

EATON BOARD OF EDUCATION REGULAR MEETING
Hollingsworth East Elementary School Cafeteria
May 20, 2019
6:00 p.m.

I. Opening of the Meeting

A. Call to order – President

B. Roll Call

E. Beeghly ___ D. Durham ___ L. Noble ___ T. Parks ___ B. Pool ___

C. Pledge of Allegiance

D. Recognition of Employee Achievement

The Eaton Board of Education and Administration wishes to recognize the following educators who have completed the Resident Educator Program, and commend them on their dedication to the educational process:

Garrett Luther
Rachel Othersen

Congratulations!

E. Recognition of Visitors

1. Leslie Bassler and Cari Wynne with the Success Program to provide an update of the program's impact on students.

F. Executive Session

To consider complaints against a public employee, official licensee, or student.

To consider the employment of a public official or employee.

To discuss details relative to the security arrangements and emergency response protocols for the board of education.

The following individuals are invited to attend: _____

Motion by _____, second by _____ to convene executive session.

Beeghly ___ Durham ___ Noble ___ Parks ___ Pool ___

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

II. Treasurer’s Business – Rachel Tait

ADOPTION OF CONSENT AGENDA ITEM – FINANCIAL

Action by the Board of Education in “Adoption of Consent Agenda Item” at this point of the agenda means that item A is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

A. The Treasurer recommends approval of the following:

1. Approve minutes of the April 8, 2019 Regular Board Meeting.
2. Approve minutes of the May 3, 2019 Special Board Meeting.
3. Submission of Warrants for March and April.
4. Submission of Financial Report for March and April.
5. Submission of Investment Report for March and April.
6. Approve moving Heidi Wooddell to Masters +15 on the pay scale, retroactive to May 6, 2019.
7. Approve FY19 Supplemental Appropriations by Fund.
8. Approve FY19 revised Five Year Forecast.
9. Return advance in the amount of \$60,000.00 from Food Service 006-0000 to General Fund 001-0000.
10. Return advance in the amount of \$60,000.00 from Athletics 300-9500 to General Fund 001-0000

Motion by _____, seconded by _____

Discussion

Beeghly ___ Durham ___ Parks ___ Pool ___ Noble ___

President declares motion _____.

B. Board Discussion

1. The Board of Education will be discussing the .75% income tax renewal.

III. Reports

A. Miami Valley Career Technology Center Report – Terry Parks

B. Parks and Recreation Board Report – Darrell Durham

C. Superintendent Report – Jeff Parker

D. Other Reports

IV. Old Business

V. New Business

ADOPTION OF CONSENT AGENDA ITEMS - PERSONNEL

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items A through O are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

A. Resignation

The administration recommends approval of the following resignation.

1. Jessica Foust, Cafeteria Worker, resignation effective May 28, 2019.
2. Hilary Waugh, Teacher/Guidance Counselor, resignation effective August 16, 2019.

B. Administrative Leave

The Administration recommends the placement of Toby Salyers, Director of Technology, on administrative leave with pay for the period of April 23, 2019 through June 30, 2019.

C. Unpaid Leave of Absence

The Administration recommends approval of a request for unpaid leave of absence for Stephanie Wackerman, effective on or about January 27, 2020 through May 17, 2020.

D. Employment – Certificated Staff

The Administration recommends the employment of the following personnel on a one year limited contract for the 2019-2020 school year (July 1, 2019 – June 30, 2020.) Salaries, benefits and duties per Board Policy, Negotiated Agreement and Administrative Rules and Regulations.

1. Hannah Sturgill, Teacher
2. Kayla Ramsey, Teacher

E. Extended School Year Tutor

The Administration recommends approval of one (1) Extended School Year tutor to provide extended school year services to a qualified special education student to be paid at a rate of \$20.00 an hour, not to exceed 20 hours, for summer instruction.

F. Extended School Year Tutors

The Administration recommends approval of one (1) Extended School Year tutors to provide extended school year services to qualified special education students to be paid at a rate of \$20.00 an hour, not to exceed 40 hours, for summer instruction.

G. Employment – Certificated Staff Supplemental Contracts

The Administration recommends the following supplemental contracts for the 2019-2020 school year. Salary and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

1. William Aukerman, Assistant Swim
2. Nathan Islamovsky, Varsity Wrestling
3. Kaitlin Lawson, 5th Grade Level Leader, additional ½ stipend to be full stipend for the 2019-2020 school year.
4. Derek Lucas, Varsity Golf
5. Cheryl Mellen, Dramatic Director (Fall & Spring)
6. MeLeah Perry, Honor Society Advisor – ½ stipend
7. Donele Rice, Assistant Peer Counselor Advisor
8. Taffie Ruebush, 7th Grade Volleyball
9. Samuel Watson, Honor Society Advisor – ½ stipend

H. Employment – Certificated Non-Staff Extracurricular Positions

The following positions have been posted and no employee of the district holding an educator license, who meets all of the Board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of these nominees on one-year limited contracts for the 2019-2020 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Parker Fields, Varsity Volleyball
2. Matt Money, Varsity Boys Soccer
3. Kevin Schaeffer, Reserve Girls Soccer
4. Denny Shepherd, Varsity Boys Basketball
5. Mark Silvers, Assistant Cross Country Coordinator

I. Employment – Non-certificated Staff Extracurricular Positions

The following positions have been posted and neither an employee of the district holding an educator license, who meets all of the Board's qualifications, nor a nonemployee of the district holding an educator license, who meets all of the Board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of these nominees on one-year limited contracts for the 2019-2020 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Nan Silvers, Program Assistant Cross Country – Class VI
2. Austin Fudge, High School Assistant Football – ½ stipend
3. Tommy Jones, High School Assistant Football – ½ stipend
4. Clint Buffenbarger, High School Assistant Football – ½ stipend
5. Chad Lee, High School Assistant Football – ½ stipend
6. Robbie Sams, Football – Middle School

7. Hope Burrell, Varsity Cheerleader Advisor (Football)
8. Sasha Owens, Reserve Cheerleader Advisor (Football)

9. Tim Appledorn, Reserve Golf

10. Christopher Briley, Reserve Boys Soccer – ½ stipend
11. Andrew Bergeron, Reserve Boys Soccer – ½ stipend

12. Michael Bacher, Varsity Girls Soccer

13. John Hitchcock, Varsity Girls Tennis

14. Gerald Cornett, Reserve Volleyball
15. Amanda Meckstroth, 8th Grade Volleyball

16. David Honhart, Varsity Girls Basketball
17. Maggie Neanen, Reserve Girls Basketball
18. Tim Appledorn, 8th Grade Girls Basketball
19. Shawn Murphy, 7th Grade Girls Basketball

20. Kajsia Ruebush, Varsity Swim

J. Employment of Non-certificated Substitutes

The Administration recommends employment of the following personnel for the 2019-2020 school year. Employment contingent upon certification (if necessary), criminal record check, and all other state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

Substitute Educational Aides

1. Heather Bowser
2. Sarah Clabaugh
3. Marcia Durham
4. Kathleen Erbaugh
5. Karen Hamilton
6. Susan Kiracofe
7. Cindy Kuehlthau
8. Mary Mendenhall
9. Kaila Moore
10. Kesha Yuppa

Substitute Health and Educational Aides

1. Paula Connerley
2. Donna Deaton
3. Jessica Holt
4. Susan Kiracofe
5. Ashley Welch

Substitute Bus Drivers

1. Jeffrey Barney
2. Bryan Deacon
3. Noralee Fogt
4. Timothy Halcomb
5. Brian Hoefler
6. Eric McCloud
7. Tammy Rigsby

Substitute Cafeteria Workers

1. Ruth Biggs
2. Michelle Bulach
3. Nora Fogt
4. Glenda Gunsalus
5. Kaila Moore
6. Linda Pegg
7. Jennifer Satterfield

Substitute Custodians

1. Melissa Boomershine
2. Sarah Davidson
3. Noralee Fogt
4. Glenda Gunsalus
5. Corey Mowen
6. Michael Rettich
7. Tammy Rigsby
8. Gary Shepherd
9. Suzanne Stephen
10. James VanWinkle

Substitute Secretaries

1. Sarah Clabuagh
2. Marcia Durham
3. Kathleen Erbaugh
4. Karen Hamilton
5. Cindy Kuehlthau
6. Brenda McCloud
7. Kaila Moore
8. Ann Murray
9. Tammy Rigsby

K. Employment – Temporary Positions

The Administration recommends the following as temporary summer workers, contingent upon completion of all state and local requirements for employment.

1. Maintenance helper, at a rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of 12 weeks; as needed from May 29, 2019 through August 16, 2019.
 - a. Jacob Jackson
2. Transportation/Maintenance/Custodial helper, at a rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of 12 weeks; as needed from May 29, 2019 through August 16, 2019.
 - a. Joshua Chapman

L. Post Temporary Positions

The Administration recommends approval of the following positions to be filled as needed.

1. Up to three (3) technology helpers as needed at a rate of \$13.75 per hour, not to exceed 40 hours per week, for a maximum of twelve (12) weeks; as needed from May 29, 2019 through August 16, 2019.

M. Volunteers

The Administration recommends approval of the following volunteers for the 2018-2019 school year, contingent upon completion of all state and local requirements, including criminal background check if necessary.

1. Christine McKee, Band Volunteer

N. Volunteers

The Administration recommends approval of the following volunteers for the 2019-2020 school year, contingent upon completion of all state and local requirements, including criminal background check if necessary.

1. Christine McKee, Band Volunteer
2. Michelle Sittloh, Volleyball Volunteer
3. Paige Harper, Cheerleading Volunteer
4. Allison Thompson, Girls Soccer Volunteer
5. David Monebrake, Wrestling Volunteer
6. Doug Mize, Girls Basketball Volunteer

Motion by _____, seconded by _____

Discussion

Beeghly ___ Durham ___ Parks ___ Pool ___ Noble ___

President declares motion _____.

O. Employment – Certificated Staff Supplemental Contracts

The Administration recommends the following supplemental contracts for the 2019-2020 school year. Salary and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

1. Jennifer Beeghly, Middle School Science Department Head

Motion by _____, seconded by _____

Discussion

Beeghly ___ Durham ___ Parks ___ Pool ___ Noble ___

President declares motion _____.

ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items P through EE are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

P. Board Policy Updates

The Administration recommends the second reading and adoption of the following new and updated board policies.

1. 5113 – Inter-District Open Enrollment
2. 5113.02 – School Choice Options
3. 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
4. 5610.03 – Emergency Removal of Students (New)
5. 6320 – Purchasing and Bidding
6. 6325 Procurement – Federal Grants/Funds
7. 6605 Crowd Funding
8. 7540.02 Web Accessibility, Content, Apps, and Services
9. 8400 School Safety
10. 8500 Food Services

Q. Annual Membership with the Ohio High School Athletic Association

The Administration recommends approval of the resolution authorizing the 2019-2020 membership in the Ohio High School Athletic Association.

WHEREAS, the Eaton Community City School District, 306 Eaton Lewisburg Rd., Eaton, 45320, Preble County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that Eaton Middle School and Eaton High School do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director's Office of the OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Sports Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

R. Orton Gillingham Training

The Administration recommends approval of a maximum of 29 certificated teachers to be paid up to \$100.00 per day, not to exceed \$400.00 per participant, in order to participate in the four (4) day ISME Orton Gillingham Training, August 12, 2019 through August 15, 2019.

S. Summer Reading Intervention Program

The Administration recommends approval of the Summer Reading Intervention Program to provide intervention for students in grades K-2, June 17, 2019 through July 8, 2019 (Tuesday, Wednesday, Thursday). Staffing will include up to seven (7) certificated teachers to paid at a rate of \$150.00 per day for up to seventeen (17) days at 4.5 hours per day. Duties will include planning, supervision, instruction and progress monitoring. To be paid through title money.

T. Summer Credit Recovery Program

The Administration recommends approval of the Summer Credit Recover Program for high school students in grades 9-12. The program will run from May 29, 2019 through June 27, 2019, for a total of sixteen (16) session. Staffing will include one (1) staff member, to be paid \$100.00 per day with duties including planning, supervision, instruction, and test administration. Students who participate will be charged a licensing fee of \$100.00.

U. Agreement with Butler County Educational Service Center

The Administration recommends approval of the agreement with Butler County Educational Service Center for their Head Start Program beginning July 1, 2019 and ending June 30, 2020 (Attachment A)

V. Rescind Textbook Adoption

The Administration recommends approval to rescind the textbook adoption of Physical Science with Earth Science, published by McGraw Hill, 2012, for grade 9 Physical Science. Originally approved at the May 14, 2018 Regular Board Meeting, resolution number 1718-096, item V.Z.

W. Textbook Adoption

The Administration recommends the adoption of the following textbooks and digital textbook.

1. Go Math, Houghton Mifflin Harcourt, copyright 2015, grades K-5.
2. Go Math, Houghton Mifflin Harcourt, copyright 2018, grades 6-7
3. Go Math, Houghton Mifflin Harcourt, copyright 2018, grade 7 Accelerated Matt.
4. Go Math, Houghton Mifflin Harcourt, copyright 2018, grade 8.
5. High School Math Common Core Algebra 1, Pearson, copyright 2015, grade 8.
6. Physical Science with digital bundle, McGraw Hill Glencoe, copyright 2017, grades 9-12.

X. School Breakfast and Lunch Programs

The Administration recommends approval to participate in the government school breakfast and school lunch programs for the 2019-2020 school year.

Y. School Breakfast and Lunch Prices

The Administration recommends the following school breakfast and lunch prices for the 2019-2020 school year.

| | |
|------------------------|--------|
| Breakfast grades K-5 | \$2.00 |
| Breakfast grades 6-12 | \$2.10 |
| Lunch grades K-5 | \$2.75 |
| Lunch grades 6-12 | \$3.10 |
| Adult Meal Prices K-12 | \$3.80 |

Z. Section 504 Policies and Procedures

The Administration recommends approval of implementation of Section 504 of the rehabilitation Act of 1973 during the 2019-2020 school year.

AA. Tentative Graduation List for 2019

The Administration recommends approval of the tentative list of graduates for the class of 2019 (Attachment B).

Graduation will be held Saturday, June 1, 2019 at 7:00 p.m. at 93 Millett Hall, Oxford, Ohio. Participation in the graduation ceremony is contingent upon meeting all state and locally adopted requirements. The high school principal is authorized to remove from the graduation list any student who fails to meet those requirements. The final list of graduates will be approved in July, or when needed.

BB. Out-of-State Student Travel

The Administration recommends approval of the following out-of-state student travel.

1. Boys Basketball team and coaches to Northern Kentucky University, Basketball Team Camp, June 11, 2019.

CC. Disposal of Obsolete Textbooks

The Administration recommends approval to declare the following textbooks as surplus and to dispose of them accordingly.

1. (161) Pre-Algebra (purple); Glenco McGraw Hill, 2010
2. (17) College Writer, book and disk, 2004
3. (24) Norton Anthology English Literature; Norton, 2006
4. (29) Coming of Age, 1994
5. (17) Speech: Exploring Communication, 1988

DD. Obsolete Items

The Administration recommends approval to declare certain items as obsolete and to dispose of them accordingly.

1. (60) Middle school and high school football helmets, Athletic Department
2. (4) Football shoulder pads, Athletic Department
3. (1) Crosley Refrigerator, tag number 010099, Eaton High School

EE. Donations

The Administration recommends acceptance of the following donations.

1. From the following businesses and individuals for the Senior Citizens Lunch:
 - a. Eaton Floral

- b. Eaton Place
- c. Delta Theta Tau Sorority
- d. McDonalds
- e. Simon Financial Services
- f. Omicron Sigma Sorority
- g. Steven Shafer, Chiropractor
- h. David Biggs Insurance
- i. Neaton
- j. Silfex

Motion by _____, seconded by _____

Discussion

Beeghly ___ Durham ___ Parks ___ Pool ___ Noble ___

President declares motion _____.

FF.Executive Session (if necessary)

To consider the employment of a public official or employee.

Motion by _____, second by _____ to convene executive session.

Beeghly ___ Durham ___ Noble ___ Parks ___ Pool ___

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

VI. Adjournment

Motion by _____, seconded by _____ to adjourn the meeting.

Discussion

Beeghly ___ Durham ___ Noble ___ Parks ___ Pool ___

President declares motion _____.

President adjourns meeting at _____ p.m.

Upcoming Meeting

Meeting: Regular Board Meeting
Date/Time: June 10, 2019 – 6:00 p.m.
Location: East Elementary School