

Eaton Community Schools

Chromebook Tips and Tricks

School-issued Chromebooks are managed by Eaton Community Schools. This means that ONLY school assigned email addresses can be used to sign in to the computer (@eaton.k12.oh.us).

Signing in: the student's grad year, first initial and last name should be used to sign in to the Chromebook. We use auto-fill for the domain, so when signing in to the Chromebook, it is unnecessary to add the @eaton.k12.oh.us.

The student's settings and home screen will automatically be applied to the device once they are signed in.

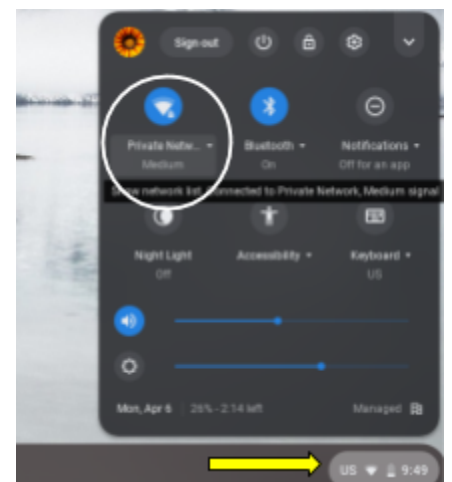
Students should open Google by clicking on the Chrome icon at the bottom of the screen. Once Google is open, they can access their email and Google Classroom via the waffle at the top right corner of their screens.



FAQs:

How do I connect to WiFi?

WiFi (internet connection) can be configured by clicking on the quick settings box in the lower right hand corner of your screen. Click on the WiFi icon. The Chromebook will search for available signals. Choose the Network you wish to use and enter a password. The Chromebook will automatically default to this network when turned on.



Why are some pages blocked by Securly?

Securly is Eaton's cloud-based web-filter that ensures our students' safety while online. This filter provides both in-school and take-home filtering, so any time a student is logged in to their school account, Securly will be filtering sites.

Touchpad Tips:

Use the guide below to begin navigating the Chromebook touchpad:

Move the pointer	Move your finger across the touchpad.
Click	Press or tap the lower half of the touchpad.
Right-click	Press or tap the touchpad with two fingers. You can also press Alt, then click with one finger.
Scroll	Place two fingers on the touchpad and move them up and down to scroll vertically, or left and right to scroll horizontally.
Move between pages	To go back to a page you were just on, swipe left with two fingers. To go forward to a page you were just on, swipe right with two fingers.
See all open windows	Swipe up or down with three fingers. If you have Australian scrolling turned on, swipe up. If you have traditional scrolling turned on, swipe down.
Close a tab	Point to the tab, then tap or click the touchpad with three fingers.
Open a link in a new tab	Point to the link, then tap or click the touchpad with three fingers.
Switch between tabs	If you have multiple browser tabs open, swipe left and right with three fingers.
Drag and drop	Using one finger, click and hold the item you want to move. Drag the item to its new spot, then release your finger.

Need more help?

Visit: <https://support.google.com/chromebook/>