

Minutes for Harrison School PTO

Call to Order

A general meeting of Harrison PTO was held on Wednesday, August 25, 2021. It began at 6:00 pm and was presided over by Shannon Jensen, with Jenny Castillo as Secretary taking the minutes.

Attendees

Voting members in attendance included Jenny Castillo, Shannon Jensen, Alison Pohlhammer, Chara Miller, Kelly Olson, Nina Markgraff, and Christy Brown.

Approval of Minutes

A motion to approve the minutes of the previous meeting was made by Shannon Jensen and seconded by Ali Pohlhammer.

Treasurer's Report

A motion to approve the monthly report was made by Shannon Jensen and seconded by Christy Brown. A motion to approve the yearly budget was made by Shannon Jensen and seconded by Chara Miller.

Administration Report

1. Back to school night is tomorrow. We currently cannot bring any guests yet into the school due to COVID.
2. We transitioned to Skyward this year. We are currently figuring everything out but it isn't as easy going as other systems are.
3. The first week back to school is going well. The students are doing well wearing the masks. Everyone is being very welcoming to having a new principal.

Committee Reports

1. PTO Calendar- There was a delay in getting the calendar out due to software malfunction however it is up and running and the calendar will be completed on September 1st. The total amount in ads was \$550 and we will charge \$5 per calendar.
2. Staff Appreciation- We had a welcome back breakfast for the staff which included muffins and juice. Chara and Shannon are working on something to do each month for the staff.
3. Book Fair- We are hoping to do the bookfair October 4-8th. This year the book fair will run for 1 week which will be plenty of time. If need be we can always adjust it for next year.
4. Spirit Wear- Forms for spirit wear have went out to all students and staff. This year we decided on tie dye for the colors. All orders will be due August 31st. The welcome

- wagon provided spirit wear cash to our 10 new staff members. We are looking into asking people to turn in their old gently used spirit wear to sell at a discounted rate.
5. Granola for Grandparents- This year we will be doing "Grandparent Grahams." The order form will be sent out early next week to students. Each graham will be \$1 each. Once all money is collected students will take home stamped envelopes with the graham to send to their grandparents.
 6. Fall Fundraiser- We will be doing Little Caesars again this year for the fundraiser. The fundraiser will run about a month and will be about 2 weeks to get the pizzas back. They have their own warehouse so there will not be any delays in processing.

Next Meeting

Next Meeting will be Wednesday, September 15, 2021 at Harrison School in the front office conference room at 6:00 p.m.

Adjournment

Shannon Jensen moved that the meeting be adjourned, and this was agreed upon at 6:23 p.m

Jenny Castillo
Secretary, Harrison School PTO

Sept 15, 2021
Date of Approval