100% rag. Strathmore or equal.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0109	40	Roll	WRAPPING PAPER - WHITE. 24" width. Basis 50. 1,000 feet per roll. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0110	80	Ream	INDEX CARD STOCK, BLUE 8 1/2" x 11". Basis 90. 500 sheets per ream. Neenah or Wausau Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0112	80	Ream	INDEX CARD STOCK, GREEN 8 1/2" x 11". Basis 90. 500 sheets per ream. Neenah or Wausau Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

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AA0113	80	Ream	INDEX CARD STOCK, PINK 8 1/2" x 11". Basis 90. 500 sheets per ream. Neenah or Wausau Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0114	80	Ream	INDEX CARD STOCK, SALMON 8 1/2" x 11". Basis 90. 500 sheets per ream. Neenah or Wausau Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0115	160	Ream	INDEX CARD STOCK, YELLOW 8 1/2" x 11". Basis 90. 500 sheets per ream. Neenah or Wausau Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0116	1200	Ream	INDEX CARD STOCK, WHITE 8 1/2" x 11". Basis 90. 500 sheets per ream. Neenah or Wausau Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0117	60	Package	PICTURE STORY PAPER - 18" x 12". Blank Space at top (6") with lines on bottom. 5/8" ruling, red baseline, broken midline. 250 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0120	10	Roll	PORTA-RACK PURPLE, 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0121	5	Roll	PORTA-RACK TURQUOISE, 36", Basis 50. 1000' rolls. American Paper Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA141W	200	Box	ENVELOPES - WINDOW WHITE. No. 10, 24#. White wove. 500 per box. PLAIN. Commercial Grade. Sample required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

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Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AB0060	80	Ream	HANDWRITING PAPER GRADE ONE 5/8 inch Ruling; Red Baseline; Broken Midline; 10.5 in x 8 in Zaner Bloser #140141 only 500 sheets per ream. American Paper Only.	<i>Alternate item</i>	_____	_____
				<i>Manufacturer</i>	_____	_____
				<i>Catalog #</i>	_____	_____
				<i>Description</i>		

S E C T I O N

"BB"

"BC"

Instructional Supplies

2016-2017

SCHOOL DISTRICT No. 25
3115 Poleline Road
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BID FORM - Section BB - Instructional Supplies

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Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
BB0009	400	Ream	CANARY MULTIPURPOSE PAPER. 8 1/2" x 11". Basis 20. For use in high speed copiers, computer printers, and offset duplicators. 500 sheets per ream. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
BB0011	400	Ream	PINK MULTIPURPOSE PAPER. 8 1/2" x 11". Basis 20. For use in high speed copiers, computer printers, and offset duplicators. 500 sheets per ream. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
BB0012	16800	Ream	WHITE MULTIPURPOSE BOND PAPER. 8 1/2" x 11". Basis 20. For use in high speed copiers, laser printers, and offset duplicators. Minimum brightness 84. 500 sheets per ream. Case Sample	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
BC0007	60	Ream	BLUE BRIGHT COLORS OR FLUORESCENT MULTIPURPOSE PAPER. 8 1/2"x11" Basis 24/60 pound. For use in high speed copiers and computer printers. 500 sheets per ream. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
BC0008	200	Ream	YELLOW BRIGHT COLORS OR FLUORESCENT MULTIPURPOSE PAPER. 8 1/2"x11" Basis 24/60 pound. For use in high speed copiers and computer printers. 500 sheets per ream. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
BC0010	120	Ream	GREEN BRIGHT COLORS OR FLUORESCENT MULTIPURPOSE PAPER. 8 1/2"x11" Basis 24/60 pound. For use in high speed copiers and computer printers. 500 sheets per ream. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section BB - Instructional Supplies

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BC0011	100	Ream	PINK BRIGHT COLORS OR FLUORESCENT MULTIPURPOSE PAPER. 8 1/2"x11" Basis 24/60 pound. For use in high speed copiers and computer printers. 500 sheets per ream. Sample Required	<i>Alternate item</i> _____ <i>Manufacturer</i> _____ <i>Catalog #</i> _____ <i>Description</i> _____
BC0013	50	Ream	WHITE MULTIPURPOSE BOND PAPER. 11" x 17". Basis 20. For use in copiers and offset duplicators. 5 reams per carton. Minimum brightness 84. 500 sheets per ream. Sample Required.	<i>Alternate item</i> _____ <i>Manufacturer</i> _____ <i>Catalog #</i> _____ <i>Description</i> _____
BC0014	50	Ream	RED BRIGHT COLORS OR FLUORESCENT MULTIPURPOSE PAPER. 8 1/2"x11" Basis 24/60 pound. For use in high speed copiers and computer printers. 500 sheets per ream. Sample Required	<i>Alternate item</i> _____ <i>Manufacturer</i> _____ <i>Catalog #</i> _____ <i>Description</i> _____

S E C T I O N

"CC"

"CD"

Instructional Supplies

2016-2017

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section CC - Instructional Supplies

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Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
CC0042	165	Each	VIDEO CASSETTE TAPES. VHS, T-120 minute. Maxell High Grade. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
CC0048	200	Ream	INKJET PRINTER PAPER for black/white and color printers. 8 1/2" x 11", 24#. Minimum brightness 94. 500 sheets per ream.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
CC0056	288	Each	COMPRESSED AIR CANS; 6 ounce cans	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
CD0002	200	Roll	LAMINATING FILM. 25" x 500'. 1" core. Minimum 1.5 mil. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

S E C T I O N

"DD"

"DE"

Instructional Supplies

2016-2017

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

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Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
DD0001	200	Each	BASKETS, WIRE DESK. 10" x 15".	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0009	360	Each	CLIP BOARDS. 9" x 12 1/2". Smooth brown hardboard. Steel clip.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0013	36	Sets	CRAYONS - LIQUID WATER BASE MARKERS. Water base. Non-toxic. Set of 8 colors. Binney & Smith No. 7808.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0024	60	Set of 4	DIVIDER FOR WIRE DESK BASKETS. 5 Inch.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0027	360	Each	ERASERS, PINK PEARL ONLY. 1/2" x 2". Eberhard Faber #300 Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0029	60	Box	FASTENERS, PAPER. No. 3, 3/4", round head, strong brass shank.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0032	300	Boxes of 100	FILE FOLDERS. 9" x 12 1/2". Third cut. Letter size. Manila.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0035	36	Can	CLEAR ACRYLIC FIXATIVE SPRAY. Krylon 11-oz. cans or equal.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
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DD0041	24	Boxes of 200	GUMMED NOTEBOOK REINFORCEMENTS. 9/16" - 1/4" holes. Surstick or equal.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0054	288	Each	LETTER SIZE PADS, YELLOW. 8 1/2"X11". Perforated type. Ampad or equal.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0057	500	Box of 100	SHEET PROTECTORS - Clear, standard weight sheet protectors. Top load, acid-free. Reinforced binding edge, 3-hole punched, 8.5" x 11". 100 per box.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0060	828	Roll	MASKING TAPE - 1". 60 yards per roll. 36 rolls per case. Norton Bear or equal. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0061	408	Roll	MASKING TAPE - 1 1/2". 60 yards per roll. 36 rolls per case. Norton Bear or equal. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0062	48	Each	METER STICKS. Made of wood and varnished.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0063	144	1 lb. Box	MODELING CLAY. Non-hardening. Non-toxic. 1-lb per pack. 4 colors per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0074	288	Dozen	PENCILS, RUBBER TIPPED. No. 2. Medium soft lead. Eberhard Faber, Bonneville or equal. Sample required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
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DD0078	12	Dozen	PENCILS, BLACK PHANO. Grease.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0080	144	Each	PENCIL SHARPENERS. Boston 1031.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0082	50	Box of 25	OXFORD PENDAFLEX HANGING FOLDERS. WITH TABS-1/5 CUT. Legal size.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0083	36	Each	FRAME FOR PENDAFLEX. Legal size.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0085	36	Each	FRAME FOR PENDEFLEX. Letter size.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0086	864	Each	PENS, BLACK BALLPOINT. Stick pen with cap. Medium point. Bic Round Stic Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0087	1200	Each	PENS, RED BALLPOINT. Stick pen with cap. Medium point. Bic Round Stic Only. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0088	288	Each	PENS, AVERY BLACK MARKS-A-LOT. AVE 08888 only. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____

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DD0089	96	Each	PENS, AVERY RED MARKS-A-LOT. AVE 08887 only. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0090	1200	Each	PERMANENT MARKERS. Extra-fine point. Black. Sanford Sharpie 35001.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0091	288	Each	PERMANENT MARKERS. Extra-fine point. Red. Sanford Sharpie 35002.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0094	10	1/2 lb. Box	PINS, STRAIGHT. Majestic Bank or equal. Boxes of 1/2 pound.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0099	2832	Each	3M POST-IT-NOTES, 2" X 3". Blue. MMM656 only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0110	24	Cans	LIQUID PAINT - BLACK. 16 oz. bottles. Binney & Smith Crayola Artista II Washable Tempra Paint or equal. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0111	24	Cans	LIQUID PAINT - BLUE. 16 oz. bottles. Binney & Smith Crayola Artista II Washable Tempra Paint or equal. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0113	36	Cans	LIQUID PAINT - GREEN. 16 oz. bottles. Binney & Smith Crayola Artista II Washable Tempra Paint or equal. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____

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DD0115	96	Cans	LIQUID PAINT - RED. 16 oz. bottles. Binney & Smith Crayola Artista II Washable Tempra Paint or equal. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0117	36	Cans	LIQUID PAINT - WHITE. 16 oz. bottles. Binney & Smith Crayola Artista II Washable Tempra Paint or equal. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0118	36	Cans	LIQUID PAINT - YELLOW. 16 oz. bottles. Binney & Smith Crayola Artista II Washable Tempra Paint or equal. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0123	10	Boxes	ROLL LABELS, CHERRY. Pressure sensitive. Dennison 3 1/2" x 21/32".	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0125	24	Boxes	ROLL LABELS, WHITE. Pressure sensitive. Dennison 3 1/2" x 2 1/32".	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0126	48	Boxes of 1/4 lb.	RUBBER BANDS. Assorted sizes. 1/16" thick. Alliance or equal. Sample required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0127	96	Boxes of 1/4 lb.	RUBBER BANDS. Size No. 18. Sample required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0130	600	Each	RULERS, 1/16" GRADUATION. Graduated metric and regular. Metal straight edge. Westcott R221.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____

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DD0134	2400	Each	SCISSORS - 5" pointed tip stainless steel sheers. Fiskars Only. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0136	608	Each	SCISSORS - 8" straight, stainless steel sheers with molded plastic handles. Fiskars Only. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0137	1008	Each	SCOTCH INVISIBLE TAPE. 1/2" X 1,296". 3M No. 6200.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0138	1008	Each	SCOTCH TRANSPARENT TAPE. 1/2" X 1,296". 3M No. 5910.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0139	144	Each	SCOTCH TAPE DISPENSERS. Desk type. 1" core by 1,296". Décor No. C-15 or equal.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0140	84	Each	SCOTCH TAPE DISPENSER CORES. 1" for Décor No. C-15.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0142	48	Each	STAMP PADS - BLACK. 2 3/4" x 4 1/4". Foam rubber.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0144	144	Each	STAPLER. Swingline No. 767. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
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DD0146	800	Boxes	STAPLES, STANDARD. Swingline, Bostitch, or equal. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0152	168	Each	TEACHER PLAN BOOKS. Hammond & Stevens 436-6. Elementary.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0153	56	Each	TEACHER CLASS RECORD BOOK. 9 weeks. Hammon & Stevens #2436	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0154	60	Each	THUMB TACKS. Nickered Steel. #3, 7/16". Solid head. Tru-Bilt.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0156	48	Cone	TWINE. 24-ply cotton. Calcot or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0175	840	Set	COLORED PENCILS. 12 Colors per set. B&S 4012E or equal. Sample required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0177	2400	Each	MARKERS, DRY ERASE. Black. EXPO 2 Low Odor.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0178	480	Each	MARKERS, DRY ERASE. Red. EXPO 2 Low Odor.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
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DD0180	408	Each	MARKERS, DRY ERASE. Set of 4 colors, Expo2 or Avery. Low Order. Non Toxic. Chisel tip. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0183	2400	Each	Glue Sticks. Minimum .26 oz. Clear, permanent. Avery 0161	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0184	288	Each	ERASER - Nylon eraser. Soap and water cleanup. SAN 81505 or equivalent. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0185	288	Each	CLEANER - 8 oz. Spray bottle. For use on porcelain enamel, melamine, electric whiteboard surfaces and dry-erase surfaces. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0189	288	Each	MARKER - Permanent, waterproof ink. Red ink. Fine point. Sharpie brand. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0190	1200	Each	MARKER - Permanent, waterproof ink. Black ink. Fine point. Sharpie brand. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0191	144	Each	MARKER - Permanent, waterproof ink. Blue ink. Fine point. Sharpie brand. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD192	144	Each	MARKER - Permanent, waterproof ink. Green ink. Fine point. Sharpie brand. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
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DD0193	288	Each	OVERHEAD PROJECTOR PENS. Each. Black Fine Point. vis-à-vis.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0194	288	Each	OVERHEAD PROJECTOR PENS. Each Blue Fine Point. vis-à-vis.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0197	288	Each	OVERHEAD PROJECTOR PENS. Each Green Fine Point. vis-à-vis.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0198	144	Each	OVERHEAD PROJECTOR PENS. Each Red Fine Point. vis-à-vis.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0199	3000	Each	MARKER DRY ERASE - Black Expo2 Low Odor Fine Point	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0200	288	Each	MARKER DRY ERASE - Blue Expo2 Low Odor Fine Point	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0201	144	Each	MARKER DRY ERASE - Green Expo2 Low Odor Fine Point	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0203	144	Box of 12	BINDER CLIPS. Contoured tempered steel body Nickel plated wire handles. Must bind files or paper Size #5 11/4" x 5/8" Acco or equal Sample Required	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
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DD0204	288	Box of 12	BINDER CLIPS. Contoured tempered steel body Nickel plated wire handles Must bind files or paper size #10 2" X 1" Acco or equal Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0205	720	Each	RETRACTABLE GEL PEN, BLACK gel ink. Water resistant smear proof with Rubber Cushion grip Medium point. Pilot G-2 or equal.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0206	720	Each	RETRACTABLE GEL PEN, BLACK gel ink. Water resistant smear proof with Rubber Cushion grip Fine point. Pilot G-2 or equal.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD0208	288	Each	CORRECTION TAPE - See through dispenser. Smooth dry write on immediately. Must be able to correct both line and letter mistakes. Size 1/5" x 304" Staples OOPS or equal. Sample	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DD180W	144	Each	BLACK 3 RING BINDERS. 1" size. Virgin Vinyl.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DE0040	60	Boxes	ADDRESS LABELS - 8.5" x 11" white, laser labels. 3000 labels per box, 30 labels per sheet. Feed from any paper tray. Avery 5160 or equivalent.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DE0086	1200	Each	PEN, Black Ballpoint Stick Pen w/cap Fine Point Bic Round Stick	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DE0087	144	Each	PENS, RED BALLPOINT. Stick pen with cap. Fine point. Bic Round Stic.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
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BID FORM - Section DD - Instructional Supplies

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DE0152	1608	Each	TEACHER PLAN BOOKS. Hammond & Stevens 456-8. Secondary.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DE0153	648	Each	TEACHER ROLL BOOKS OR CLASS RECORD. Hammond & Stevens 626-V. Secondary.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DE180W	2400	Each	WHITE, VIEW FRONT BINDERS. 1" round locking rings. Clear overlay on the front, back and spine, concealed rivet construction. 2 extra deep pockets on inside covers.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____
DE182W	288	Each	WHITE, VIEW FRONT BINDERS. 3" round locking rings. Clear overlay on the front, back and spine, concealed rivet construction. 2 extra deep pockets on inside covers.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____

S E C T I O N

"HE"

Instructional Supplies

2016-2017

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section HH/HE - Instructional Supplies

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Type unit price and total price in the right-hand margin. **Alternate bid items must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
HE0001	288	Box	BAND-AIDS. 1" x 3". Boxes of 100. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
HE0018	700	Box/100	GLOVES, Medium. Synthetic polymer nitrile non-latex, non-powdered, ambidextrous, non-sterile. Neutral Color Only. Medicinal Grade. Kimberly-Clark safe skin exam gloves Kim 55082 or equivalent. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
HE0019	600	Box/100	GLOVES, Large. Synthetic polymer nitrile non-latex, non-powdered, ambidextrous, non-sterile. Neutral Color Only. Medicinal Grade. Kimberly-Clark safe skin exam gloves Kim 55083 or equivalent. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
HE0020	400	Box/100	GLOVES, Extra Large. Synthetic polymer nitrile non-latex, non-powdered, ambidextrous, non-sterile. Neutral color only. Medicinal Grade. Kimberly-Clark Sterling 55086 or equivalent. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____