

**EATON BOARD OF EDUCATION REGULAR MEETING**  
**Hollingsworth East Elementary School Cafeteria**  
**January 8, 2018**  
**6:00 p.m.**

**I. Opening of the Meeting**

**A. Call to Order** – President

**B. Roll Call** – President

E. Beeghly\_\_\_ D. Durham \_\_\_ L. Noble \_\_\_ T. Parks\_\_\_ B. Pool \_\_\_

**C. Pledge of Allegiance**

**D. Recognition of Visitors**

1. Bruce Students – Presenting Bruce News

**E. Executive Session**

To discuss the employment of a public official or employee.

\_\_\_\_\_ invited to participate in executive session.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to convene executive session.

Beeghly\_\_\_ Durham \_\_\_ Noble \_\_\_ Parks\_\_\_ Pool \_\_\_

President declares motion \_\_\_\_\_.

President convenes executive session at \_\_\_\_\_ p.m.

President resumes open session at \_\_\_\_\_ p.m.

**F. Other Opening Business**

1. Discuss committee membership with the St. Clair Foundation regarding the tennis court project.

**II. Treasurer's Business – Rachel Tait**

***ADOPTION OF CONSENT AGENDA ITEM - FINANCIAL***

Action by the Board of Education in “Adoption of Consent Agenda Item” at this point of the agenda means that item A is adopted by one single motion unless a member of the

Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Items" and voted on separately.

**A. The Treasurer recommends approval of the following:**

1. Approve minutes of the December 11, 2017 Regular Board Meeting.
2. Submission of Warrants.
3. Submission of Financial Report.
4. Submission of Investment Report.
5. Approve membership and subscriptions with OSBA for 2018 (Attachment A).
6. The Preble County Auditor has exempted all school districts in Preble County from filing a budget report (reference ORC 5705.281). The Treasurer will present all required documents to the Auditor and the Preble County Budget commission for review in lieu of a budget report including the Eaton Community School District's Five-Year Forecast, cash balances as of December 2017, and the debt schedule.
7. Approve FY18 Supplemental Appropriations.
8. Transfer \$1,871.46 from 572-9217 Title I FY17 to 572-9218 Title I FY18.
9. Create new fund 599-9218 Title IVA Student Support Fund FY18 (Student Support & Academic Enrichment Grant).

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Discussion

Beeghly \_\_\_ Durham \_\_\_ Noble \_\_\_ Parks \_\_\_ Pool \_\_\_

President declares motion \_\_\_\_\_.

**III. Reports**

**A. Miami Valley Career Technology Center Report – Terry Parks**

**B. Other Reports – Rachel Tait, Treasurer: Proposed Summer Hours**

**IV. Old Business**

## **V. New Business**

### ***ADOPTION OF CONSENT AGENDA ITEMS - PERSONNEL***

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items A through D are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

#### **A. Resignation**

The Administration recommends approval of the following resignation.

1. Scott Burnet, High School Assistant Football, resignation effective December 19, 2017.

#### **B. Employment – Certificated Staff – Substitute Teachers/Tutors as Certified by the Preble County Educational Service Center**

The Administration recommends approval of the following substitute teachers/home instruction tutors for the 2017-2018 school year, as certified by the Preble County Educational Service Center.

1. James Nelson
2. Melissa St. John
3. Christine Tully

#### **C. Employment of Non-Certificated Substitutes**

The Administration recommends employment of the following personnel for the 2017-2018 school year. Employment contingent upon certification (if necessary), criminal record check, and all other state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

1. Kathryn Madewell, Substitute Educational Aide
2. Kesha Yuppa, Substitute Educational Aide

#### **D. Approval of Volunteer**

The Administration recommends approval of the following volunteer for the 2017-2018 school year; contingent upon completion of all state and local requirements, including criminal background checks, if necessary.

1. Dan Lucas, Baseball Coach

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Discussion

Beeghly \_\_\_ Durham \_\_\_ Noble \_\_\_ Parks \_\_\_ Pool \_\_\_

President declares motion \_\_\_\_\_.

***ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE***

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items E through I are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

**E. Resolution for Additional Professional Development Days**

The Administration recommends approval of a resolution to increase the number of professional development days in the 2018-2019 school calendar

**WHEREAS**, the Eaton Community Schools Board of Education will consider and approve a school calendar for the 2018-2019; and

**WHEREAS**, it is necessary to increase the number of professional development days from three (3) to five (5) during the 2018-2019 school year, resulting in a reduction in two (2) additional student instructional days; and

**WHEREAS**, the Board desires the 2018-2019 school calendar to reflect this increase in professional development days.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby approves an increase of the number of professional development days from three (3) to five (5) during the 2018-2019 school year, resulting in a reduction in two (2) student additional instructional days.

**BE IT FURTHER RESOLVED**, that the school calendar for 2018-2019 shall reflect the increase in the number of professional development days.

**BE IT FURTHER RESOLVED**, that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public and in compliance with the law.

**F. Approval of the 2018-2019 School Calendar**

The Administration recommends approval of the 2018-2019 school calendar (Attachment B).

**G. Out-of-State Employee Travel**

The Administration recommends approval for Patrick Flanagan, varsity baseball coach, and Derek Lucas, reserve baseball coach, to the American Baseball Coaches Association Annual Convention, to be held in Indianapolis, Indiana, retroactive to January 5-7, 2018.

**H. Obsolete Items**

The Administration recommends approval to declare the following items as obsolete and to dispose of them accordingly.

1. Clarke Carpet Master 215 upright vacuum cleaner, tag numbers 012455 and 012456, maintenance storage.
2. Clarke Carpet Master 215 upright vacuum cleaner, no tag number available, maintenance storage.
3. Clarke Carpet Master upright vacuum cleaner, no tag number available, maintenance storage.

**I. Donation**

The Administration recommends acceptance of the following donations:

1. From various anonymous donors, to East Elementary to purchase items for families in need.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Discussion

Beeghly \_\_\_ Durham \_\_\_ Noble \_\_\_ Parks \_\_\_ Pool \_\_\_

President declares motion \_\_\_\_\_.

**J. Executive Session (if necessary)**

\_\_\_\_\_ invited to participate in executive session.

Motion by \_\_\_\_\_, seconded by  
\_\_\_\_\_ to convene executive session.

Beeghly\_\_\_ Durham \_\_\_ Noble \_\_\_ Parks\_\_\_ Pool \_\_\_

President declares motion \_\_\_\_\_.

President convenes executive session at \_\_\_\_\_ p.m.

President resumes open session at \_\_\_\_\_ p.m.

## II. Adjournment

Motion by \_\_\_\_\_, seconded by  
\_\_\_\_\_ to adjourn the meeting.

Discussion

Beeghly\_\_\_ Durham \_\_\_ Noble \_\_\_ Parks\_\_\_ Pool \_\_\_

President declares motion \_\_\_\_\_.

President adjourns meeting at \_\_\_\_\_ p.m.

### Upcoming Board Meetings

#### Regular Meeting

Monday, February 12, 2018 – 6:00 p.m.

Hollingsworth East Elementary



Ohio School Boards Association  
 8050 N. High Street, Suite 100  
 Columbus, Ohio 43235-6481  
 (614) 540-4000

*VEN-2373*

Invoice number 18-11252606

December 1, 2017

District Treasurer  
 Eaton Community  
 304 Eaton Lewisburg Rd  
 Eaton OH 45320-1105

AMOUNT DUE \$ \_\_\_\_\_

AMOUNT ENCLOSED \$ \_\_\_\_\_

DUE DATE January 12, 2018

OSBA'S tax identification number is 31-4414897

DATE	PO NUMBER	DESCRIPTION	AMOUNT
12/1/2017		<b>ANNUAL MEMBERSHIP DUES</b> (Acct. 001-2310-841) January — December 2018: Dues based on your district's ADM and cost per pupil data from the Ohio Department of Education for the 2015-16 school year. Any increase or decrease in dues from the previous year is caused by a change in your district's ADM and/or cost per pupil. A portion of your annual membership dues will be used to pay actual and necessary registration fees and travel expenses, for OSBA trustees, committee members and other district representatives who represent the Association or its member districts at the annual NSBA and OSBA conferences, advocacy institute, leadership institute, or other conferences, seminars, meetings and similar events at the regional, state and national level.	\$5,210
		<b>CHECK DESIRED SUBSCRIPTION ITEMS</b> (Please add any of the below subscription fees to your membership dues for the final invoice amount.)	
	<input checked="" type="checkbox"/>	Annual <b>OSBA Briefcase</b> Subscription - <b>Electronic Issues Only</b> (Up to 15 names on the subscription roster - to be included with the membership roster, which will be sent to the district after receiving membership payment. All subscribers must receive Briefcase electronically to qualify.)	FREE
	<input type="checkbox"/>	Annual <b>OSBA Briefcase</b> Subscription - <b>Paper/Electronic Issues</b> (Acct. 001-2310-542) (Up to 15 names on the subscription roster - to be included with the membership roster, which will be sent to the district after receiving membership payment)	\$ 135
	<input type="checkbox"/>	Annual <b>School Management News</b> Subscription - <b>Electronic Issues Only</b> (Acct. 001-2412-542) (Up to 15 names on the subscription roster - to be included with the membership roster, which will be sent to the district after receiving membership payment.)	\$ 150
	<input type="checkbox"/>	Annual <b>School Management News</b> Subscription - <b>Paper/Electronic Issues</b> (Acct. 001-2412-542) (Up to 15 names on the subscription roster - to be included with the membership roster, which will be sent to the district after receiving membership payment.)	\$ 195

OSBA leads the way to educational excellence by serving Ohio's public school board members and the diverse districts they represent through superior service, unwavering advocacy and creative solutions.

AMOUNT DUE \$ 5,210.<sup>00</sup>

## Eaton Community Schools 2018-2019 School Calendar

**Summary of Hours in Classroom:**

The State minimum instructional hours are 1001 for High School programs and 910 for Elementary programs.

East Elementary/Bruce Elementary..... 1,038 hours  
Middle School/High School ..... 1,081.25 hours

**Summary of Hours in Classroom  
(Elementary @ 6 hours/day):**

**Grading Periods**

1<sup>st</sup> Quarter August 15 – October 12 = 234 hours  
2<sup>nd</sup> Quarter October 15 – December 21 = 270 hours  
3<sup>rd</sup> Quarter January 7 – March 15 = 276 hours  
4<sup>th</sup> Quarter March 18 – May 24 = 258 hours

**Summary of Hours in Classroom  
(MS & HS @ 6.25 hours/day):**

**Grading Periods**

1<sup>st</sup> Quarter August 15 – October 12 = 243.75 hours  
2<sup>nd</sup> Quarter October 15 – December 21 = 281.25 hours  
3<sup>rd</sup> Quarter January 7 – March 15 = 287.5 hours  
4<sup>th</sup> Quarter March 18 – May 24 = 268.75 hours

Teacher Work Days: August 13 & 14, May 28

**CALENDAR LEGEND**

Start/End Days	<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span>
End of Quarter	<span style="background-color: orange; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span>
P/T Conferences	<span style="background-color: blue; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span>
Prof. Development	<span style="background-color: red; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span>
Vacation Day/Holiday	<span style="background-color: green; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span>
Interim/Grades Issued	<span style="background-color: purple; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span>

**NON-STUDENT DAYS**

Labor Day	(9/3)
Staff Prof. Dev.	(9/24)
Columbus Day	(10/8)
Staff Prof. Dev.	(10/9)
Veterans Day	(11/9)
Staff Prof. Dev.	(11/12)
Thanksgiving Break	(11/21-11/23)
Winter Break	(12/24-1/4)
MLK Jr. Day	(1/21)
Staff Prof. Dev.	(1/22)
Vacation Day	(2/8)
President's Day	(2/18)
Staff Prof. Dev.	(3/29)
Spring Break	(4/1-4/5)
Good Friday	(4/19)
Memorial Day	(5/27)

**Calamity Days**

- Calamity Days 1-5 – students will not make-up.
- Calamity Days 6-8 = eDay Lessons
- Any additional days will be made up as needed.

Date	Events
<b>2018</b>	
Aug. 13	First Day for Teachers/Open House
Aug. 14	Staff Work Day
Aug. 15	First Day for Students
Sept. 3	No School - Labor Day
Sept. 21	Interim Reports Issued
Sept. 24	No School for Students – Staff Prof. Dev. Day
Oct. 8	No School – Columbus Day
Oct. 9	No School for Students– Staff Prof. Dev. Day
Oct. 12	End of 1 <sup>st</sup> Quarter
Oct. 19	Grade Cards Issued
Nov. 8	Parent/Teacher Conferences
Nov. 9	No School- Veteran's Day
Nov. 12	No School for Students – Staff Prof. Dev. Day
Nov. 16	Interim Reports Issued
Nov. 21-23	No School – Thanksgiving Break
Dec. 21	End of Second Quarter/First Semester
Dec. 24-31	No School – Winter Break
<b>2019</b>	
Jan. 1	New Year's Day
Jan. 1-4	No School – Winter Break
Jan. 7	Classes Resume
Jan. 11	Grade Cards Issued
Jan. 21	No School – Martin Luther King Jr.
Jan. 22	Staff Prof. Dev. Day –No School for Students
Feb. 1	Interim Reports Issued
Feb. 7	Parent/Teacher Conferences
Feb. 8	No School –Vacation Day
Feb. 18	No School – President's Day
March 15	End of Third Quarter
March 22	Grade Cards Issued
March 29	Staff Prof. Dev. Day – No School for Students
April 1-5	No School – Spring Break
April 19	No School – Good Friday
May 24	Last Day for Students
May 24	End of 4 <sup>th</sup> Quarter/2 <sup>nd</sup> Semester
May 27	Memorial Day
May 28	Last Day for Staff
June 1	Grade Cards Issued
TBD	Graduation

August				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
September				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
October				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
November				
M	T	W	T	F
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
December				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
January				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
February				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	
March				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
April				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			
May				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Adopted by the Eaton Board of Education: Pending approval