



# Citizen-Led Oversight Committee (CLOC)

Twelfth Meeting  
(RSIA and Via Zoom)  
December 2, 2020

**Where Learning Leads the Way!**

# Pledge of Allegiance



# Agenda



1. Pledge of Allegiance
2. Approval of Meeting Minutes from November 4, 2020
3. RFQs
4. Design Updates
5. Construction Updates
6. Project Closeouts
7. Financial Updates
  - A. Referendum Capital Projects 2019 Financial Summary
  - B. Project Level Financial Details
  - C. 2019 Referendum Project Contingency Log

# Agenda (Continued)



8. Cash Flow Projection vs Actual Expenditures Through November 30, 2020
9. Community Outreach
  - A. Community Input Meetings for BCHS and RSIA
  - B. MWBE Workshop with BCBC
10. CLOC Sub-Committee Reports/Updates
11. CLOC 4<sup>th</sup> Quarter Monitoring Report to School Board on December 8, 2020
12. Forward Looking Items and Events
13. Next Meeting Agenda Items



# 3. RFQs

# Hilton Head Island Middle School



- Project Manager will be Tim Summers
- Budgeted Referendum funding \$26,763,756
- RFQ 21-022 for Professional Design Services was issued on November 10, 2020
- Proposal are due on December 8, 2020
- The following link has been furnished to access the current District solicitation(s) including this RFQ document

<https://vrapp.vendorregistry.com/Bids/View/BidsList?BuyerId=c1e946d4-c2fd-4f03-8a2a-275f65086c93>



# 4. Design Updates

# Battery Creek High School (JCS/MBK)



Project (Project Manager)	Scope	Budget	Schedule
Battery Creek High School (AM)	Renovations	●	●
	CATE Expansion	●	●
	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Athletics	●	●

- Site walk throughs and investigation of existing conditions continue with JCS and MBK
- Phasing plan is developing in coordination with school staff and MBK
- DD documents have been received and are being reviewed
- Progress cost estimate is being prepared by MBK and is to be received in December
- Initial site drawings have been distributed to required agencies for review
- MBK has relocated their construction trailer from RRA to BCHS



# Robert Smalls International Academy (LS3P/JE Dunn)



Project (Project Manager)	Scope	Budget	Schedule
Robert Smalls International Academy (AM)	School Replacement	●	●
	Playgrounds	●	●

- Site walk throughs and investigation of existing conditions continue with LS3P and JE Dunn
- Phasing plan is developing in coordination with school staff and JE Dunn
- DD documents have been received and are being reviewed
- Progress cost estimate is being prepared by JE Dunn and is to be received in December
- Initial site drawings have been distributed to required agencies for review

# Beaufort High School (LS3P/TTC)



Project (Project Manager)	Scope	Budget	Schedule
Beaufort High School (MK)	Athletics - Phase 2 (Renovations and Addition)	●	●

- Athletic - Phase 2 Renovations and Addition include Weight Room and Wrestling Room
- OSF Submittal took place the week of Nov. 2<sup>nd</sup>
- Design Development (DD) documents have been received and are in review
- TTC is finalizing the DD cost estimate

# BLHS and HHISCA (JCS/MBK)



Project (Project Manager)	Scope	Budget	Schedule
Bluffton High School (TS)	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Athletics	●	●
Hilton Head Island SCA (TS)	Playgrounds	●	●

## BLHS:

- Design kick-off meeting with JCS took place in Nov. 2020
- Coordination meetings with school administrators also began in Nov. 2020

## HHISCA:

- Playground design began in November 2020

# Hilton Head Island High School (MPS/HGR)



Project (Project Manager)	Scope	Budget	Schedule
Hilton Head Island High School (TS)	Safety/Security	●	●
	Athletics - Phase 2	●	●
	Renovations	●	●

## HHIHS:

- Design kick-off meeting with JCS took place in Nov. 2020
- Coordination meetings with school administrators also began in Nov. 2020

# BES; BMS; LIES and SHES (MPS/HGR)



Project (Project Manager)	Scope	Budget	Schedule
Beaufort Elementary School (AM)	Renovations - Phase 8B Kitchen Equip. Replacement	●	●
Beaufort Middle School (MK)	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Athletics	●	●
Lady's Island Elementary School (MB)	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Playgrounds	●	●
St. Helena Elementary School (MB)	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Playgrounds	●	●

## BES:

- 100% CDs to be received in Dec.
- GMP Price Proposal to be received in January 2021

## BMS:

- Design kick-off meeting with MPS took place in Nov. 2020
- Coordinating meeting(s) in Dec. with school administrators

## LIES and SHES:

- Design kick-off meetings with Principals, MPS and HGR took place in Nov. 2020

# BRES; CES; and LIMS (LS3P/TTC)



Project (Project Manager)	Scope	Budget	Schedule
Broad River Elementary School (MB)	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Playgrounds	●	●
Coosa Elementary School (MK)	Safety/Security	●	●
	Technology /Infrastructure - Phase 2	●	●
	Playgrounds	●	●
Lady's Island Middle School (MK)	Safety/Security - Phase 2	●	●

## BRES:

- Design kick-off meeting with Principal, LS3P and TTC took place in Nov. 2020

## CES and LIMS:

- Design kick-off meetings with LS3P took place in Nov. 2020
- Coordinating meeting(s) in Dec. with school administrators

# MCRES; DECC; and JSES (RCA/CC)



Project (Project Manager)	Scope	Budget	Schedule
MC Riley Elementary School (TS)	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Playgrounds	●	●
Davis Early Childhood Center (MB)	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Playgrounds	●	●
Joseph Shanklin Elementary School (MB)	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Playgrounds	●	●

## MCRES:

- Design kick-off meeting with RCA took place in Nov. 2020
- Coordination meetings with school administrators also began in Nov. 2020

## DECC and JSES:

- Design kick-off meetings with Principals, RCA and CC took place in Nov. 2020

# WBES and WBMS (RCA/CC)



Project (Project Manager)	Scope	Budget	Schedule
Whale Branch Elementary School (MB)	Playgrounds	●	●
Whale Branch Middle School (MB)	Safety/Security	●	●
	Athletics	●	●

## WBES:

- 100% CDs have been received and are being reviewed
- Playground GMP Price Proposal to be received in January 2021

## WBMS:

- GMP Price Proposals for the security vestibule and athletics have been received
- GMP Amendment No. 03 has been prepared and is being routed for execution





# 5. Construction Updates

# Construction Updates – Video Tours



## Video Tour(s)

- **Beaufort Elementary School Renovations**

<https://www.beaufortschools.net/cms/One.aspx?portalId=170925&pageId=22903530>

- **May River High School Addition**

<https://www.beaufortschools.net/cms/One.aspx?portalId=170925&pageId=23777355>

# Beaufort Elementary School (MPS/HGR)



 Under Budget

 Schedule

Funding: 2019 Referendum

Budgeted Funding for  
Addition: \$15,691,698

Encumbered & Paid  
(11/30/2020): \$10,348,375

Paid to Date  
(11/30/2020): \$8,229,403



# Beaufort Elementary School (MPS/HGR)



Project (Project Manager)	Scope	Budget	Schedule
Beaufort Elementary School (AM)	Safety/Security	●	●
	Renovations - Phases 1 thru 8A	●	●
	Technology /Infrastructure	●	●
	Playground	●	●

- Technology/Infrastructure bid package proposals have been received by HGR and are being evaluated
- Phase 1 and Phase 2 have been completed
- Phase 3 OSF Overhead/Final inspection was preformed on November 24<sup>th</sup>
- Phase 4 will begin in December
- Fire Sprinkler Riser Room addition has masonry currently being put in place
- The connector between the gym and office has commenced, foundations have been completed, rough in for Plumbing and Electrical to occur prior to slab placement
- 2<sup>nd</sup> HVAC cooling tower to be installed in mid December due to coordination of controls
- Generator and switchgear will be installed the between Christmas and New Years



# May River High School Addition (LS3P/MBK)



● Under Budget

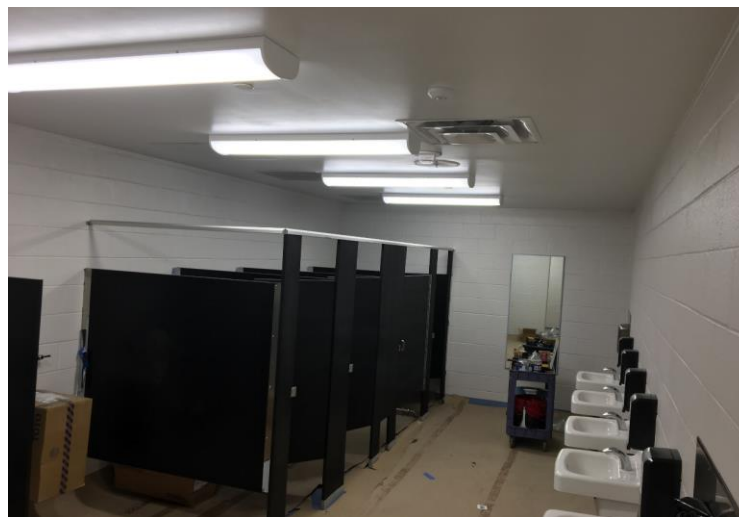
● Schedule

Funding: 2019 Referendum

Budgeted Funding for  
Addition: \$15,691,698

Encumbered & Paid  
(11/30/2020): \$13,674,942

Paid to Date  
(11/30/2020): \$8,339,421



# May River High School Addition (LS3P/MBK)



Project (Project Manager)	Scope	Budget	Schedule
May River High School (AM)	Addition	●	●

- OSF 2<sup>nd</sup> floor overhead inspection took place on Nov. 11<sup>th</sup>
- OSF Final is scheduled for December 16<sup>th</sup>
- Furniture is arriving December 11<sup>th</sup>
- IT Equipment has been ordered
- Smart TV's were installed in November
- Flooring is 100% complete
- Correction of 1<sup>st</sup> floor punch list items have commenced

# Beaufort High School (LS3P/TTC)



Project (Project Manager)	Scope	Budget	Schedule
Beaufort High School (MK)	Safety/Security	● 1	●
	Technology /Infrastructure	● 2	●

## BHS:

- Technology/Infrastructure bid package proposals from TTC’s sub-contractors have been received and are being evaluated
- Site lighting bid package has been distributed by TTC to interested sub-contractors with proposal due in early December

### Status Flag Comments:

- 1 Required Contingency Use of \$121,143; See 2019 Referendum Project Contingency Log for details
- 2 Required Contingency Use of \$65,000 on 6-24-2020 and Additional Contingency Use of \$91,909.56 on 9-15-2020; See 2019 Referendum Project Contingency Log for details

# LIMS and RC (LS3P/TTC)



Project (Project Manager)	Scope	Budget	Schedule
Lady's Island Middle School (MK)	Technology /Infrastructure	●	●
Right Choices (MK)	Safety/Security - Includes Limited Tech./Infra.	● 1	●

## Status Flag Comments:

- 1 Required Contingency Use of \$388,285; See 2019 Referendum Project Contingency Log for details

## LIMS & RC:

- Technology/Infrastructure bid package proposals from TTC's sub-contractors have been received and are being evaluated

## RC:

- OSF above ceiling inspection took place on Nov. 18<sup>th</sup>
- OSF final inspection occurred Nov. 25<sup>th</sup>  
One issue with emergency lights to be resolved



# BLES and HEMMS (JCS/MBK)



Project (Project Manager)	Scope	Budget	Schedule
Bluffton Elementary School (TS)	Safety/Security	●	●
	Technology /Infrastructure	●	●
H.E. McCracken Middle School (TS)	Safety/Security	●	●
	Technology /Infrastructure	●	●
	Athletics	●	●

## BLES & HEMMS:

- Technology/Infrastructure bid package proposals from MBK's sub-contractors have been received and are being evaluated

## BLES:

- Window film completed
- IDF closets are 99% complete

## HEMMS:

- Window film completed
- IDF closets are 99% complete
- Bleachers have been completed
- Construction for the field lights commenced on Nov 16<sup>th</sup>

# HHIES; HHIHS; and HHISCA (JCS/MBK)



Project (Project Manager)	Scope	Budget	Schedule
Hilton Head Island Elementary School (TS)	Safety/Security	● 1	●
	Technology /Infrastructure - Phase 1	●	●
	Playgrounds	●	●
Hilton Head Island High School (TS)	Athletics - Phase 1	●	●
Hilton Head Island School for Creative Arts (TS)	Safety/Security	●	●
	Technology /Infrastructure - Phase 1	●	●

### Status Flag Comments:

- 1 Required Contingency Use of \$653,796; See 2019 Referendum Project Contingency Log for details [REDACTED]

### HHIES & HHISCA:

- Technology/Infrastructure bid package proposals from MBK's sub-contractors have been received and are being evaluated

### HHIES:

- Window film completed
- IDF closets are 99% complete

### HHIHS:

- Confirming December installation start date for stadium lights with Athletic Director and MUSCO

### HHISCA:

- Vestibule has been completed
- IDF closets are 99% complete

# WBES and WBMS (RCA/CC)



Project (Project Manager)	Scope	Budget	Schedule
Whale Branch Elementary School (MB)	Safety/Security	●	●
	Technology /Infrastructure	● 1	●
Whale Branch Middle School (MB)	Safety/Security	●	●
	Technology /Infrastructure	●	●

### Status Flag Comments:

- 1 Required Contingency Use of \$154,936; See 2019 Referendum Project Contingency Log for details

### WBES & WBMS:

- Technology/Infrastructure bid package proposals from CC's sub-contractors have been received and are being evaluated
- BDA installation has been completed; Testing will be scheduled when emergency generator is installed in 2021



# 6. Project Closeouts

# Project Closeouts



Project (Project Manager)	Scope	Target CO	Actual CO Date	Comments
Beaufort High School (MK)	Athletics Phase 1: Turf Field; BB/SB Dugouts; Press Boxes; Fencing	Q4 2020		
	Safety/Security: Vestibule			
Bluffton Elementary School (TS)	Playground	Q4 2020		CO documents have been received and are being reviewed
Coosa Elementary School (MK)	Tech./Infra.: Generator Replacement	Q4 2020		
Hilton Head Island Elementary School (TS)	Playground	Q4 2020		CO documents have been received and are being reviewed
HE McCracken Middle School (TS)	Athletics Phase 1: Bleachers; Reno Locker Room & Weight Room	Q4 2020		
Lady's Island Middle School (MK)	Safety/Security: Vestibule	Q4 2020		
Red Cedar Elementary School (TS)	Safety/Security: Speed Bump	Q4 2020		CO documents have been received and are being reviewed
River Ridge Academy (TS)	Additions	Q4 2020		Partial CO documents have been received and are being reviewed
St Helena Early Childhood (MK)	Playground	Q4 2020		
Whale Branch Early College High School (MK)	Athletics: Turf Field	Q4 2020		



# 7. Financial Updates

# Financial Updates



## Referendum Capital Projects 2019 Financial Summary

- See handout/attachment for details

## Project Level Financial Details

- See handouts/attachments for details

## 2019 Referendum Project Contingency Log

- See handout/attachment for details



# 8. Cash Flow Projection vs Actual Expenditures Through November 30, 2020



# Cash Flow Projection vs Actual Expenditures



CASH FLOW : DATA thru Nov 2020		REFERENDUM ONLY														
	Project Total	Previously	2020 Expenditures													% Project
Projects	(Millions)	Spent	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budget
RRA Additions	11.25	6.56									0.67	0.27	0.36	0.93	8.79	78%
MRHS Additions	24	6.48									1.19	0.01	0.93	1.11	9.72	41%
BES Renovation	27	0									5.92	0	2.31	0.3	8.53	32%
RSIA	70	0.04									0	0.27	0.2	0.2	0.71	1%
BCHS Renovation	67	0.02									0	0	0	0.3	0.32	0%
HHIMS Renovation	33	0									0	0	0	0	0	0%
HHIHS Design	4	0.01									0	0	0	0	0.01	0%
Summer Referendum	108.25	2.82									3.24	2.7	1.72	4.76	15.24	14%
<i>Sub-Total</i>	<i>344.5</i>	<i>15.93</i>									<i>11.02</i>	<i>3.25</i>	<i>5.52</i>	<i>7.6</i>	<i>43.32</i>	<i>13%</i>
					0			0			11.02			16.37		
<b>Cumulative Total</b>			0	0	0	0	0	0	0	0	26.95	30.2	35.72	43.32		



# 9. Community Outreach

# Community Outreach



## **May River High School (MRHS) – Ribbon Cutting**

Project Manager (AM) is finalizing date and time for the ribbon cutting to occur in early January 2021

## **Battery Creek High School (BCHS) – Renovation**

Project Manager (AM) public meeting is scheduled for December 14, 2020 at 6:00PM to review Design Development (DD) documents

## **Robert Smalls International Academy (RSIA) – School Replacement**

Project Manager (AM) to provide update from Virtual Community Input Meeting held on November 12<sup>th</sup> to review DDs

## **MWBE Workshop**

A workshop was held with the Beaufort County Black Chamber of Commerce (BCBCC) on November 19<sup>th</sup>



# 10. CLOC Sub-Committee Reports/Updates



# 11. CLOC 4<sup>th</sup> Quarter Monitoring Report to School Board on December 8, 2020



## 12. Forward Looking Items and Events



# 13. Next Meeting Agenda Items



# Citizen-Led Oversight Committee (CLOC)

Twelfth Meeting  
(RSIA and Via Zoom)  
December 2, 2020

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