

Minutes of the Community Relations Committee of the Board of Education
Regional School District 14 www.ctreg.org
Tuesday, October 10, 2017

In attendance were: Pam Zmek, Janet Morgan, Carol Ann Brown, and BOE clerk, Natascha Schwartz.

Missing: Dave Lampart

Ms. Zmek called the meeting to order at 4:04pm and read out the Community Relations new mission statement which is as follows:

"The mission of the Region 14 Public Relations Committee is to promote and foster an informative and amicable relationship between the BOE and the communities of Bethlehem and Woodbury and to promote an understanding within those communities of the BOE's goals and responsibilities."

Community Forum:

Ideas: E-blast community for an expression of interest.

Date: January 11, 2018.

Time: 6:00 – 6:30pm food

6:30 – 8:30pm focus group

Location: MES Café - Ms. Schwartz to make request for school use facilities form

Ms. Zmek suggested sending invitations to the original list and to be put in the newspaper.

Invitations to be sent out on November 17, 2017 and RSVP by December 22, 2017

The committee decided keep same scribes and moderators as they are already trained. The additions would be John Chapman and Mike Devine who will replace Ms. Morgan and Ms. Zmek. To be added to the list would be the district advisory committee: Stan Love, Christine Vogel, Jim Crocker, Jim Agostine, Dave Lampart, Pam Zmek.

Ms. Zmek asked Ms. Schwartz to reach out to Mr. Birkenberger to arrange floral arrangements for the event as he did last year.

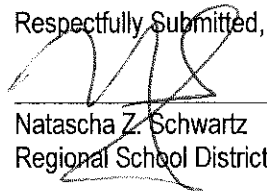
The committee discussed what the topic for the conversation would be and how the evening would play out.

The debrief to be pared down whereby each table will present their top two recommendations. It was recommended to send background information to send with invitation to help attendees prepare. Ms. Zmek to ask Mr. Agostine to prepare a one page summary of expectations to include with the invitations.

Ms. Zmek to speak with Ms. Duncan to prepare press releases, to interview BOE member, etc.

Meeting was adjourned at 5:05pm

Respectfully Submitted,



Natascha Z. Schwartz
Regional School District 14 Board Clerk

Recorded and filed subject to Board of Education approval by: Natascha Z. Schwartz, Board Clerk, 10/16/2017