

# EATON BOARD OF EDUCATION ORGANIZATIONAL MEETING

Hollingsworth East Elementary School Cafeteria

January 6, 2022

6:00 p.m.

## I. Opening of the Meeting

A. Call to Order – President Pro Tempore, Lisa Noble

B. Roll Call – President Pro Tempore, Lisa Noble

E. Beeghly\_\_\_ B.Deacon \_\_\_ B. Myers \_\_\_L. Noble \_\_\_ T. Parks\_\_\_

C. Pledge of Allegiance

D. Oath of Office for Newly Elected Board Members

The Treasurer shall administer the oath of office to the newly elected board members, Eric Beeghly, Bryan Deacon, and Lisa Noble, note in the minutes that the oath has been taken.

E. Election of the President of the Eaton Board of Education for 2022

The President Pro Tempore shall call for nominations of Board President. Nominations do not require a second.

\_\_\_\_\_ nominated \_\_\_\_\_ for Board President.

After nominations are complete, the President Pro Tempore will ask for a motion and a second to close the nominations.

Motion by \_\_\_\_\_ to close nominations. Seconded by \_\_\_\_\_

Beeghly\_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks\_\_\_

Nominations for Board President have been closed.

If only one individual is nominated for the position of President, the Treasurer shall call the roll of the board.

Nominee #1 \_\_\_\_\_

Beeghly\_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks\_\_\_

President Pro Tempore declares that \_\_\_\_\_ is elected President of the Eaton Board of Education for 2022.

OR

If more than one person is nominated, for the position of President, the Treasurer shall call the roll of the board and ask the members to vote for the person of their choice. Ohio law requires a majority vote of all members of the board (three votes on a five member board) to elect an officer.

Nominee #1 \_\_\_\_\_

Beeghly\_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks\_\_\_

Nominee #2 \_\_\_\_\_

Beeghly\_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks\_\_\_

Nominee #3 \_\_\_\_\_

Beeghly\_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks\_\_\_

President Pro Tempore declares that \_\_\_\_\_ is elected President of the Eaton Board of Education for 2022.

### **The newly elected President presides from this point forward**

#### **F. Election of the Vice President of the Eaton Board of Education for 2022**

The President shall call for nominations for the position of Board Vice President. Nominations do not require a second.

\_\_\_\_\_ nominated \_\_\_\_\_ for Board Vice President.

After nominations are complete, the President will ask for a motion and a second to close the nominations.

Motion by \_\_\_\_\_ to close nominations. Seconded by \_\_\_\_\_

Beeghly\_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks\_\_\_

Nominations for Board Vice President have been closed.

If only one individual is nominated for the position of Vice President, the Treasurer shall call the roll of the board.

Nominee #1 \_\_\_\_\_

Beeghly \_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks \_\_\_

President declares that \_\_\_\_\_ is elected Vice President of the Eaton Board of Education for 2022.

OR

If more than one person is nominated, for the position of Vice President, the Treasurer shall call the roll of the board and ask the members to vote for the person of their choice. Ohio law requires a majority vote of all members of the board (three votes on a five member board) to elect an officer.

Nominee #1 \_\_\_\_\_

Beeghly \_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks \_\_\_

Nominee #2 \_\_\_\_\_

Beeghly \_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks \_\_\_

Nominee #3 \_\_\_\_\_

Beeghly \_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks \_\_\_

President declares that \_\_\_\_\_ is elected Vice President of the Eaton Board of Education for 2022.

## **II. New Business**

### ***ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE***

Action by the Board of Education in "Adoption of Consent Agenda Items" at this point of the agenda means that items A through E are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Items" and voted on separately.

#### **A. Establish Regular Meeting Dates, Times and Place for 2022**

Date: The Second Monday of the Month, unless otherwise noted  
Monday, February 14, 2022  
Monday, March 14, 2022  
Monday, April 11, 2022

Monday, May 9, 2022  
Monday, June 13, 2022  
Thursday, July 7, 2022  
Monday, August 8, 2022  
Monday, September 12, 2022  
Thursday, October 13, 2022  
Thursday, November 17, 2022  
Monday, December 5, 2022

Time: 6:00 p.m.

Place: Hollingsworth East Elementary School

## **B. Approval of Organizational Resolutions and Actions**

### 1. Waiver of Reading Minutes

It is recommended in accordance with ORC Section 3313.26 the Board waive the reading of minutes from previous meetings.

### 2. Renewal of Legal Services

It is recommended the Board designate the law firm of Frost, Brown & Todd, LLP, as the Board's general legal counsel and the law firm of Dinsmore & Shohl as the Board's bond counsel for 2022.

### 3. Designate the "Register-Herald" as the official newspaper for the publication of those notices required by law.

## **C. Adopting Superintendent's Standing Authorizations for Calendar Year 2022**

To enable the Superintendent to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2022.

### 1. Approval of Professional Meetings

The Superintendent is hereby authorized to approve employee professional leave requests for state meetings, workshops and events in an amount not to exceed the limits in the Appropriation Resolution, Board Policy and Administrative Rules and Regulations.

### 2. Designation of School District's Purchasing Agent

The Superintendent is hereby authorized to serve as the purchasing agent for the 2022

calendar year.

3. Employment of Temporary Personnel

The Superintendent is hereby authorized to employ such temporary personnel as is needed for special situations, to insure safety, security, protection of district property and the orderly operation of the school district.

4. Approval of Board's Designee for Appeals of Student Suspensions

The Superintendent is hereby authorized to be the Board's designee for appeals of student suspensions.

5. Approve Superintendent to Employ Personnel

The Superintendent is hereby authorized to employ personnel as needed during periods when the Board is not in session. The Superintendent shall present such employment for Board approval not later than the next regular board meeting.

6. Approve Superintendent to Accept Resignations

The Superintendent is hereby authorized to accept resignations on behalf of the Board during periods when the Board is not in session. The Superintendent shall present such resignations for Board approval not later than the next regular board meeting.

7. Approve Superintendent to Enter Contractual Agreements

The Superintendent is hereby authorized to enter into contractual agreements for services as needed in emergency situations.

**D. Appointments for 2022**

1. OSBA Legislative Liaison: \_\_\_\_\_
2. OSBA Capital Conference Delegate: \_\_\_\_\_
3. OSBA Capital Conference Alternate: \_\_\_\_\_
4. Eaton Parks and Recreation Board: \_\_\_\_\_
5. Wellness Board: \_\_\_\_\_
6. Tax Incentive Review Committee \_\_\_\_\_

**E. Board Compensation**

Authorize compensating members of the Eaton Board of Education for meetings and training sessions at the maximum amount allowed by law. Compensation shall not exceed payment for more than two (2) meetings per month.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Discussion.

Beeghly\_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks\_\_\_

President declares motion \_\_\_\_\_.

### ***ADOPTION OF CONSENT AGENDA ITEM - FINANCIAL***

Action by the Board of Education in "Adoption of Consent Agenda Item" at this point of the agenda means that item F is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Item" and voted on separately.

## **F. Adopting Treasurer's Standing Authorizations for the Calendar Year 2022**

To enable the Treasurer to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for calendar year 2022.

### **1. Establishing Service Fund for Board of Education Members**

It is recommended that the Board establish a service fund beginning January 1, 2022, in the amount of \$12,000.00 for calendar year 2022 pursuant to ORC 3315.15. The maximum contribution is \$20,000.00.

### **2. Advance on Tax Settlements**

The Treasurer is hereby authorized to secure advance payments from the County Auditor of Preble County when funds from property taxes are available and payable to the school district.

### **3. Investments of Interim and Inactive Funds**

The Treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to ORC Section 135.14, ORC Section 135.13 and H.B. 384. Interest earned from the balances in the trust, endowment, permanent improvement funds and federal funds as required will be deposited into those funds. All others will be deposited in the general fund.

4. Appropriation Modifications

The Treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board at its next succeeding regular meeting.

5. Payment of Bills

The Treasurer is authorized to pay all bills within the limit of the appropriation resolution as bills are received and when merchandise has been certified as received in good condition by the Superintendent or designee.

6. Advancement of Funds

The Treasurer is authorized to use General Fund Account #001-7410-920 to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money has been received, the advance will be returned to the General Fund.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Discussion.

Beeghly\_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks\_\_\_

President declares motion \_\_\_\_\_.

### III. Adjournment

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the organizational meeting.

Discussion

Beeghly\_\_\_ Deacon \_\_\_ Myers \_\_\_ Noble \_\_\_ Parks\_\_\_

President declares motion \_\_\_\_\_.

President adjourns meeting at \_\_\_\_\_ p.m.