# EATON BOARD OF EDUCATION REGULAR MEETING Hollingsworth East Elementary School Cafeteria May 20, 2019 6:00 p.m.

# I. Opening of the Meeting

- A. <u>Call to Order</u> President Noble called the meeting to order.
- B. <u>Roll Call</u> President Noble called the roll.
  - E. Beeghly <u>Present</u> D. Durham <u>Absent</u> L. Noble <u>Present</u>
  - T. Parks <u>Present</u> B. Pool <u>Present</u>
- C. <u>Pledge of Allegiance</u> President Noble led the Pledge of Allegiance.

### D. <u>Recognition of Employee Achievement</u>

The Eaton Board of Education and Administration wishes to recognize the following educators who have completed the Resident Educator Program, and commend them on their dedication to the educational process:

Garrett Luther Rachel Othersen

Congratulations!

Treasurer's Note: Mr. Durham entered the meeting at 6:02 p.m.

### E. <u>Recognition of Visitors</u>

1. Leslie Bassler and Cari Wynne with the Success Program provided an update of the program's impact on students.

### F. Executive Session

To consider complaints against a public employee, official licensee, or student.

To consider the employment of a public official or employee.

To discuss details relative to the security arrangements and emergency response protocols for the board of education.

The following individuals are invited to attend: <u>Jeff Parker, MissAnne Imhoff, Rachel Tait, Kip</u> Powell, Kayla Ramsey, Alexis Hartzell, and Mark Hopkins .

Motion by <u>Mr. Parks</u>, second by <u>Mr. Pool</u> to convene executive session.

Beeghly Y Durham Y Noble Y Parks Y Pool Y

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President declares motion <u>Passed</u>.

#1819-076

President convenes executive session at <u>6:11</u> p.m.

President resumes open session at <u>8:30</u> p.m.

# II. <u>Treasurer's Business – Rachel Tait</u>

# ADOPTION OF CONSENT AGENDA ITEM – FINANCIAL

Action by the Board of Education in "Adoption of Consent Agenda Item" at this point of the agenda means that item A is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Items" and voted on separately.

# A. The Treasurer recommends approval of the following:

- 1. Approve minutes of the April 8, 2019 Regular Board Meeting.
- 2. Approve minutes of the May 3, 2019 Special Board Meeting.
- 3. Submission of Warrants for March and April.
- 4. Submission of Financial Report for March and April.
- 5. Submission of Investment Report for March and April.
- 6. Approve moving Heidi Wooddell to Masters +15 on the pay scale, retroactive to May 6, 2019.
- 7. Approve FY19 Supplemental Appropriations by Fund.
- 8. Approve FY19 revised Five Year Forecast.
- 9. Return advance in the amount of \$60,000.00 from Food Service 006-0000 to General Fund 001-0000.
- 10. Return advance in the amount of \$60,000.00 from Athletics 300-9500 to General Fund 001-0000

Motion by Mr. Durham , seconded by Mr. Beeghly

Discussion – Mrs. Tait provided an overview of the Five Year Forecast.

Beeghly Y Durham Y Noble Y Parks Y Pool Y

President declares motion <u>Passed</u>. **#1819-077** 

# B. Board Discussion

1. The Board of Education will be discussing the .75% income tax renewal.

The Board concurred they would prefer to run a 5 year renewal on the November '19 ballot.

# III. <u>Reports</u>

- A. <u>Miami Valley Career Technology Center Report</u> Mr. Parks shared that the ground breaking occurred two weeks ago for the new building project.
- B. <u>Parks and Recreation Board Report</u> Mr. Durham No report.
- C. <u>Superintendent Report</u> Mr. Parker shared that there are strong numbers for our new technology classes this coming year.
- **D.** <u>Other Reports</u> Mrs. Noble recognized Pam Friesel for her many years in the district with a clock. Congratulations on your retirement!
- IV. <u>Old Business</u> None.

# V. <u>New Business</u>

# ADOPTION OF CONSENT AGENDA ITEMS - PERSONNEL

Action by the Board of Education in "Adoption of Consent Agenda Items" at this point of the agenda means that items A through N are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Items" and voted on separately.

# A. Resignation

The administration recommends approval of the following resignation.

- 1. Jessica Foust, Cafeteria Worker, resignation effective May 28, 2019.
- 2. Hilary Waugh, Teacher/Guidance Counselor, resignation effective August 16, 2019.

# B. Administrative Leave

The Administration recommends the placement of Toby Salyers, Director of Technology, on administrative leave with pay for the period of April 23, 2019 through June 30, 2019.

# C. Unpaid Leave of Absence

The Administration recommends approval of a request for unpaid leave of absence for Stephanie Wackerman, effective on or about January 27, 2020 through May 17, 2020.

# D. Employment – Certificated Staff

The Administration recommends the employment of the following personnel on a one year limited contract for the 2019-2020 school year (July 1, 2019 – June 30, 2020.) Salaries, benefits and duties per Board Policy, Negotiated Agreement and Administrative Rules and Regulations.

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- 1. Hannah Sturgill, Teacher
- 2. Kayla Ramsey, Teacher
- 3. Alexis Hartzell, Teacher

### E. Extended School Year Tutor

The Administration recommends approval of one (1) Extended School Year tutor to provide extended school year services to a qualified special education student to be paid at a rate of \$20.00 an hour, not to exceed 20 hours, for summer instruction.

### F. Extended School Year Tutors

The Administration recommends approval of one (1) Extended School Year tutors to provide extended school year services to qualified special education students to be paid at a rate of \$20.00 an hour, not to exceed 40 hours, for summer instruction.

# G. Employment – Certificated Staff Supplemental Contracts

The Administration recommends the following supplemental contracts for the 2019-2020 school year. Salary and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

- 1. William Aukerman, Assistant Swim
- 2. Nathan Islamovsky, Varsity Wrestling
- 3. Kaitlin Lawson, 5<sup>th</sup> Grade Level Leader, additional ½ stipend to be full stipend for the 2019-2020 school year.
- 4. Derek Lucas, Varsity Golf
- 5. Cheryl Mellen, Dramatic Director (Fall & Spring)
- 6. MeLeah Perry, Honor Society Advisor ½ stipend
- 7. Donele Rice, Assistant Peer Counselor Advisor
- 8. Taffie Ruebush, 7th Grade Volleyball
- 9. Samuel Watson, Honor Society Advisor 1/2 stipend
- 10. Robert Ebright, High School Assistant Football
- 11. Nathan Islamovsky, Football Middle School

# H. Employment – Certificated Non-Staff Extracurricular Positions

The following positions have been posted and no employee of the district holding an educator license, who meets all of the Board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of these nominees on one-year limited contracts for the 2019-2020 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

- 1. Parker Fields, Varsity Volleyball
- 2. Matt Money, Varsity Boys Soccer
- 3. Kevin Schaeffer, Reserve Girls Soccer
- 4. Denny Shepherd, Varsity Boys Basketball

5. Mark Silvers, Assistant Cross Country Coordinator

### I. Employment – Non-certificated Staff Extracurricular Positions

The following positions have been posted and neither an employee of the district holding an educator license, who meets all of the Board's qualifications, nor a nonemployee of the district holding an educator license, who meets all of the Board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of these nominees on one-year limited contracts for the 2019-2020 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

- 1. Nan Silvers, Program Assistant Cross Country Class VI
- 2. Austin Fudge, High School Assistant Football 1/2 stipend
- 3. Tommy Jones, High School Assistant Football 1/2 stipend
- 4. Clint Buffenbarger, High School Assistant Football 1/2 stipend
- 5. Chad Lee, High School Assistant Football 1/2 stipend
- 6. Robbie Sams, Football Middle School
- 7. Hope Burrell, Varsity Cheerleader Advisor (Football)
- 8. Sasha Owens, Reserve Cheerleader Advisor (Football)
- 9. Tim Appledorn, Reserve Golf
- 10. Christopher Briley, Reserve Boys Soccer 1/2 stipend
- 11. Andrew Bergeron, Reserve Boys Soccer 1/2 stipend
- 12. Michael Bacher, Varsity Girls Soccer
- 13. John Hitchcock, Varsity Girls Tennis
- 14. Gerald Cornett, Reserve Volleyball
- 15. Amanda Meckstroth, 8<sup>th</sup> Grade Volleyball
- 16. David Honhart, Varsity Girls Basketball
- 17. Maggie Neanen, Reserve Girls Basketball
- 18. Tim Appledorn, 8<sup>th</sup> Grade Girls Basketball
- 19. Shawn Murphy, 7<sup>th</sup> Grade Girls Basketball
- 20. Kajsa Ruebush, Varsity Swim

# J. Employment of Non-certificated Substitutes

The Administration recommends employment of the following personnel for the 2019-2020 school year. Employment contingent upon certification (if necessary), criminal record check,

and all other state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

#### Substitute Educational Aides

- 1. Heather Bowser
- 2. Sarah Clabaugh
- 3. Marcia Durham
- 4. Kathleen Erbaugh
- 5. Karen Hamilton
- 6. Susan Kiracofe
- 7. Cindy Kuehlthau
- 8. Mary Mendenhall
- 9. Kaila Moore
- 10. Kesha Yuppa

### Substitute Health and Educational Aides

- 1. Paula Connerley
- 2. Donna Deaton
- 3. Jessica Holt
- 4. Susan Kiracofe
- 5. Ashley Welch

### Substitute Bus Drivers

- 1. Jeffrey Barney
- 2. Bryan Deacon
- 3. Noralee Fogt
- 4. Timothy Halcomb
- 5. Brian Hoefler
- 6. Eric McCloud
- 7. Tammy Rigsby

### Substitute Cafeteria Workers

- 1. Ruth Biggs
- 2. Michelle Bulach
- 3. Nora Fogt
- 4. Glenda Gunsalus
- 5. Kaila Moore
- 6. Linda Pegg
- 7. Jennifer Satterfield

### Substitute Custodians

- 1. Melissa Boomershine
- 2. Sarah Davidson
- 3. Noralee Fogt
- 4. Glenda Gunsalus
- 5. Corey Mowen
- 6. Michael Rettich
- 7. Tammy Rigsby
- 8. Gary Shepherd
- 9. Suzanne Stephen
- 10. James VanWinkle

### Substitute Secretaries

- 1. Sarah Clabuagh
- 2. Marcia Durham
- 3. Kathleen Erbaugh
- 4. Karen Hamilton
- 5. Cindy Kuehlthau
- 6. Brenda McCloud
- 7. Kaila Moore
- 8. Ann Murray
- 9. Tammy Rigsby

# K. Employment – Temporary Positions

The Administration recommends the following as temporary summer workers, contingent upon completion of all state and local requirements for employment.

- Maintenance helper, at a rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of 12 weeks; as needed from May 29, 2019 through August 16, 2019.
  a. Jacob Jackson
- 2. Transportation/Maintenance/Custodial helper, at a rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of 12 weeks; as needed from May 29, 2019 through August 16, 2019.
  - a. Joshua Chapman

# L. Post Temporary Positions

The Administration recommends approval of the following positions to be filled as needed.

1. Up to three (3) technology helpers as needed at a rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of twelve (12) weeks; as needed from May 29, 2019 through August 16, 2019.

### M. Volunteers

The Administration recommends approval of the following volunteers for the 2018-2019 school year, contingent upon completion of all state and local requirements, including criminal background check if necessary.

1. Christine McKee, Band Volunteer

### N. Volunteers

The Administration recommends approval of the following volunteers for the 2019-2020 school year, contingent upon completion of all state and local requirements, including criminal background check if necessary.

- 1. Christine McKee, Band Volunteer
- 2. Michelle Sittloh, Volleyball Volunteer

- 3. Paige Harper, Cheerleading Volunteer
- 4. Allison Thompson, Girls Soccer Volunteer
- 5. David Monebrake, Wrestling Volunteer
- 6. Doug Mize, Girls Basketball Volunteer

Motion by Mr. Parks , seconded by Mr. Durham

Discussion – None.

Beeghly Y Durham Y Noble Y Parks Y Pool Y

President declares motion <u>Passed</u>. #1819-078

# O. Employment – Certificated Staff Supplemental Contracts

The Administration recommends the following supplemental contracts for the 2019-2020 school year. Salary and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

1. Jennifer Beeghly, Middle School Science Department Head

Motion by Mr. Durham , seconded by Mr. Pool

Discussion – None.

Beeghly Abstained Durham Y Noble Y Parks Y Pool Y

President declares motion <u>Passed</u>.

#1819-079

# ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE

Action by the Board of Education in "Adoption of Consent Agenda Items" at this point of the agenda means that items P through EE are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Items" and voted on separately.

# P. Board Policy Updates

The Administration recommends the second reading and adoption of the following new and updated board policies.

- 1. 5113 Inter-District Open Enrollment
- 2. 5113.02 School Choice Options
- 3. 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students

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- 4. 5610.03 Emergency Removal of Students (New)
- 5. 6320 Purchasing and Bidding
- 6. 6325 Procurement Federal Grants/Funds
- 7. 6605 Crowd Funding
- 8. 7540.02 Web Accessibility, Content, Apps, and Services
- 9. 8400 School Safety
- 10. 8500 Food Services

#### Q. Annual Membership with the Ohio High School Athletic Association

The Administration recommends approval of the resolution authorizing the 2019-2020 membership in the Ohio High School Athletic Association.

WHEREAS, the Eaton Community City School District, 306 Eaton Lewisburg Rd., Eaton, 45320, Preble County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that Eaton Middle School and Eaton High School do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director's Office of the OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Sports Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

### R. Orton Gillingham Training

The Administration recommends approval of a maximum of 29 certificated teachers to be paid up to \$100.00 per day, not to exceed \$400.00 per participant, in order to participate in the four (4) day ISME Orton Gillingham Training, August 12, 2019 through August 15, 2019.

# S. Summer Reading Intervention Program

The Administration recommends approval of the Summer Reading Intervention Program to provide intervention for students in grades K-2, June 17, 2019 through July 8, 2019 (Tuesday, Wednesday, Thursday). Staffing will include up to seven (7) certificated teachers to paid at a rate of \$150.00 per day for up to seventeen (17) days at 4.5 hours per day. Duties will include planning, supervision, instruction and progress monitoring. To be paid through title money.

# T. Summer Credit Recovery Program

The Administration recommends approval of the Summer Credit Recover Program for high school students in grades 9-12. The program will run from May 29, 2019 through June 27, 2019, for a total of sixteen (16) session. Staffing will include one (1) staff member, to be paid \$100.00 per day with duties including planning, supervision, instruction, and test administration. Students who participate will be charged a licensing fee of \$150.00.

### U. Agreement with Butler County Educational Service Center

The Administration recommends approval of the agreement with Butler County Educational Service Center for their Head Start Program beginning July 1, 2019 and ending June 30, 2020 (Attachment A)

# V. <u>Rescind Textbook Adoption</u>

The Administration recommends approval to rescind the textbook adoption of Physical Science with Earth Science, published by McGraw Hill, 2012, for grade 9 Physical Science. Originally approved at the May 14, 2018 Regular Board Meeting, resolution number 1718-096, item V.Z.

### W. Textbook Adoption

The Administration recommends the adoption of the following textbooks and digital textbook.

- 1. <u>Go Math</u>, Houghton Mifflin Harcourt, copyright 2015, grades K-5.
- 2. <u>Go Math</u>, Houghton Mifflin Harcourt, copyright 2018, grades 6-7
- 3. <u>Go Math</u>, Houghton Mifflin Harcourt, copyright 2018, grade 7 Accelerated Matt.
- 4. <u>Go Math</u>, Houghton Mifflin Harcourt, copyright 2018, grade 8.
- 5. High School Math Common Core Algebra 1, Pearson, copyright 2015, grade 8.
- 6. <u>Physical Science</u> with digital bundle, McGraw Hill Glencoe, copyright 2017, grades 9-12.

# X. School Breakfast and Lunch Programs

The Administration recommends approval to participate in the government school breakfast and school lunch programs for the 2019-2020 school year.

# Y. School Breakfast and Lunch Prices

The Administration recommends the following school breakfast and lunch prices for the 2019-2020 school year.

Breakfast grades K-5	\$2.00
Breakfast grades 6-12	\$2.10
Lunch grades K-5	\$2.75
Lunch grades 6-12	\$3.10
Adult Meal Prices K-12	\$3.80

# Z. Section 504 Policies and Procedures

The Administration recommends approval of implementation of Section 504 of the rehabilitation Act of 1973 during the 2019-2020 school year.

### AA. Tentative Graduation List for 2019

The Administration recommends approval of the tentative list of graduates for the class of 2019 (Attachment B).

Graduation will be held Saturday, June 1, 2019 at 7:00 p.m. at 93 Millett Hall, Oxford, Ohio. Participation in the graduation ceremony is contingent upon meeting all state and locally adopted requirements. The high school principal is authorized to remove from the graduation list any student who fails to meet those requirements. The final list of graduates will be approved in July, or when needed.

### BB. Out-of-State Student Travel

The Administration recommends approval of the following out-of-state student travel.

1. Boys Basketball team and coaches to Northern Kentucky University, Basketball Team Camp, June 11, 2019.

### CC. Disposal of Obsolete Textbooks

The Administration recommends approval to declare the following textbooks as surplus and to dispose of them accordingly.

- 1. (161) Pre-Algebra (purple); Glenco McGraw Hill, 2010
- 2. (17) College Writer, book and disk, 2004
- 3. (24) Norton Anthology English Literature; Norton, 2006
- 4. (29) Coming of Age, 1994
- 5. (17) Speech: Exploring Communication, 1988

### DD. Obsolete Items

The Administration recommends approval to declare certain items as obsolete and to dispose of them accordingly.

- 1. (60) Middle school and high school football helmets, Athletic Department
- 2. (4) Football shoulder pads, Athletic Department
- 3. (1) Crosley Refrigerator, tag number 010099, Eaton High School

# EE. Donations

The Administration recommends acceptance of the following donations.

- 1. From the following businesses and individuals for the Senior Citizens Lunch:
  - a. Eaton Floral
  - b. Eaton Place
  - c. Delta Theta Tau Sorority
  - d. McDonalds
  - e. Simon Financial Services
  - f. Omicron Sigma Sorority
  - g. Steven Shafer, Chiropractor
  - h. David Biggs Insurance
  - i. Neaton
  - j. Silfex

Motion by Mr. Beeghly , seconded by Mr. Durham

Discussion - None.

Beeghly Y Durham Y Noble Y Parks Y Pool Y

President declares motion Passed .

#1819-080

# FF.<u>Executive Session</u>

To consider the employment of a public official or employee.

The following individuals were invited to attend: <u>Jeff Parker, MissAnne Imhoff, and Rachel</u> <u>Tait</u>.

Motion by <u>Mr. Parks</u>, second by <u>Mr. Beeghly</u> to convene executive session.

Beeghly Y Durham Y Noble Y Parks Y Pool Y

President declares motion <u>Passed</u>.

#1819-081

President convenes executive session at <u>8:55</u> p.m.

President resumes open session at <u>10:41</u> p.m.

Treasurer's Note: Mr. Pool exited Executive Session and the meeting at 10:30 p.m.

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# VI. Adjournment

Motion by <u>Mr. Durham</u>, seconded by <u>Mr. Parks</u> to adjourn the meeting.

Discussion – None.

Beeghly Y Durham Y Noble Y Parks Y Pool Absent

President declares motion <u>Passed</u>. #1819-082

President adjourns meeting at 10:42 p.m

DATE\_\_\_\_\_

PRESIDENT\_\_\_\_\_ TREASURER\_\_\_\_\_

# **Upcoming Meeting**

Meeting:	Regular Board Meeting
Date/Time:	June 10, 2019 – 6:00 p.m.
Location:	East Elementary School

Attachment A

#### EATON COMMUNITY SCHOOLS 304 Eaton Lewisburg Rd Eaton, Ohio 450320

#### LEASE AGREEMENT WITH BUTLER COUNTY ESC FOR HEAD START PROGRAM

This is a lease agreement for classrooms (2) and related space between the Eaton Board of Education, 304 Eaton Lewisburg, Eaton, Ohio 45320, and the Butler County Educational Service Center (BCESC), who administers the Head Start Program, their successors or assignees whose address is 400 N. Erie Blvd. Hamilton, Ohio 45011, hereinafter referred to as the BCESC.

WHEREAS, the Butler County Educational Service Center has sought help from the Eaton Board of Education to provide space with the intent of operating the Head Start Program and other preschool and family related programs for the children and families of the service areas, and

WHEREAS, the property described below is under the jurisdiction of the Eaton Board of Education, and the lease of said property will not materially damage or interfere with the use or maintenance of the building and surrounding Eaton Board of Education owned land, and

WHEREAS, the Eaton Board of Education offers the use of classrooms B-105, B-103 and related space for the period beginning July 1, 2019, and ending June 30, 2020, for daytime preschool activities regularly scheduled with students and staff in session five (5) days per week.

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the Eaton Board of Education hereby grants this lease agreement to the Butler County Educational Service Center Governing Board under the following terms and conditions:

#### **DESCRIPTION – EAST ELEMENTARY SCHOOL:**

The lease premises are located at 506 N. Aukerman Street, Eaton, OH 45320. The Eaton Board of Education will grant the BCESC use of the building classrooms (2) and related space. Storage space in designated areas and classrooms not used by the Head Start or other preschool programs shall be reserved for use by the Eaton Community Schools.

The playground area, which serves East Elementary School, may be used for outdoor play activity under supervision by Head Start staff. The BCESC Head Start staff shall schedule the playground areas with the principal of East Elementary School to avoid conflict with the school's scheduled activities.

The gymnasium may be used by both the Head Start Program, East Elementary School, and other school district related groups for assemblies, and other school district related activities i.e., sports activities and practices in the evenings. Priority will be given to the Eaton School's functions. Schedules for the gymnasium will be maintained by the East Elementary School principal or a Board of Education designee. Maintenance/custodian cleanup shall be the responsibility of the respective groups using the gymnasium; i.e., Head Start shall be responsible for cleanup of the gymnasium when they use it, and the related functions shall be responsible for the care and cleanup of the gymnasium area following their use of the gymnasium area.

PERSONAL PROPERTY: The BCESC will be responsible for classroom furnishing.

**TERM:** This Agreement shall be approved on a five (5) day per week basis, with students and staff in session, for the period beginning July 1, 2019, and ending June 30, 2020, unless otherwise terminated in accordance with the termination provisions herein. This lease will be evaluated annually and shall automatically renew for an additional year. The Eaton Board of Education may non-renew this Agreement by providing ten (10) days' notice prior to the expiration thereof.

#### **RENOVATIONS/MODIFICATIONS:**

The BCESC agrees not to make any renovations and/or modification to the East Elementary School building without the consent of the Eaton Board of Education and/or their designee. All renovations and modifications, including cost and labor, will ultimately be the responsibility of the BCESC Board of Education. The BCESC acknowledges the premises are suitable for the use intended by the Head Start Program and agrees to pay the cost of all remodeling, painting, alterations, or additions required by the BCESC Head Start Program during the term of the lease. All renovations and improvements to the East Elementary School facility shall become the property of the Eaton Board of Education.

#### **REPAIRS/REPLACEMENT COST:**

The Eaton Board of Education shall provide all normal structural repairs as required and conduct its normal preventative maintenance program for the property including the electrical, mechanical, and structural maintenance programs. The Eaton Board of Education shall be responsible for routine fire extinguisher inspections. Should repairs caused by extraordinary occurrence be required as a result of the BCESC Head Start Program's operation, the Eaton Board of Education shall arrange for such repairs at the BCESC Head Start Program's expense.

**FOOD SERVICE AND TRANSPORTATION:** Food service for morning and afternoon students and transportation for the students for the Head Start Program shall be the responsibility of BCESC Head Start.

**CONTINGENCY:** It is agreed that this lease is made subject to funding provided or to be made by the United States Government Department of Health and Human Services and/or the Ohio Department of Education, and that neither of these agencies or the Butler County Educational Service Center shall be liable for the payment of rent under the lease or any renewal or extension thereof unless and until funding is made available.

**CALAMITY:** If the property is destroyed or rendered untenable by fire, natural disaster, or unavoidable accident, in which case, either party shall have the option of declaring this agreement terminated or the costs shall be abated by the Eaton Board of Education until such time that the property is tenable.

**LIABILITY:** The BCESC Board of Education shall indemnify and hold harmless the Eaton Board of Education, as a result of the BCESC Head Start Program's use of the property from and against any and all claims, demands, damages, actions, or cause of action, together with any and all losses, costs, or related expenses asserted by any person or persons for bodily injury or death during the period the BCESC occupies the property. In addition, the BCESC agrees to carry liability insurance in the amount of \$1,000,000 and then add the Eaton Board of Education as an endorsed insured on BCESC comprehensive liability coverage.

**INSURANCE:** The Eaton Board of Education shall provide fire and extended insurance coverage on the structure and Board owned personal property in an amount determined reasonable by the Eaton Board of Education. The BCESC shall provide insurance on BCESC Head Start Program-owned property. All personal property owned by BCESC upon the East Elementary School facility shall be at the risk of the BCESC. The Eaton Board of Education shall not be liable for any injury or damage to personal property occurring upon the East Elementary School property and the BCESC property which is the fault of BCESC or Head Start staff.

**DEFAULT/ENFORCEMENT:** If the BCESC breaches or defaults on any of the terms or conditions of this agreement, the Eaton Board of Education shall provide the BCESC Head Start Program's Director written notification of the breach or default. The BCESC will have thirty (30) days from the date of receipt of the notification to correct the breach or default. If the BCESC fails to cure the breach (as determined in the sole judgment and discretion of the Eaton Board of Education) within this thirty (30) day period, the Eaton Board of Education has the right to terminate this agreement.

**EARLY TERMINATION:** In the event that the Eaton Board of Education should have need of the total facility (East Elementary School), or in part, including spaces or rooms so designated in this lease for storage and the gymnasium area or for any school purpose, the Eaton Board of Education shall give a thirty (30) day notice to the Butler County Educational Service Center Head Start Program Director. Either party may cancel this lease by giving the other party thirty (30) days written notice of such termination.

**RIGHT TO INSPECT PREMISES:** The Eaton Board of Education reserves the right to inspect the premises at any time without notice but without disruption to the operation of the Head Start Program.

**REPRESENTATIVES:** Where this lease agreement refers to either the Eaton Board of Education or the Butler County Educational Service Center (BCESC), those terms shall include the agents, employees, or authorized representatives of each party.

Attachment A

Any Eaton East Elementary Classroom Lease Agreement signed prior to this contract are indeed null and void.

Approved:

#### EATON COMMUNITY SCHOOL BOARD OF EDUCATION

#### BUTLER COUNTY EDUCATIONAL SERVICE CENTER

Eaton Board of Education, Treasurer

Butler County ESC, Treasurer

Eaton Community School President Board of Education Butler County ESC President Board of Education

Date:

Date:

#### **2019 Tentative Graduation List**

Nina Rose Albinus Isaac Thomas Alderman Johnathan Eric Altom Ella Rose Back Aleah Jean Bates **Owen Zachary Kerler Baumann** Brayden Tyler Beachler Haleeann Elizabeth Beason Addie Danielle Bell **Darius Rondell Benton** Gabrielle Ann Best Chase Allen Lane Bettker Andrew James Bitner Jr. Anna Katelynn Black Ashlynn Paige Black Tyler Alexander Bogard Matthew Daniels Bowers Seth Montgomery Bowman Madison Laree Bradburn Mackenzie Jade Braughton Cameron Maia Bricker Kelsey Renee Brock Jonathon Avery Bronson Andrew Carl Brooks Morgan Ashley Brooks Shyanna Nashea Brown Cole Thomas Bulach Savannah Lynn Burgess-Flack Dacey Rhyanne Burton Michael Shin Caden Kayla Jeanne Campbell **Brooke Michelle Caplinger** Isaiah Robert Cash Julianna Chandler **Emma Nicole Charles** Dylan Thomas Chelgren Ashton Joseph Cira Nathaniel Bryan Clark Laura Elizabeth Clyburn Ansleigh Victoria Coates Jenna Gale Cohorn Kirsten Lee Ann Cole Logan Robert Coleman Andrew Michael Collins Granville Walter Combs III Kayla Rheanna Mallory Conley

Brandon Michael Cottingim Wyatt Kennedy Cox Hunter James Cuyler Autumn Juliet Daily **Ryan Austin Deaton** Gregory Edward Drillien **Emily Erin Dungan** Tatum Bliss Durbin Alyssa Kay Dushney **Tyler Jonathon Earley** Brianna Marie Ellison Jared Tyler Emrick Lydia Bae Fadden **Breanne Nichole Falldorf** Andrew Michael Ferguson **Destiny Lynn Flack** Brennan Christopher Fogle Tyler James Ford Noah Lyle Foust Nathan Ray Gard Annika Mae Gels Mary Elise Gething Kaleb Clarance Gibson Courtney Darlene Giffen Samantha Marie Gramaglia Lauren Elizabeth Green Fric Halderman Arica Elaine Hamilton Gavin Joseph Harshman-Spencer Isabelle Lin Heggs Dalton Lee Hickman Samuel James Hickman Emma Lee Ann Hicks Adriana Claire Hodapp Jami Ellen Lea Hounshell James Crawford Howard Joshua David Hubbard Christoffer Thomas Hudgel Nicholus Christopher Imhoff Mackenzy Leanne Kendel Taryn Michele Kiracofe Joshua Wesley Kropelin Madison Paige Lakes Kevin Lam Halev Ravin Lawson Shaun David Lesh Jr.

Abigail Nicole Liddy Zechariah Matthew Jacob Long Isaac Leroy Manning Ciara Mae Martin Ashlynn Rose McKee Madison Marie Meredith Claire Danielle Meyer Krysten Elaine Mikesell Ava Elizabeth Miller Adam Jacob Minton Shania Myah Mohamed Wade Allen Monebrake **Kylee Marie Moore** Jahad Montrel Morgan Rebecca Camryn Mowen Savannah Marie Noah Jared William Noel Dylan Lane Noland Aaliyah Marie Olsen Jacque Marie Owen Lucas Daniel Parks Tyler Cole Pence **Kylee Ann Phenis** Tyler Sue Pittman Caleb Allan Puckett Alisha Renee Rader Jaxon Kai Reynolds **Timothy Ray Ritchie** Camryn Cruz Rivero **Drake Lander Roberts** Isaac Preston Rohrer Sarena Yang Lixue Rohrer Logan Keith Rose **Cameron Daniel Schmidt** Aaron Curtis Scholl Dakota Pauline Scolastico Brinna Michelle Selby Andrew James Sharpe Brandon Matthew Sharpe lan Michael Short **Brandon James Sipple** Quinlyn Rose Sittloh Logan Damian Sizemore Gideon Walker Smith Jacob Dale Smith Mason Allen Smith

Attachment B

#### 2019 Tentative Graduation List Con't

Nicholas Scott Smith Rachel Jo-Ann Snead Alysa Mae Sorrell Madalyn Kay Staight Jackson Riley Stewart Skyler Chance Straszheim Dylan Alexander Suding Taelyn Victoria Tabor **Taylor Nicole Tabor** Tarah Lynne Tadlock Maley Sue Tinstman Jordan Michael Turner Logan Christine Unger Bridget Marie Vanzant Ryan Daniel Venable Marilynn Paige Wagers Zachary Ray Warren Riley Elizabeth Washington Christopher Coleman Weadick Adam Thomas Webb Kenley Daniel Weir Sidney Marie Werts Jada Elizabeth Williams Tayla Michele Leigh Wilson Tucker Douglas Wilt Harley Joseph Wolf Matthew Michael Wright Trayce Wayne Wysong