

Citizen - Led Oversight Committee (CLOC)

Talking Points – 2020 Fourth Quarter School Board Update – December 8, 2020 via ZOOM

Role of Committee

- Assurance that the School District has the processes, procedures and people in place to adequately and properly administer and oversee the School Bond Referendum Projects
- Review progress of all projects in regard to schedule and cost.
- Communicate our findings to the Beaufort County School Board quarterly.
- Provide written updates quarterly to the General Public posted via the CLOC web area on the Beaufort County Schools website. Provide a press release of the quarterly update.

Fourth Quarter Report

The Committee has reviewed the processes, procedures and the administration of the Bond Referendum Projects to date and reports the following:

- The River Ridge Academy project is complete and was on time with 92.8% of the proposed budget used. Final accounting close out is still in process with a continued projection of being under budget. May River High School is on time and under budget with final completion expected on December 16. Additional technology/infrastructure and athletics projects are expected to be completed by year end at the following schools: Beaufort High, Bluffton Elementary, Coosa Elementary, Hilton Head Island Elementary, He McCracken Middle, Lady's Island Middle, Red Cedar Elementary, St. Helena Early Childhood and Whale Branch Early College High School. The progress accomplished this year demonstrates the effectiveness of the Construction Management at Risk Model for projects as a sound approach on delivering proposed referendum projects and the current Operations Department third party (CBRE Heery) project management program.
- The processes in place regarding budgeting, contracts, procurement and pay application for projects are sound and continue to provide adequate independence and proper chart of authority review. The Finance Subcommittee continues reviews to validate these processes.

Cash Flow Versus Actual Expenses

Cash Flow Projections versus Actual Expenses for all of the referendum projects continues to drag somewhat, however improvement in catch up has been seen again this quarter. This can

be expected as final project planning is implemented and construction contracts agreed during the initial phase of such a large scope referendum. Corrective actions are in place to ramp up spending to assure completion of the proposed projects within the four-year time frame. Additional staff has been added to support the District's accounting department to improve the review and processing of payments.

Our Finance Subcommittee has verified the current spending status with \$35.72MM spent to date with \$47.96 MM encumbered but not spent for a total of \$83.69 MM. With the total referendum of \$344.6 MM, \$260.9 MM remains to be spent.

Design Projects

The next large-scale projects in process are the Robert Smalls International Academy replacement school and the Battery Creek High School extensive renovation. Contractors for the projects have been selected. Final progress cost estimates are being prepared for final review in December, with site walk-throughs for understanding current conditions prior to contractor mobilization and start of construction. These projects remain on budget and schedule. Safety/Security, Technology/Infrastructure, Athletics and Playground projects planned for 2021 for the remaining schools are on schedule regarding design and planning. These projects are on budget and schedule.

Community Outreach

The Communications Subcommittee, working with the District's communication office, updates the CLOC website monthly with our meeting presentations, reports and meeting minutes. The subcommittee recently completed a video on the role of the CLOC to share with the public. This video is posted on the District's website. May River High School Ribbon-Cutting date is in final planning with a target date in mid- January. A virtual Community Input Meeting was held on November 12 to review the final design of the new Robert Smalls International Academy. The Battery Creek High School renovation public meeting to review the current design is scheduled for December 14.

The Communications Subcommittee will be completing the CLOC's 2020 annual report to the public for publication in January. The Committee plans to share the report with the public via local media, including ads in local newspapers. The report will be shared with the Board at our January update.

The Committee is honored to serve the public.