

**EATON BOARD OF EDUCATION SPECIAL MEETING**  
**Hollingsworth East Elementary Cafeteria**  
**July 23, 2020**  
**3:00 p.m.**

**I. Opening of the Meeting**

**A. Call to Order – President**

**B. Roll Call – President**

E. Beeghly \_\_\_\_ D. Durham \_\_\_\_ B. Myers \_\_\_\_ L. Noble \_\_\_\_ T. Parks \_\_\_\_

**C. Pledge of Allegiance**

**D. Executive Session**

To discuss details relative to the security arrangements and emergency response protocols for the board of education.

To prepare for negotiations or bargaining sessions with public employees

The following individuals are invited to attend: \_\_\_\_\_

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to convene executive session.

Beeghly \_\_\_\_ Durham \_\_\_\_ Myers \_\_\_\_ Noble \_\_\_\_ Parks \_\_\_\_

President declares motion \_\_\_\_\_

President convenes executive session at \_\_\_\_\_ p.m.

President resumes open session at \_\_\_\_\_ p.m.

**II. Treasurer's Business**

***ADOPTION OF CONSENT AGENDA ITEM - FINANCIAL***

Action by the Board of Education in "Adoption of Consent Agenda Item" at this point of the agenda means that item A is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Items" and voted on separately.

**A. The Treasurer recommends approval of the following:**

1. Approve moving Stacy Webb to a Master’s on the pay scale, effective for the 2020-2021 school year.

Motion by \_\_\_\_\_, second by \_\_\_\_\_

Discussion

Beeghly \_\_\_\_\_ Durham \_\_\_\_\_ Myers \_\_\_\_\_ Noble \_\_\_\_\_ Parks \_\_\_\_\_

President declares motion \_\_\_\_\_.

**III. New Business**

***ADOPTION OF CONSENT AGENDA ITEMS - PERSONNEL***

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that item A is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

**A. Employment – Long Term Substitute Teacher**

The Administration recommends the employment of the Gabriella Kirby as a long-term substitute teacher on a one-year limited contract for the 2020-2021 school year (July 1, 2020 – June 30, 2021). Employment contingent upon completion of all local and state requirements, including but not limited to background checks and appropriate license. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

Motion by \_\_\_\_\_, second by \_\_\_\_\_

Discussion

Beeghly \_\_\_\_\_ Durham \_\_\_\_\_ Myers \_\_\_\_\_ Noble \_\_\_\_\_ Parks \_\_\_\_\_

President declares motion \_\_\_\_\_.

## ***ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE***

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items B through D are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

### **B. Amend the 2020-2021 School Calendar**

The Administration recommends approval to amend the 2020-2021 school calendar by adjusting the student start date from August 19, 2020 to Tuesday, August 25, 2020 and amending the last day for students from May 27, 2020 to May 28, 2020. Therefore, reducing the number of student days from 174 to 171.

Additionally, the Administration recommends adjusting the first day for teachers from August 17, 2020 to August 18, 2020 and amending the last day for teachers from May 28, 2020 to June 1, 2020. The total number of staff work days will not change (Attachment A).

### **C. Resolution to Authorize the Superintendent to Create and Implement an Instructional Plan to Reopen Schools Following the COVID-19 Pandemic**

The Administration recommends approval of the resolution to authorize the Superintendent to create and implement an instructional plan to reopen schools following the covid-19 pandemic

**Whereas**, COVID-19 is a respiratory disease that can result in serious illness or death;

**Whereas**, in response to COVID-19, Governor DeWine declared a State of Emergency for the State of Ohio on March 9, 2020;

**Whereas**, on March 14, 2020, all kindergarten through grade twelve school buildings in the State of Ohio were ordered to close;

**Whereas**, schools may reopen for the beginning of the 2020-2021 school year;

**Whereas**, the Ohio Department of Health and the Ohio Department of Education has issued “COVID-19 Health and Prevention Guidance for Ohio K-12 Schools,” which is available online at <https://coronavirus.ohio.gov/static/responsible/schools/K-12-Schools-Guidance.pdf>;

**Whereas**, the Ohio Department of Education has issued a “Planning Guide for Ohio Schools and Districts,” which is available online at <http://education.ohio.gov/Topics/Reset-and-Restart> along with other resources for schools;

**Whereas**, the Board of Education desires to reopen its schools in a responsible and safe manner that meets the educational needs of students while also ensuring the health and safety of the District’s students, staff, and the school community;

**Whereas**, the Board of Education recognizes and appreciates all of the hard work of the District's Superintendent, administrators, teachers, and all of the District's staff in responding to the COVID-19 pandemic, continuing to educate students, and preparing for the 2020-2021 school year; and

**Whereas**, the Superintendent and other District administrators and staff have been working on a plan to reopen the District's schools, a current draft of which is attached to this resolution as Exhibit A;

**Now therefore, be it resolved** by the Eaton Community Schools Board of Education:

**Section 1.** The Board delegates to the Superintendent the authority to create and implement an instructional plan to reopen the District's schools for the 2020-2021 school year in accordance with any applicable Federal, State, or Local guidance.

**Section 2.** The Superintendent shall have the authority to modify, adopt, rescind, or reissue an instructional plan for the 2020-2021 school year based on changing circumstances and the Superintendent's determination of what is in the best interests of the District.

**Section 3.** The Superintendent shall be responsible for communicating the District's instructional plan to the school community and other District stakeholders, which shall include the Ohio Department of Education as necessary, as for example when the District is required to submit documentation regarding a proposed remote learning plan or blended learning declaration to the Department of Education.

Motion by \_\_\_\_\_, second by \_\_\_\_\_

Discussion

Beeghly \_\_\_\_\_ Durham \_\_\_\_\_ Myers \_\_\_\_\_ Noble \_\_\_\_\_ Parks \_\_\_\_\_

President declares motion \_\_\_\_\_.

**D. Approve Agreement with Eaton Classroom Teachers Association retroactive to July 1, 2020 through June 30, 2021.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve agenda item III.D.

Discussion

Beeghly \_\_\_\_\_ Durham \_\_\_\_\_ Myers \_\_\_\_\_ Noble \_\_\_\_\_ Parks \_\_\_\_\_

President declares motion \_\_\_\_\_.

#### **IV. Adjournment**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting.

Discussion.

Beeghly\_\_\_ Durham \_\_\_ Myers \_\_\_ Noble\_\_\_ Parks \_\_\_

President declares motion \_\_\_\_\_

President adjourns meeting at \_\_\_\_\_ p.m.

## Eaton Community Schools 2020– 2021 School Calendar

### Summary of Hours in Classroom:

The State minimum instructional hours are 1001 for High School programs and 910 for Elementary programs.

East & Bruce Elementary	1,026 hours
Middle & High School	1,068.75 hours

### Summary of Hours in Classroom (Elementary @ 6 hours/day):

Grading Periods (hours)	
1 <sup>st</sup> Quarter (August 19 – October 16)	210
2 <sup>nd</sup> Quarter (October 19 – Dec. 18)	246
3 <sup>rd</sup> Quarter (January 4 – March 11)	270
4 <sup>th</sup> Quarter (March 15 – May 27)	300

### Summary of Hours in Classroom (MS & HS @ 6.25 hours/day):

Grading Periods (hours)	
1 <sup>st</sup> Quarter (August 19 – October 16)	218.75
2 <sup>nd</sup> Quarter (October 19 – Dec. 18)	256.25
3 <sup>rd</sup> Quarter (January 4 – March 11)	281.25
4 <sup>th</sup> Quarter (March 15 – May 27)	312.50

### CALENDAR LEGEND

Start/End Days	
End Quarter	
P/T Conferences	
Professional Development	
No School/Holiday	
Interim/Grades Issued	

### NON-STUDENT DAYS

Labor Day	9/7
Staff Prof. Dev.	9/21
Columbus Day	10/12
Staff Prof. Day	10/13
Veterans Day (observed)	11/13
Thanksgiving Break	11/25 – 11/27
Winter Break	12/21 – 1/1
MLK Jr. Day	1/18
Staff Prof. Dev.	1/29
Conference Make-up	2/12
President's Day	2/15
Staff Prof. Dev.	3/12
Spring Break	3/29 – 4/2
Memorial Day	5/31

### Calamity Make-up Days

- Calamity Days 1-5 – Students will not make-up.
- Calamity Days 6-8 – eDay Lessons.
- Any additional days will be made up as needed.

Date	Event
<b>August 2020</b>	
Aug. 18 - 25	Staff Work Days
Aug. 25	First Day for Students
<b>September 2020</b>	
Sept. 7	No School – Labor Day
Sept. 18	Interim Reports Issued
Sept. 21	No School for Students – Staff Prof. Dev. Day
<b>October 2020</b>	
Oct. 12	No School - Columbus Day
Oct. 13	No School for Students – Staff Prof. Dev. Day
Oct. 16	End of 1 <sup>st</sup> Quarter
Oct. 23	Grade Cards Issued
<b>November 2020</b>	
Nov. 12	Parent/Teacher Conferences
Nov. 13	No School – Veteran's Day Observed
Nov. 16	Interim Reports Issued
Nov. 25-27	Thanksgiving Break
<b>December 2020</b>	
Dec. 18	End of 2 <sup>nd</sup> Quarter/1 <sup>st</sup> Semester
Dec. 21-31	No School – Winter Break
<b>January 2021</b>	
Jan. 1	No School – Winter Break/New Year's Day
Jan. 4	Classes Resume
Jan. 8	Grade Cards Issued
Jan. 18	No School – MLK Jr. Day
Jan. 29	No School for Students – Staff Prof. Dev. Day
<b>February 2021</b>	
Feb. 5	Interim Reports Issued
Feb. 11	Parent/Teacher Conferences
Feb. 12	No School – Conference Make-up Day
Feb. 15	No School – President's Day
<b>March 2021</b>	
March 11	End of 3 <sup>rd</sup> Quarter
March 12	No School for Students – Staff Prof. Dev. Day
March 19	Grade Cards Issued
March 29-31	No School - Spring Break
<b>April 2021</b>	
April 1-2	No School – Spring Break
April 23	Interim Reports Issued
<b>May 2021</b>	
May 28	Last Day for Students
May 28	End of 4 <sup>th</sup> Quarter/2 <sup>nd</sup> Semester
May 30	Graduation Ceremony
May 31	Memorial Day
<b>June 2021</b>	
June 1	Last Day for Teachers
June 4	Grade Cards Issued

August 2020				
M	T	W	T	F
17	18	19	20	21
24	25	26	27	28
31				
September 2020				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		
October 2020				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
November 2020				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				
December 2020				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
January 2021				
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
February 2021				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
March 2021				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
April 2021				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
May 2021				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
June 2021				
	1	2	3	4