

# EATON BOARD OF EDUCATION REGULAR MEETING

## Google Meet Live Stream

April 13, 2020

6:00 p.m.

### I. Opening of the Meeting

A. Call to Order – President Noble called the meeting to order.

B. Roll Call – President Noble called the roll.

E. Beeghly Present D. Durham Present B. Myers Present

L. Noble Present T. Parks Present

C. Pledge of Allegiance – President Noble led the Pledge of Allegiance.

D. Recognition of Visitors

No Requests have been made.

### II. Treasurer’s Business – Rachel Tait

#### ***ADOPTION OF CONSENT AGENDA ITEM – FINANCIAL***

Action by the Board of Education in “Adoption of Consent Agenda Item” at this point of the agenda means that item A is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

A. The Treasurer recommends approval of the following:

1. Approve minutes of the March 9, 2020 Regular Board Meeting.
2. Approve minutes of the March 17, 2020 Special Board Meeting.
3. Submission of Warrants.
4. Submission of Financial Report.
5. Submission of Investment Report.

Motion by Mr. Parks second by Mr. Durham .

Discussion – None.

Beeghly Y Durham Y Myers Y Noble Y Parks Y

President declares motion Passed .

**#1920-057**

### III. **Reports**

- A. **Miami Valley Career Technology Center Report** – Mr. Parks – No report.
- B. **Parks and Recreation Board Report** – Mr. Myers – No report.
- C. **Superintendent Report** – Mr. Parker provided an update on the District’s COVID-19 response.
- D. **Other Reports** – None.

### IV. **Old Business** – None.

### V. **New Business**

#### ***ADOPTION OF CONSENT AGENDA ITEMS - PERSONNEL***

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items A through G are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

#### **A. Resignations**

The Administration recommends approval of the following resignations.

- 1. Christy Cassel, Student Council Advisor, resignation effective June 30, 2020.

#### **B. Employment – Certificated Staff**

The Administration recommends the employment of the following certificated personnel as listed, contingent upon meeting all state and local requirements. Salaries, benefits and duties per Board Policy, Negotiated Agreement and Administrative Rules and Regulation.

- 1. One-year limited contracts for the 2020-2021 school year (July 1, 2020 – June 30, 2021).

- |                       |                     |
|-----------------------|---------------------|
| a. Andrew Cline       | i. Elizabeth Jansen |
| b. Kelsey Flanagan    | j. Kayla LaMontagne |
| c. Elizabeth Geoit    | k. Terri Lauderback |
| d. Jana Haddix        | l. Derek Lucas      |
| e. Jeremy Haeufle     | m. Kimberly Neeley  |
| f. Alexis Hartzell    | n. Amy Pace         |
| g. Katherine Heitkamp | o. Ryan Prince      |
| h. Timothy Holland    | p. Kayla Ramsey     |

- |    |                 |    |                    |
|----|-----------------|----|--------------------|
| q. | Heather Roark   | v. | Abigail Watson     |
| r. | Hannah Sturgill | w. | Brittany Whitesell |
| s. | Hilary Toerner  | x. | Heidi Wooddell     |
| t. | Amanda Tully    | y. | John Yahl          |
| u. | Jeffrey Wassom  |    |                    |

2. Two-year limited contracts for the 2020-2021 and 20201-2022 school years (July 1, 2020 – June 30, 2022).

- |    |                   |    |                   |
|----|-------------------|----|-------------------|
| a. | Lauren DuVall     | i. | Elizabeth Roberts |
| b. | Joseph Ferriell   | j. | Jessica Sams      |
| c. | Nicholas Flynn    | k. | Emily Schaeffer   |
| d. | Stephanie Herzog  | l. | Hannah Striet     |
| e. | Nathan Islamovsky | m. | Stacy Webb        |
| f. | Kaitlin Lawson    | n. | Susan Wike        |
| g. | Cheryl Mellen     | o. | Sandy Yount       |
| h. | Emily Pioske      |    |                   |

3. Continuing Contract contingent upon meeting all requirements of the negotiated agreement, Board Policy, Administrative Rules and Regulations and applicable provisions of the Ohio Revised Code, effective July 1, 2020.

- a. Aaron Buczkowski

### **C. Employment – Certificated Staff Extended Service Supplemental Contracts**

The Administration recommends approval of the following extended service supplemental contracts for the 2020-2021 school year. Salaries and duties per Board Policy, Negotiated Agreement and Administrative Rules and Regulations.

1. Carolyn Bulach, Kindergarten Teacher – 1 day
2. Jennifer Cross, Family and Consumer Science – 5 days
3. Kellie Curry, Kindergarten Teacher – 1 day
4. Anna Fomin, Kindergarten Teacher – 1 day
5. Callie George, Speech Pathologist – 4 days
6. Jana Haddix, Kindergarten Teacher – 1 day
7. Alexis Hartzell, Kindergarten Teacher – 1 day
8. Kayla Klapper, Kindergarten Teacher – 1 day
9. Patricia McGinnis, Elementary School Guidance Counselor – 5 days
10. Malissa Miller, Elementary School Guidance Counselor – 5 days
11. MeLeah Perry, High School Guidance Counselor – 20 days
12. Leslie Roberts, Career Based Intervention Teacher – 3 days
13. Dalene Sadowski, School Nurse – 9 days
14. Amanda Tully, Kindergarten Teacher – 1 day
15. Amy Stevens-Arend, Kindergarten Teacher – 1 day
16. Terry Lauderback, Middle School Guidance Counselor – 10 days

#### **D. Employment – Certificated Staff Extra-Curricular Supplemental Contracts**

The Administration recommends the following supplemental contracts for the 2020-2021 school year. Salary and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

1. Hilary Toerner – Elementary Musical Performance Director
2. Mark Carnahan – Accelerated Math/Language Arts After School Program Advisor
3. Kaitlin Lawson – Elementary Grade Level Leader – 5<sup>th</sup> Grade
4. Marita Mahan – Elementary Grade Level Leader – 3<sup>rd</sup> Grade (1/2 stipend)
5. Carolyn Annie Martin – Elementary Grade Level Leader – 3<sup>rd</sup> Grade (1/2 stipend)
6. Suzanne Niehaus – Chess Club Advisor – Bruce
7. John Raymond – Elementary Grade Level Leader – 4<sup>th</sup> Grade (1/2 stipend)
8. Kelli Wright – Elementary Grade Level Leader – 4<sup>th</sup> Grade (1/2 stipend)
9. Kelli Wright – Bruce Elementary Yearbook Coordinator
10. Sandy Yount – Elementary Musical Performance Director
  
11. Catherine Borucki – Academic Team Advisor – Middle School
12. Lauren DuVall – Student Council Advisor Middle School
13. Amanda Jerdon – Honor Society Advisor – Middle School (1/2 stipend)
14. Jennifer Jones – Honor Society Advisor – Middle School (1/2 stipend)
15. Emily Pioske – Vocal Music Director – Middle School
16. Taffie Ruebush – Middle School Department Head – Language Arts
17. Emily Schaeffer – Middle School Department Head – Mathematics
18. Chad Tinstman – Washington D.C. Trip Coordinator
19. Ty Tolliver – Yearbook Advisor – Middle School
20. Rhonda Winings – Middle School Department Head – Social Studies
  
21. Aaron Hemmert – Academic Team Advisor
22. Paul Bingle – Head Band Director
23. Aaron Buczkowski – Thursday/Saturday School
24. J. Scott Burnett – S.A.D.D. Advisor
25. Jennifer Cross – Grade 11 Class Advisor
26. Anne Gaydosh-Bruce – High School Department Head – Language Arts
27. Anne Gaydosh-Bruce – Student Council Advisor – High School (1/2 stipend)
28. Teresa Gels – Peer Counselor Advisor
29. Katherine Heitkamp – Assistant Band Director
30. Stephanie Herzog – Grade 10 Class Advisor
31. Beth Jansen – Annual Advisor (During School Day)
32. Leslie Kelly – Grade 10 Class Advisor
33. Leslie Kelly – Tri-Hi-Y Advisor
34. Amy Kochensparger – Grade 9 Class Advisor
35. Amy Kochensparger – Science Club Advisor
36. Kevin Kochensparger – Grade 9 Class Advisor
37. Kevin Kochensparger – High School Department Head – Mathematics
38. Randy McKinney – High School Department Head – Social Studies
39. Amber Michael – Art Club Advisor
40. Amber Michael – Grade 11 Class Advisor
41. MeLeah Perry – Honor Society Advisor (1/2 stipend)
42. Emily Pioske – Musical Vocal Director (Dramatics)

43. Emily Pioske – Vocal Music Director – High School
44. Donele Rice – Assistant Peer Counselor Advisor
45. Sam Watson – Honor Society Advisor (1/2 stipend)

**E. Employment – Certificated Staff Supplemental Contracts**

The Administration recommends the following supplemental contracts for the 2020-2021 school year. Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

1. John Groom, LPDC Committee Chairperson, to be paid at a rate of \$20.00 per hour plus a \$500.00 stipend.
2. Jennifer Cross, Molly Hurd, and Carolyn Annie Martin, LPDC members, to be paid at a rate of \$20.00 per hour plus a \$100.00 stipend.

**F. Employment – Certificated Staff Athletic Supplemental Contracts**

The Administration recommends the following supplemental contracts for the 2019-2020 school year. Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

1. Chad Tinstman, Athletic Director – Middle School
2. Randall McKinney, Head Cross Country Coordinator
3. Nicholas Flynn, Program Assistant (Cross Country) – Class VI
4. A. Brad Davis, Varsity Football
5. Robert Ebright, High School Assistant Football
6. Samuel Watson, High School Assistant Football
7. Joseph Ferriell, Football Coordinator – Middle School
8. Nathan Islamovsky, Football – Middle School
9. Ryan Prince, Football – Middle School
10. Derek Lucas, Varsity Golf

**G. Supplemental Contract Non-Renewals**

In accordance with Ohio Revised Code, the Administration recommends the annual non-renewal and posting of the following supplemental contracts effective June 30, 2020 and request that the Board authorize the Treasurer to send notices of non-renewal to each.

1. Lisa White, Flag Corps Advisor
2. Corey Mowen – Program Assistant Class VII
3. Mark Silvers – Assistant Cross Country Coordinator
4. Nan Silvers – Program Assistant Class VI

5. Hannah Summers – Program Assistant Class VII
6. Clint Buffenbarger – High School Assistant Football (1/2 Stipend)
7. Austin Fudge – High School Assistant Football (1/2 Stipend)
8. Tommy Jones – High School Assistant Football (1/2 Stipend)
9. Chad Lee - High School Assistant Football (1/2 Stipend)
10. Robbie Sams – Football – Middle School
11. Hope Burrell – Varsity Cheerleader Advisor (Football)
12. Abby King – 8<sup>th</sup> Grade Cheerleader Advisor (Football)
13. Abby King – 7<sup>th</sup> Grade Cheerleader Advisor (Football)
14. Sasha Owens – Reserve Cheerleader Advisor (Football)
15. Abby King – 8<sup>th</sup> Grade Cheerleader Advisor (Basketball)
16. Abby King – 7<sup>th</sup> Grade Cheerleader Advisor (Basketball)
17. Courtney Smith – Varsity Cheerleader Advisor (Basketball)
18. Courtney Smith – Cheerleader Advisor (Competition)
19. Tim Appledorn – Reserve Golf
20. Matt Money – Varsity Boys Soccer
21. Andrew Bergeron – Reserve Boys Soccer
22. Michael Bacher – Varsity Girls Soccer
23. Kevin Schaeffer – Reserve Girls Soccer
24. John Hitchcock – Varsity Girls Tennis
25. John Hitchcock – Varsity Boys Tennis
26. Gerald Cornett – Reserve Volleyball
27. Parker Fields – Varsity Volleyball
28. Amanda Meckstroth – 8<sup>th</sup> Grade Volleyball
29. Gerald Cornett – 7<sup>th</sup> Grade Boys Basketball
30. Joel Eck – 8<sup>th</sup> Grade Boys Basketball
31. Richard Shafer – 9<sup>th</sup> Grade Boys Basketball
32. Denny Shepherd – Varsity Boys Basketball
33. Steve Sullender – Reserve Boys Basketball
34. Tim Appledorn – 8<sup>th</sup> Grade Girls Basketball
35. David Honhart – Varsity Girls Basketball
36. Shawn Murphy – 7<sup>th</sup> Grade Girls Basketball
37. Maggie Neanen – Reserve Girls Basketball
38. Kajsa Ruebush – Varsity Swim

- 39. Brett Beare – Wrestling - Middle School
- 40. Zach Beare – Wrestling – Middle School
- 41. Bo Maggard – High School Assistant Wrestling
  
- 42. Patrick Flanagan – Varsity Baseball
  
- 43. Maggie Neanen – Varsity Softball
  
- 44. Mark Silvers – Program Assistant Track
- 45. Dorothy Stoltz – Program Assistant Track
- 46. Hannah Summers – Girls Head Track – Middle School

Motion by Mr. Durham second by Mr. Beeghly .

Discussion – None.

Beeghly Y Durham Y Myers Y Noble Y Parks Y

President declares motion Passed .

**#1920-058**

#### **H. Employment – Certificated Staff Extra-Curricular Supplemental Contracts**

The Administration recommends the following supplemental contracts for the 2020-2021 school year. Salary and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

- 1. Jennifer Beeghly – Middle School Department Head – Science

Motion by Mr. Myers second by Mr. Durham , to approve agenda item V H.

Discussion – None.

Beeghly Abstained Durham Y Myers Y Noble Y Parks Y

President declares motion Passed .

**#1920-059**

### ***ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE***

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items I through O are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

#### **I. Annual Membership with the Ohio High School Athletic Association**

The Administration recommends approval of the resolution authorizing the 2020-2021 membership in the Ohio High School Athletic Association.

WHEREAS, the Eaton Community City School District, 306 Eaton Lewisburg Rd., Eaton, 45320, Preble County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that Eaton Middle School and Eaton High School do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director’s Office of the OHSAA and cooperate fully and timely with the Executive Director’s office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board’s jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Sports Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director’s Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

#### **J. Agreement with Southwestern Ohio Educational Purchasing Council**

The Administration recommends approval to renew the Foodservice Compliance Consulting Agreement with Southwestern Ohio Educational Purchasing Council (EPC) to provide consulting services in the school food service program for the 2020-2021 school year (Attachment A).



**K. Purchase of Service Agreement**

The Administration recommends approval to remove Dr. Scott Vosler as the school physician of record, due to his recent retirement, and approve Dr. Jill Vosler as the school physician retroactive to January 1, 2020.

**L. Student-Parent Handbooks**

The Administration recommends approval of the 2020-2021 Student-Parent Handbooks for Eaton High School, Eaton Middle School, William Bruce Elementary, and Hollingsworth East Elementary. Student-Parent Handbooks are on file in each building and at the Central Administrative Office.

**M. Amend Out-of-State Student Travel**

The Administration recommends approval to amend the dates of the Class of 2024 Washington D.C. trip from May 18-22, 2020 to November 2-5, 2020.

**N. Out-of-State Student Travel**

The Administration recommends approval of the following out-of-state student travel.

1. High School Band and Color Guard students and staff to Orlando, Florida, March 29, 2021 through April 4, 2021.

**O. Donation**

The Administration recommends approval of the following donation.

1. From Kurt Kubesch, Musser Concert Grand Marimba M250, to the High School Band.

Motion by Mr. Parks second by Mr. Durham .

Discussion – Mr. Parker said Mr. Tinstman and Mr. Camp worked hard to come up with a new DC date.

Beeghly Y Durham Y Myers Y Noble Y Parks Y

President declares motion Passed .

**#1920-060**

## VI. Adjournment

Motion by Mr. Parks, seconded by Mr. Beeghly, to adjourn the meeting.

Discussion – None.

Beeghly Y Durham Y Myers Y Noble Y Parks Y

President declares motion Passed.

**#1920-061**

President adjourns meeting at 6:20 p.m.

DATE \_\_\_\_\_

PRESIDENT \_\_\_\_\_

TREASURER \_\_\_\_\_

### Upcoming Meeting

Meeting: Regular Board Meeting  
Date/Time: May 11, 2020 – 6:00 p.m.  
Location: East Elementary School

## **Foodservice Compliance Consulting Agreement**

**School District:** Eaton Community Schools

**and**

**Southwestern Ohio Educational Purchasing Council**

This agreement made this First day of July, in the year 2020 , by and between the New Lebanon Local School District (“Board”) and the Southwestern Ohio Educational Purchasing Council (“EPC”), a council of government (COG) in the State of Ohio, for the purpose of consulting services in the school food service program.

NOW, THEREFORE, in consideration of the mutual agreement, promises and covenants contained herein, the parties hereby agree as follows:

**1. CONSULTING**

The EPC will consult for the school district’s National School Lunch and School Breakfast Programs and will provide services to the district food service program. The EPC services to be provided are outlined in Appendix A of this agreement. THE EPC will not be providing an on-site supervisor to the program but a consulting service to work with a designated person at the district to ensure compliance in the National School Lunch and Breakfast Program, a Federal Program.

**2. DISTRICT RESPONSIBILITIES AND REQUIREMENTS**

As a condition to enter into this consulting agreement with the EPC, the District commits to the Participation Requirements and Responsibilities listed in Appendix A of this agreement.

3. REPRESENTATION

The EPC consultant will act as a representative and administrative designee of the Board at local, state and national school food service events, training and for administrative functions of the foodservice operation. The Board will be provided with up-to-date information regarding changes in the National School Lunch and Breakfast Program through the district contact administrator.

4. MANAGEMENT PRACTICES

The Board shall retain control of the quality, extent and general nature of its food service program and employees. The Board and the EPC shall ensure that the food service operation is in conformance with the school food authority's' agreement under the Program pursuant to 7CFR 210

All funds collected under the National School Lunch and Breakfast Program will be deposited in the school district food service account on a daily basis by school district employees.

The Board and the EPC Consultant agree and acknowledge that the relationship created by this Agreement is that of an independent contractor and not that of employer and employee.

The EPC agrees to comply with all Worker's Compensation laws, Ohio employment laws and Federal employment laws. The EPC will carry and maintain general liability and personal injury insurance with the Board listed on the certificate of insurance.

The school food authority will comply with federal regulations and protect food service from imposed penalty by non-compliance of the program. The EPC consultant will assist the school district with the compliance process.

The board shall obtain applicable state and local health certificates. The consultant will verify that the program follows state and local health regulations at the school food service sites.

5. PURCHASING

Board purchasing agreements and group bids such as the Southwestern Educational Purchasing Cooperative will be used as well as competitive quotes for the procurement of all food and supplies for the meal program. Invoices for food and supplies will be reviewed to insure the proper bid quotes are being charged and that all items listed on the invoice were received into the school lunch program. The Board Treasurer will process and pay all vendor invoices for food service.

6. NUTRITIONAL ANALYSIS

Compliance for Ohio SB210 and the Healthy Hunger Free Children Act of 2010 require oversight on nutrient standards of items sold and served in schools. Guidelines established by regulation must be determined for nutrient content. EPC will utilize a registered dietician or school nutrition specialist in evaluation of program nutritional regulations.

7. RECORDS AND REPORTS

EPC will manage and organize the collection, computation and consolidation of data used to prepare any and all reports and records required by the Ohio Department of Education, USDA, the National School Lunch Program, or the Board, with respect to the school food service program if district wishes for EPC to enter the monthly claim. Such information will be retained for a period of three years.

The Board will retain and backup daily sales and meal counts per building, monthly financial information required by USDA and the State of Ohio regarding the Federal School Meals Program.

EPC will prepare for submission; any claims and reporting as designated by the Board for the Federal School Meals Program, unless the district requests to prepare and submit independently. The Board will retain signature authority on the Federal School Meals Program through the State

Agency Agreement, free and reduced price policy statement and claims for reimbursement.

The Board shall maintain food service records for a period of three years from the close the fiscal year to which they pertain plus he current year of operation.

8. FINANCIAL ARRANGEMENTS

The Board agrees to pay EPC \$4275.00 each quarter for consulting services. This is inclusive of the School Nutrition and Fitness Website fees. The Board shall be invoiced starting July 1 and each subsequent quarter for the consulting service. There is no additional payroll assigned to this program. Mileage to and from the district and between buildings will not be charged to the district. Wellness Committee On-Site Participation, Student Focus Groups or additional visits above and beyond those listed in Appendix A will be invoiced separately with administrative approval at an hourly rate of \$75 per hour.

9. TERM

This agreement shall become effective as of July 1, 2020 and shall remain in effect until June 30, 2021 with renewal options as mutually agreed by both parties.

If either party shall fail to meet or fulfill the terms and provisions of the Agreement, the party claiming such failure may give 30-day written notice to the other party. The claiming party may then terminate for any reason.

Any notice to be given there under shall, if to the EPC be sent to 300 Corporate Center Drive, Suite 208, Vandalia, Ohio 45377; and if to the school district to the following address: \_\_\_\_\_

Eaton Community Schools Treasurer's Office - 304 Eaton Lewisburg Rd. Eaton, Ohio 45320

10. ENTIRE AGREEMENT

This agreement (including Appendix A) constitutes the entire Agreement of the parties hereto and all previous communications between parties, whether written or oral, with reference to the subject matter of this Agreement, are canceled and superseded.

IN WITNESS THEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT.

\_\_\_\_\_  
School District Authorized Signature                      Date

\_\_\_\_\_  
Ken Swink, Executive Director                                      Date

SEE APPENDIX A ON FOLLOWING PAGE