

Minutes of the Policy Committee of the Board of Education
Regional School District 14 www.ctreg.org
Monday, March 12, 2018

Start: 5:08pm End: 6:25pm

In attendance were: Maryanne Van Aken, John Chapman, and George Bauer arrived at 5:15pm. Also in attendance were Superintendent Dr. Anna Cutaia, Carol Ann Brown and BOE Clerk, Natascha Schwartz.
missing: Pam Zmek

The meeting was called to order at 5:08pm

Dr. Anna went over the following policies forward as a 1st read to the BOE:

- 4118.51 – Staff Use of Social Networking Sites – Dr. Anna went over CABA sample policy that was originally developed by Shipman and Goodwin. Dr. Anna recommended some changes to language and an addition that is not currently in the sample policy to include electronic communication by personnel with students and to create a protocol and form for employees wanting to use social media sites as an educational or extracurricular activities communication tool.
- 6141.326 – Instruction: Use of Social Media
Policy 5125 directory information ties into policy 6146.326. The former policy # 5145.15 to be recoded to 5125. Legal counsel's only recommendation for this policy is to add "cf. 4118.51/4218.51-Acceptable Computer Network Use Social Networking" under 6146.326(e) to align with the 4118.51 policy.
- 4133/4233 – Travel Reimbursement
This policy is being added from CABA's sample policy with minor edits/additions to wording. Additions include the wording, "Reimbursable expenses shall be pre-approved by the Superintendent." The regulations stay as is with the change of the word necessary to eligible in the first paragraph.
- 5141.213 – Opioid Overdose Prevention – Emergency Administration of Naloxone
This policy is being added from CABA's sample policy. Dr. Anna recommended use of alternate language under Opioid Overdose Prevention (Emergency Administration of Naloxone) and use of third alternate language which states that a protocol be written. Nurses to work with Medical Adviser in creating protocol.
- 7115 – New Construction: Developing Educational Specifications
Counsel made recommendations of additions to the current policy. Committee was in agreement with recommendations.
- 5145.53 – Transgender Students
The committee agreed to leave this sample policy as is since it is state statute. To be brought to the BOE as is.
- 5142.4 – Safety: School Resource Officer
The committee will work with CABA's sample policy and make additions/changes as deemed suitable for the region.

- 5118 – Residency
The committee agreed to work with the CABE sample policy that Stafford uses and make changes based on the region's needs. Dr. Anna will work on the policy and bring it back to the committee for the next meeting.
- 3520.1 – Information Security Breach & Notification
To use CABE's sample policy with the addition of language that refers to adults only.

Dr. Anna will move forward to the BOE and with the committee's approval the following policies:

- 5000 – Equal Educational Opportunity – To update point of contact
- 5000(a) – Procedure for Complaints of Discrimination – To update point of contact
- 5131.911 – Safe School Climate – To update point of contact and to revise the incident report form to cover all forms of bullying/harassment in all schools
- 5145.4 – Nondiscrimination - To replace complaint form to the new all-encompassing incident report form
- 5145.52 – Notice to all students – To clean-up regulations
- 5131.913 – Cyberbullying – To add CABE sample policy

Mr. Chapman would like to discuss policy 1312 public complaint. CABE will be consulted for the appropriateness of the state reference in the policy. Statute is very small and specific to municipalities.

Hearing no further business, the meeting was adjourned at 6:25pm

Respectfully Submitted,



Natascha Z. Schwartz

Regional School District 14 Board Clerk

Recorded and filed subject to Board of Education approval by: Natascha Z. Schwartz, Board Clerk, 3/22/2018