

Colliers
135 New Road
Madison, CT 06443
MAIN +1 860 395 0055
FAX +1 203 779 5661

Regional School District No. 14
Woodbury/Bethlehem
Nonnewaug High School – Renovations Project
April 17, 2018
Revised 05.22.18

PBC Attendees:

John Chapman
Brian Peterson
JP Fernandes
Janet Morgan

Absent:

Robert Piazza
George Bauer
Andie Greene
Don Fiftal
Tom Hecht
Matthew Cleary
Patrick DiSarro

Also Present:

Scott Pellman	Colliers
Amy Samuelson	SLAM
Nelson Reis	O&G
Mark Jeffko	O&G
Mike Molzon	Region 14
Ed Arum	Region 14

From / Notes Prepared by: **Scott Pellman** – Project Manager
Colliers International

Attachments:

A meeting of the Public Building Committee was held on Tuesday April 17, 2018 in the Relocated Central Offices at Woodbury Middle School 67 Washington Avenue Woodbury, Connecticut.

The following notes are to record the most significant issues discussed at the above referenced meeting. If anyone attending the meeting feels these notes are inaccurate, additional items

need recording, or further detail is required, please forward your written comments to Scott Pellman for inclusion.

1. Call to Order – There was no quorum so the following are notes from informal discussions. A special building committee meeting will be scheduled for the following week to address any action items.
2. OPM Report – Scott Pellman reported on the following:
 - a. **Phase 2 Construction Update** –
 - o The project team continues to meet bi weekly to review scheduling and construction related issues.
 - o The 20,000-gallon oil tank was removed last week, there were no releases and the environmental team is awaiting final testing results of the soil and will coordinate the tank closure paperwork with the State. An oversight proposal was reviewed and approved by the finance subcommittee for \$8,300.
 - o Colliers has met with the graduation planning committee and are coordinating with O&G. A sketch will be issued by the design team communicating the as-built condition so family members know where to park and how to navigate around the site.
 - o There will be a meeting at 8:00am on Wednesday April 25, 2018 to review the approach to the field renovations.
 - o Immediately following that meeting there will be a meeting with the administration, design team and O&G to plan the summer activities and prep for the transition into the next phase of construction.
 - o A package of the Colliers weekly project reports was distributed to all committee members Via a drop box site. Updated weekly reports will be provided on a monthly basis
 - b. **Phase 3 FF&E** - The phase 3 FF&E package was approved this Past Friday April 13, 2018 and will be advertised for bidding this Wednesday April 18, 2018 with bids Due Friday May 4, 2018. This will provide sufficient time to review and award in order to have the furniture delivered and installed this summer for the opening of the first renovated area.
 - c. **Approval of Application and Certificate for Payment #8** – Application #8 has been reviewed with the finance sub-committee. The application for payment has also been reviewed by Colliers construction representative along with SLAM’s construction administrator and has been signed by the architect. Without a quorum action on this application will need to be deferred until the next meeting.
3. Architects progress update – Amy Samuelson
 - a. **Phase 2** – The design team continues to review shop drawings and oversee phase 2 construction activities.
 - b. **Phase 3** – The furniture packages are currently out to bid.
4. Construction Manager Update – Nelson Reis - Project Manager

- a. **Phase 2** – O&G provided a monthly project report that was summarized by Nelson Reis. The report contained a list of potential exposures with estimated costs. This list will be updated throughout the process. There are two areas where it is believed that the caps on the drywells may be in poor condition. These areas will be further explored once school is out.

5. Other Business

None

6. Public Comment

None

Meeting Adjourn

- Meeting ended at 7:22 pm,
- A special meeting will be scheduled for next week due to the lack of a quorum.