

Citizen - Led Oversight Committee (CLOC)

Talking Points – 2020 Second Quarter School Board Update – June 23, 2020 via ZOOM

Role of Committee

- Assurance that the School District has the processes, procedures and people in place to adequately and properly administer and oversee the School Bond Referendum Projects
- Review progress of all projects in regards to schedule and cost
- Communicate our findings to the Beaufort County School Board quarterly.
- Provide written updates quarterly to the General Public posted via the CLOC web area on the Beaufort County Schools website. Provide a press release of the quarterly update.

Second Quarter Report

The Committee has reviewed the processes, procedures and the administration of the Bond Referendum Projects to date and reports the following:

- The May River and River Ridge projects are on time and under budget. We have established a traffic light process to rate all projects. Green for on schedule, yellow for caution with corrective action to recover the project schedule and red which require a formal proposed corrective action to bring the project on schedule. May River and River Ridge are both Green Lights. Both sites were visited by the Chair and Vice Chair of the Committee and found the sites represent the project status as reported. The construction is on schedule with excellent construction quality.
- After the bond referendum was approved by the voters and before the initial bond proceeds were received, the District expended some funds from the 8 percent funds. The Finance Sub - Committee has verified the 8 percent funds were returned to the District after the initial bond proceeds were received. We have received confirmation from Beaufort County (the holder of the bond proceeds) that the funds were returned to the School District, and plan on ascertaining that the transactions were properly reflected in the June 30, 2020 financial statements once the statements become available.
- The processes in place regarding budgeting, contracts, procurement and pay application for projects is sound and provides adequate independence and proper chart of authority review.

- A review of the summer work projects has one area noted as yellow. The technology/infrastructure projects are behind schedule due to scope clarifications. A schedule discovery is expected.
- **Forward Looking**

Cash Flow versus Actual Expenses

Cash Flow Projections versus Actual Expenses for all of the referendum projects is behind schedule. This can be expected as final project planning is implemented and construction contracts agreed during the initial phase of such a large scope referendum. Corrective actions are in place to ramp up spending to assure completion of the proposed projects within the 4 year time frame.

CBRE Heery Contract

The Heery contract was executed in April for Project and Program Management. We have begun development of performance metrics in conjunction with the Operations Department to measure the effectiveness of Heery's performance. This is to provide oversight of their support to the District during the referendum period. Annual performance evaluation of their performance is required in the agreed contract.

The Committee is honored to serve the public.

Questions for the Committee