

**POCATELLO/CHUBBUCK
SCHOOL DISTRICT NO. 25
Bannock County, Idaho**

FOOD ITEMS AND SUPPLIES

S P E C I F I C A T I O N S

(BIDS WITH CONDITIONS WILL NOT BE ACCEPTED.)

**Administration Offices
3115 Poleline Road
Pocatello, Idaho**

Bid Opening:

**April 30, 2015
9:15 AM**

**POCATELLO/CHUBBUCK
SCHOOL DISTRICT NO. 25
Bannock County, Idaho**

INVITATION TO BID – FOOD ITEMS AND SUPPLIES

Sealed bids will be received by a representative of the Board of Trustees of School District No.25, Bannock County, Idaho, at 3115 Pole Line Road, Pocatello, Idaho 83201, until 9:15 AM, April 30, 2015 for Food Items and Supplies.

Specifications or additional details (including bid forms) may be secured at 3115 Pole Line Road, Pocatello, Idaho.

The Board of Trustees reserves the right to reject any or all bids or to waive any informalities, or to accept the bid or bids deemed best for School District No. 25, Bannock County, Pocatello, Idaho.

Paul Vitale, Clerk
School District No. 25

To be published on the dates of:

March 20, 2015 and March 27, 2015

IDAHO STATE JOURNAL

**POCATELLO/CHUBBUCK
SCHOOL DISTRICT NO. 25
Bannock County, Idaho**

GENERAL CONDITIONS

CONDITIONS OF CONTRACT:

Notices, conditions and specifications issued incident to the proposal to purchase Food Items and Supplies described herein, together with the purchase policies of School District No. 25, are on file for examination in the Office of the Director of Business Operations, shall form a part of the contract conditions.

NATURE OF CONTRACT:

The various items of manufacture under these proposed contracts are specified under the respective division. Specifications are technical for purposes of establishing high standards of material purchasing. Bidders shall indicate the manufacturer's brand names where specified in their proposals.

Contracts for purchase will be put into effect by means of a purchase order executed by the Food Services Purchaser after tabulations are compiled.

QUALITY OF MATERIALS:

IT IS SPECIFICALLY UNDERSTOOD THAT PRODUCTS OFFERED AT THE TIME OF BIDDING SHALL BE EQUAL TO THOSE SPECIFIED. Substitutions or major alterations must be indicated upon the proposal sheet at the time of bid submission.

SAMPLES MUST BE SUBMITTED BEFORE BID OPENING WHEN ANY SUBSTITUTION OF SPECIFIED BRAND NAME OR NUMBER IS MADE ON BID, OR THE BID WILL NOT BE CONSIDERED. FOR BEST CONSIDERATION, SAMPLES SHOULD BE SUBMITTED BY APRIL 15, 2015.

RESPONSIBILITY OF VENDOR:

Each contractor shall be responsible for the delivery of materials of such quality and in quantities as is specified. The bidder shall submit his bid on the proposal form furnished and shall plainly mark on the envelope:

"BID – FOOD ITEMS AND SUPPLIES.
TO BE OPENED ON APRIL 30, 2015 at 9:15 AM"

BIDS NOT DELIVERED BY VENDORS AT TIME OF BID OPENING MUST BE RECEIVED IN MAIL OR IN OFFICE NO LATER THAN 4:00 PM ON APRIL 29, 2015, THE LAST WORKING DAY BEFORE THE BID OPENING, TO ENSURE RECEIPT PRIOR TO FORMAL BID OPENING.

CONDITIONAL BIDS OR BIDS WITH STIPULATIONS WILL NOT BE ACCEPTED.

Quotations are to be made F.O.B. Pocatello. All proposals must include the cost of the transportation to the stockroom of School District No. 25, 3115 Pole Line Road, Pocatello, Idaho.

DISTRICT REPRESENTATIVE:

Refer all questions to Tom Wilson, Food Service Coordinator/Purchaser at (208) 235-3208 or e-mail at: wilson@sd25.us. Contact with other district staff, Board of Trustees, or Administration will be by written permission only.

DELIVERY:

Delivery will be accepted on an “as needed” basis, according to orders place by the School Food Service Purchaser. No drop shipments will be accepted.

PAYMENTS:

Vendor will be responsible for invoicing School Food Service at time of delivery for all shipments. Payments will be made within 45 days of product delivery.

EVALUATION CRITERIA

Vendor selection on this project will be evaluated based on the following:

- 1) Price
- 2) Vendor reputation for providing quality materials on a timely basis.
- 3) Vendor who best meets the specified item as listed will be given priority in bidding a specific item.
- 4) Multiple vendors may be awarded individual products when it serves in the best interest of the District.

REMINDER

1. SAMPLES MUST BE SUBMITTED BEFORE THE BID OPENING WHEN ANY SUBSTITUTION IS MADE, OR THE BID WILL NOT BE CONSIDERED. FOR BEST CONSIDERATION, SAMPLES SHOULD BE SUBMITTED BY APRIL 15, 2015.

2. CONDITIONAL BIDS OR BIDS WITH STIPULATIONS WILL NOT BE ACCEPTED.

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**School Food Service Bid Information
School Year 2015-2016**

Thank you for your continued interest in our School Food Service Program. We have included some information to help you determine which items will qualify as a whole grain. To determine this you will need to refer to the ingredient list, NOT the nutrition information. Please direct all questions regarding whole grain qualification to: Dawn Stone, RD (208)235-3263, or e-mail: stoned@sd25.us

Terms that do not indicate whole grains:

- Flour
- Enriched flour
- Wheat flour
- Bread flour
- Durum flour
- Grits
- Hominy
- Semolina
- Cornmeal
- Degerminated cornmeal
- Corn flour
- Rice
- Rice flour
- Couscous
- Pearled barley/pot barley
- Multi-grain
- Stone-ground
- Seven-grain
- Bran

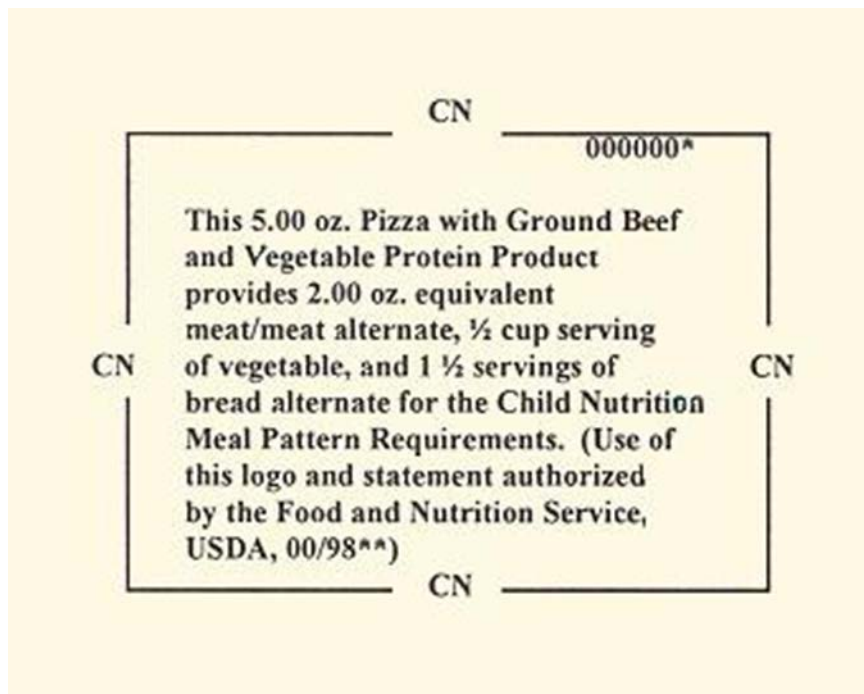
Terms that do indicate whole grains:

- Whole wheat
- Whole oats/oatmeal
- Whole grain corn
- Whole grain cornmeal
- Popcorn
- Brown rice
- Wild rice
- Whole rye
- Whole grain barley
- Buckwheat
- Tritacale
- Bulgur
- Millet
- Quinoa
- Sorghum

INGREDIENTS: WHOLE WHEAT FLOUR (WHOLE GRAIN), WATER, WHEAT GLUTEN, BROWN SUGAR, YEAST, RAISIN JUICE, CANOLA OIL (NON-HYDROGENATED) CULTURED WHEY, SALT, CONTAINS 2% OR LESS OF THE FOLLOWING: SODIUM ACID PYROPHOSPHATE, SODIUM BICARBONATE, VINEGAR, DOUGH CONDITIONERS (ETHOXYLATED MONO-DIGLYCERIDES, SODIUM STEAROYL LACTYLATE, DISTILLED MONOGLYCERIDE, CALCIUM PEROXIDE, ASCORBIC ACID, AZODICARBONAMIDE, ENZYMES), CALCIUM SULFATE, SOY FLOUR, CORN STARCH, YEAST NUTRIENTS (MONOCALCIUM PHOSPHATE). **CONTAINS:**

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For all meat/meat alternate products which a vendor bids, please provide a copy of the Child Nutrition Label (example below) or the signed Product Formulation Statement on company letterhead, which is provided by the manufacturer.



Please note: Bid items with the *USDA item listed under the "ITEM" column in the bid will be purchased through the awarded vendor bid process ONLY if the USDA Commodity Program is unable to provide those items as needed.