

## District Quality Improvement Committee (D.Q.I.C.) Minutes

Tuesday, October 27, 2020

5:00 PM – 6:15 PM

The Committee met through a virtual Zoom Meeting.

Dr. Rudd called the meeting to order at 5:03 PM. Committee members reviewed the district’s vision and mission statements and the purpose of the DQIC. The District Quality Improvement Council (DQIC) in compliance with Education Code 11.251, advises the superintendent in establishing and reviewing the District’s educational goals, objectives, and major district-wide classroom instructional programs identified by the Board or the superintendent.

The DQIC reviewed the current **enrollment for LVISD** by grade level and by campus

19/20	9/4/20	9/11/20	9/18/20	9/25/20	10/9/20	10/16/20	10/23/20	
419	400	404	420	429	432	432	433	Pri
650	639	647	656	657	666	662	662	Elem
643	603	607	610	606	611	609	607	Int
492	440	444	445	445	445	446	446	JH
918	914	929	939	946	941	937	936	HS
3122	2996	3031	3071	3083	3095	3086	3084	
+/-	-126	-91	-51	-39	-27	-36	-38	

The level of enrollment at this time of the year is in line with in-person instruction during the last year (2019-2020)

**The La Vega ISD Asynchronous Plan** approved by TEA on October 6, 2020 was shared. Particular attention was focused on the taking of attendance. Attendance is taken several times a day according to TEA guidelines. Attendance for ADA monies is taken for in-person instruction at a specific time during the day. For students attending remotely, attendance is taken by each core subject teacher. Participation in class instruction is used to determine attendance. Attendance by each class period and teacher is taken to determine if the student meets the 90% attendance rule for promotion or credit award.

**Learning Environment selection** by parents is done prior to the start of each six weeks period. The committee reviewed the number of surveys turned in and the percentage of parents selecting in-person

and remote instruction. Generally, parents wishing their children to attend in person are completing the surveys. Approximately 55% of the students are attending in person instruction.

Instructional Environment Selection Period	Choice Effective Date (1st day of six weeks)
Aug 17 – Aug 27	September 8, 2020
Sept 4 – Sept 13	September 21, 2020
Oct 12 – Oct 25	November 2, 2020
Dec 7 – Dec 18	January 6, 2021
Feb 1 – Feb 12	February 22, 2021
Mar 22 – Apr 2	April 12, 2021

The committee reviewed the **results from the Staff surveys**. The staff evaluated the district performance on four areas: 1. Personal Health & Safety; 2. Administrative Support; 3. Suggestions for Improving safety and 4. Professional Development needs.

Personal health & Safety

141 staff were very concerned for their personally health since the school buildings had opened and students have returned for in-person instruction. 262 staff were somewhat concerned; 106 staff were not very concerned, and 91 were not concerned at all.

Staff perception of support from campus administration results reflected 6 individuals that felt they had not been supported at all, 29 were somewhat not supported; 218 felt they had been supported and 367 felt they were extremely supported during the COVID19 challenges.

Suggestions for strengthening the health and safety of staff and students were presented in four categories.

1. Procedural – 3% of the surveys indicated that staff needed to increase enforcement of student and adults proper wearing of face masks. Requests for student sized face masks was made. Improving the policing of social distancing and washing hands also showed a 3% request for improvement. Additional free-standing thermometers were requested for all campuses. The cost of \$1500 per thermometer was discussed.
2. Structures – 23% of staff stated they approved of the limiting of students on campus to 50% capacity. 3% asked the district to consider alternative hybrid models to increase the number of students able to attend in person. 11% requested the district provide a data dashboard to report student and staff cases by campus and number.
3. Cleaning – 5% of staff requested additional supplies to wipe down desks throughout the day. 2% requested janitorial staff clean restrooms and door handles more frequently as well as clean the desks between classes.

4. COVID 19 Testing – 5% of the staff requested the district seek free testing, random testing of students / staff and mandatory testing periodically onsite. Dr. Shields informed the members that the district had requested quick test kits and is awaiting information. Dr. Johnson provided additional information concerning the purchase of the kid-sized face masks and additional PPE for all campuses.

The largest proportion of free responses to the survey by staff indicated the belief that the district was being very proactive and doing as much as possible – 29%.

Professional Development offerings for staff beginning in August has consisted of:

- Teacher Portal / Grade Book
- Schoology – The online learning platform
- Google Tools – integration of tools to engage students in the Schoology platform
- DMAC – Online assessment and analysis tool to identify and monitor student progress in learning
- TEKS Resource – The district’s scope and sequence curriculum
- School Status – District’s system for communication with parents through phone, text, email
- Webpage – District, Campus and Teacher webpages to communicate with the parents, students, and community.

**The district’s response to the staff survey.**

1. The district has implemented a weekly data dashboard to communicate with staff and students current COVID 19 cases. The first data provided last week was reviewed.

<b>La Vega ISD COVID-19 Dashboard</b>		
	Week of 10/17 – 10/23	Cumulative since 8/13/2020
La Vega Primary Phil Bancale	2	3
La Vega Elementary	0	4
La Vega Intermediate HP Miles	1	1
La Vega Junior High George Dixon	0	2
La Vega High School	1	4 students 2 staff
Other Buildings/Offices	0	1
La Vega ISD Total	4	17

2. Six additional early release days are being proposed for Board of Trustee consideration. This will give teachers time to contact parents, students, catch up on grading, upload additional documents or create supporting materials to the online Schoology platform.

### **DQIC Suggestions**

Mr. Villa suggested the district investigate providing tutoring for students by volunteers. Tutoring online and in person was discussed. Ms. Summey and Dr. Carlisle identified high school teacher liaison with Baylor University to seek additional tutoring assistance. AVID students in Junior high and High School must complete community service as well as NHS students. These individuals could be used as tutors for younger students. Ms. Beam is currently working with individuals to create pre-recorded videos to help students struggling with reading. Ms. Hesbrook added that CIS is working with students and will begin a tutoring program at La Vega Junior High next week.

Dr. Rudd asked for a committee to develop guidelines and create a process to get volunteers to work with students. Initial members:

1. Mr. Lorenz Villa
2. Mr. Ryan Sparks
3. Dr. Charla Rudd
4. Mr. James Villa
5. Ms. Carol Hesbrook
6. Ms. Holanie Beam

The committee reviewed the time set for future meetings.

January 12, 2021    March 2, 2021    June 8, 2021

It was determined it best to move the meeting back 15 minutes to provide time for individuals to get dinner picked up and home. Meetings will be from 5:15 – 6:30 PM. Dinner pick up was voted on as the best method for food service.

The meeting adjourned at 6:17 PM