



Prepare | Explore | Empower

Board of Directors
Board Meeting Minutes
Monday, February 28, 2022

Board Members Present:

Sarah Drewlow	Vice Chairperson
Dan Klenjoski	Board Member
Autumn Coffee	Secretary
Amy McDuffee	Board Member
Laurissa Fransua	Board Member
Shawn Hamele	Treasurer

Also Present:

Brent Reckman	CEO
Mark Wilson	COO
Andrea Foust	Finance Director
Kelly Jacobsen	SRO

Minutes of the regular board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on February 28, 2022.

I. Open Meeting

A quorum being present, Mrs. Drewlow called the meeting to order at 7:04 pm and gave the following disclaimer:

Invocation Disclaimer It is customary for The Board to open all meetings with an invocation and Pledge of Allegiance. Anyone offended by this may leave the room during this time or may choose not to participate during this time, after which you may return.

II. Invocation and Pledge of Allegiance

Mrs. Drewlow opened the meeting with an invocation and the Pledge of Allegiance.

III. Consent Agenda

Mrs. Fransua moved to approve the January 31, 2022, minutes. Seconded by Mrs. McDuffee.

The Journey Starts Here...

Discussion: None

Ayes: Klenjoski, Coffee, McDuffee, Fransua, Hamele, Drewlow

Nays: None

IV. Public Comment

- a. There were no attendees to give public comments at this meeting.

V. Reports from Directors and Committees

a. CEO Report

- i. Covid numbers have dropped drastically.
- ii. There hasn't been much feedback regarding the mask change.

b. Finance Report

- i. The modified budget amounts are now included in the overall budget.
- ii. CDE is running behind on food reimbursements; this is due to staffing shortages.
- iii. PPR and Mill Levy are continuing with a positive tone. We'll continue to budget under the projections as a safe guard.
- iv. We are working to have all of our staff offer letters for the 2022-2023 school year out before spring break.

c. SACademic Committee

- i. We are looking ahead to the UIP submission.

d. PTO

- i. The PTO has not been meeting regularly, because they cannot host events.

VI. Presentation and Discussion

a. Bi-Annual Scorecard Update

- i. The scorecard includes most of the goals from our strategic plan. We have met or have exceeded 14 of 16 goals within our instructional and culture goals.
- ii. These numbers put us well within the top five of our neighboring schools within five miles.
- iii. Upper elementary is already back to pre-pandemic levels.
- iv. Principals are able to adjust the mid-year goals if there is a solid reason.

b. Policy Review – Grievance Policy

- i. The Board recently approved an updated grievance policy, but CSI asked us to add one paragraph detailing the appeal process to the Board and to CSI if necessary.
- ii. If the board approves this updated policy, the parent/student handbook will be changed to reflect this change.

The Journey Starts Here...

c. Academic Calendar Proposal

- i. The senior administration is proposing that we eliminate the Tuesday late start days and move to a full Friday off roughly every three weeks. The full Friday off would be a professional development and planning day for the teachers.
- ii. We are working on providing child care to those families who will need that on the PD Fridays. This will be offered at a minimal charge if any charge at all.
- iii. A final vote will be taken on this at our March 2022 board meeting.

VII. Executive Summary

- a. Mrs. McDuffee made a motion to accept the updated Grievance Policy as presented. Mr. Hamele seconded the motion.

Discussion: None

Ayes: Klenjoski, Coffee, McDuffee, Fransua, Hamele, Drewlow

Nays: None

VIII. Board Self-Scoring

Scoring Rubric	
1	Unsatisfactory
2	Satisfactory, looking for significant Improvement
3	Satisfactory, improving but still below expectations
4	Efficient meeting, meets expectations

4/4

IX. Adjourn Meeting

Mrs. Drewlow adjourned the meeting at 8:38 pm.

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