

EATON BOARD OF EDUCATION REGULAR MEETING
Hollingsworth East Elementary School Cafeteria
August 10, 2017
6:00 p.m.

I. Opening of the Meeting

A. Call to Order – President Noble called the meeting to order.

B. Roll Call – President Noble called the roll.

R. Cooper Present L. Noble Present T. Parks Present

B. Pool Absent K. Shepherd Present

C. Pledge of Allegiance – President Noble led the Pledge of Allegiance.

D. Recognition of Visitors – None.

E. Executive Session

To consider the employment of a public employee or official.

Dr. Curry, Rachel Tait, Lucinda Filbrun, Jana Haddix, Kimberly Neeley, Pam Friesel, and Scott Couch were invited to participate in executive session.

Motion by Mr. Parks, seconded by Mr. Shepherd to convene executive session.

Cooper Y Parks Y Pool Absent Shepherd Y Noble Y

President declares motion Passed.

#1718-006

President convenes executive session at 6:01 p.m.

President resumes open session at 6:21 p.m.

F. Other Opening Business – None.

II. Treasurer's Business – Rachel Tait

ADOPTION OF CONSENT AGENDA ITEM - FINANCIAL

Action by the Board of Education in “Adoption of Consent Agenda Item” at this point of the agenda means that items A through B are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

A. The Treasurer recommends approval of the following:

1. Approve minutes of the June 29, 2017 Special Board Meeting.
2. Approve minutes of the July 6, 2017 Regular Board Meeting.
3. Submission of Warrants.
4. Submission of Financial Report.
5. Submission of Investment Report.
6. Approve moving Carolyn Bulach to a Bachelors 150 on the pay scale effective August 14, 2017.

B. Resolution Approving Revisions to the OASBO Section 457 Plan

The Administration recommends approval of the Resolution Approving Revisions to the OASBO Section 457 Plan.

WHEREAS, the Eaton Community School District (the "District") previously adopted and maintains an "eligible deferred compensation plan" under Section 457(b) of the Internal Revenue IRC ("IRC") through the Ohio Association of School Business Officials ("OASBO") OASBO 457 Deferred Compensation Plan (the "Plan"); and WHEREAS, in prior years, OASBO has maintained a Plan Provider Agreement with Voya Retirement Insurance and Annuity Company ("Voya"), pursuant to which Voya has provided (i) group annuity contracts that meet the requirements of IRC Section 457(g)(3) ("Provider Contracts"), and (ii) assistance with certain aspects of Plan administration; and

WHEREAS, the Plan provides that it may be amended from time to time by OASBO; and

WHEREAS, OASBO has amended and restated the terms of Plan and the Plan Provider Agreement, effective as of April 1, 2017; and

WHEREAS, under the amended Plan and Plan Provider Agreement, AXA Equitable Life Insurance Company ("AXA") also is permitted to (i) offer Provider Contracts, and (ii) assist with certain aspects of Plan administration; and

WHEREAS, as a Participating Employer under the Plan, the District wishes to permit Eligible Employees under the Plan to be able to select Provider Contracts from either or both of Voya and AXA for receipt of their employee contributions under the Plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Eaton Community School District, Preble County, Ohio, that:

Section 1. Inclusion of AXA as a Plan Provider. Effective as of August 10, 2017, in connection with the administration of the Plan, both Voya and AXA shall be permitted to offer Provider Contracts for receipt of employee contributions under the

Plan. Voya and AXA shall do so pursuant to, and in accordance with, the terms of the Plan Provider Agreement between OASBO and Voya and AXA. The Treasurer is hereby authorized to execute the OASBO Plan Provider Selection Agreement and any other documents that may be necessary for inclusion of AXA as an additional Provider under the Plan.

Section 2. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 4. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion by Mr. Shepherd, seconded by Mr. Cooper

Discussion – None.

Cooper Y Parks Y Pool Absent Shepherd Y Noble Y

President declares motion Passed.

#1718-007

III. Reports

- A. Miami Valley Career Technology Center Report** – Mr. Parks said 1,014 Juniors and 771 Seniors will be attending MVCTC this fall.
- B. Parks and Recreation Board Report** – Mr. Shepherd said the Board has not met since our last meeting.
- C. Superintendent's Report** – Dr. Curry thanked custodians, the bus department, and technology department for their help this summer. She also shared the new truancy rules.
- D. Other Reports** – None.

IV. Old Business – None.

V. New Business

ADOPTION OF CONSENT AGENDA ITEMS - PERSONNEL

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items A through M are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

A. Resignations and Retirement

The Administration recommends approval of the following resignations and retirement.

1. Matt Brankle, Reserve Baseball Coach, resignation effective July 7, 2017.
2. Chelsea Lucas, Teacher, resignation effective August 11, 2017.
3. Cheryl Mellen, Assistant Drama Director (½ stipend), resignation effective July 7, 2017.
4. Angelia Venable, Bus Driver, resignation for the purpose of retirement, retroactive to May 31, 2017.
5. Corey Zickefoose, Teacher, resignation effective August 11, 2017.
6. Corey Zickefoose, Program Assistant Track, resignation effective August 11, 2017.

B. Employment – Certified

The Administration recommends the employment of the following personnel on a one year limited contract for the 2017-2018 school year (July 1, 2017 – June 30, 2018.) Salaries, benefits and duties per Board Policy, Negotiated Agreement and Administrative Rules and Regulations.

1. Jana Haddix, Teacher
2. Kimberly Neeley, Teacher

C. Employment – Certificated Staff Extended Service Supplemental Contracts

The Administration recommends the following extended service supplemental contracts for the 2017-2018 school year. Salaries and duties per Board Policy, Negotiated Agreement and Administrative Rules and Regulations.

1. Jana Haddix, Kindergarten Teacher – 1 day, retroactive to August 7, 2017.

D. Employment – Certificated Staff Supplemental Contracts

The Administration recommends the following supplemental contracts for the 2017-2018 school year, or as noted. Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

1. Sarah Hanson, Elementary Musical Performance Director
2. Cheryl Mellen, Dramatics Director – High School (½ stipend)

E. Employment – Classified

The Administration recommends the employment of the following personnel for the 2017-2018 school year, effective the day after board approval unless otherwise noted. Employment contingent upon certification (where applicable), criminal background check, and all other state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Lucinda Filbrun, Educational Aide

F. Employment – Certificated Staff – Substitute During Conference Periods

The Administration recommends approval of all district teachers under regular contract to substitute as needed during their conference periods during the 2017-2018 school year. Salary to be paid per Board Policy and Negotiated Agreement.

G. Employment – Certificated Staff – Home Instruction Tutors

The Administration recommends approval of all district teachers under regular contract to be home instruction tutors for the 2017-2018 school year, on an as needed basis.

H. Employment – Certificated Staff – Substitute Teachers/Tutors as Certified by the Preble County Educational Service Center

The Administration recommends approval of the following substitute teachers/home instruction tutors for the 2017-2018 school year, as certified by the Preble County Educational Service Center.

1. Joel Betts
2. Sue Carico
3. Abigail Feltz
4. Victoria Howard
5. Joanna Jenkins
6. Michael Minium

7. Ashleigh Roberts
8. Sunny Weller
9. Nicole Parris

I. Employment – Non-Certificated Staff

The following position has been posted and neither an employee of the district holding an educator license, who meets all of the Board's qualifications, nor a nonemployee of the district holding an educator license, who meets all of the Board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of this nominee on a one-year limited contracts for the 2017-2018 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Emily Amburgey, Program Assistant Track

J. Employment of Non-Certificated Substitutes

The Administration recommends employment of the following personnel for the 2017-2018 school year. Employment contingent upon certification (if necessary), criminal record check, and all other state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

1. Mileah Miller, Substitute LPN Health Aide

K. Volunteers

The Administration recommends approval of the following volunteers for the 2017-2018 school year, contingent upon completion of all state and local requirements, including criminal background check if necessary.

1. Leslie Copper, Volunteer Softball Coach
2. Amanda Meckstroth, Volunteer Volleyball Coach

L. Amend Resolution 1617-156

The Administration recommends approval to amend resolution number 1617-156, item G.3, of the June 29, 2017 special board meeting, to reflect the employment of Elizabeth Murphy, effective August 7, 2017.

M. Extended Service Days

The Administration recommends three (3) extended service days for Elizabeth Murphy, Secretary, retroactive to July 26, 2017.

Motion by Mr. Parks , seconded by Mr. Cooper

Discussion – None.

Cooper Y Parks Y Pool Absent Shepherd Y Noble Y

President declares motion Passed .

#1718-008

ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items N through AA are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

N. Recognition of Nutritional Guidelines

The Administration recommends that the Eaton Community School Board of Education recognizes and accepts the district’s Nutritional Guidelines as presented in Administrative Guidelines 8500A.

O. Approval of Bus Routes and Walk Zones

The Administration recommends approval of bus routes and walk zones for the 2017-2018 school year as submitted by the Director of Operations. Bus Routes and Walk Zones are subject to change based on student and/or district needs. Bus Routes are on file in the Transportation Department Office.

P. Purchase of Service Agreement

The Administration recommends approval of the following purchase of service contracts.

1. With Dr. Jill Vosler as team physician for the 2017-2018 school year, at a rate of \$100.00 per year.
2. With Dr. Scott Vosler as school physician for the 2017-2018 school year, at a rate of \$100.00 per year.

Q. Agreement for Professional Development

The Administration recommends approval to contract with Marilyn Tunnant, adjunct professor from Miami University, to provide professional development in the Lucy Calkins' writing program for the East Elementary teaching staff. This will further the work completed last spring and summer and includes 1 and 1/2 days of additional training and 12 days of modeling, coaching and observation of implementation throughout the school year. Costs for this training and coaching will be covered by grant funds.

R. Agreement with the Preble County Educational Service Center for Para-Teacher Services

The Administration recommends approval of the agreement for the Preble County Educational Service Center to provide two (2) Para-Teachers to assist teachers in providing students with academic instruction and intervention. This will be funded through Title I.

S. Agreement with the Preble County Educational Service Center for a Project MORE Coordinator

The Administration recommends approval of the agreement for the Preble County Educational Service Center to provide a Project MORE Coordinator. This will be funded through Title I.

T. Agreement with the Preble County Educational Service Center for Speech/Language Pathologist Services

The Administration recommends approval of the agreement for the Preble County Educational Service Center to provide speech and language services. This will be funded through Title I.

U. Out-of-State Employee Travel

The Administration recommends approval of the following employee out-of-state travel.

1. Emily Dumler to Covington, Kentucky, retroactive to July 31, 2017 through August 4, 2017, for Orton-Gillingham training.

U. 1. Overnight Student Travel

The Administration recommends approval of the following overnight student travel.

1. High School Cross Country Team and coaches to the Mel Brodt Invitational, Bowling Green, Ohio, September 1, 2017 to September 2, 2017.

U. 2. Out-of-State Student Travel

The Administration recommends approval of the following out-of-state student travel.

1. High School Cross Country Team and coaches to the Tate's Creek Invitational, Lexington, Kentucky, September 8, 2017 to September 9, 2017.

V. Textbook Adoptions

The Administration recommends the adoption of the following textbooks.

1. **Essentials of Comparative Politics (5th AP Edition)**, W.W. Norton and Company, 2015, retroactive to July 24, 2017.
2. **AP Comparative Government and Politics: An Essential Coursebook, 7th Edition**, WoodYard Publications, 2015, retroactive to July 24, 2017.

W. Obsolete Items List

The Administration recommends approval to declare certain items as obsolete and to dispose of them accordingly.

1. Thermo Fax, tag number 02449, Eaton High School
2. Swintec typewriter, tag number 11761, Eaton High School
3. Steelmaster filing drawers, tag number 02525, Eaton High School
4. Somat Pulper/Extractor, tag number 041390, storage building
5. Miscellaneous Technology items, Technology Department
6. Sharp tape recorder, tag number 04759, Eaton High School

X. Donation

The Administration recommends acceptance of the following donation.

1. From Jill Vosler, monetary donation, to the general fund.

Y. Amend Resolution 1617-150

The Administration recommends approval to amend resolution number 1617-150, item D, Employment – Certificated Staff Supplemental Contracts, to reflect the employment of Sydney Hartzell, as Annual Advisor (after school).

Z. Amend Resolution 1617-144

The Administration recommends approval to amend resolution number 1617-144, item T – Summer School Program, to include Susan Wible and Emily Eck as teachers, to be paid \$100.00 each day per day for planning, assessing, and instructing.

AA. Amend Student-Parent Handbooks

The Administration recommends amending Section III, Attendance, of the Eaton High School, Eaton Middle School, William Bruce Elementary School, and Hollingsworth East Elementary School, to update the truancy procedure in accordance to House Bill 410 (Attachment A).

Motion by Mr. Cooper, seconded by Mr. Shepherd

Discussion – Mr. Shepherd said the Board will continue to look at improving bus routing. Mr. Shepherd thanked Jill Vosler for her donation.

Cooper Y Parks Y Pool Absent Shepherd Y Noble Y

President declares motion Passed . **#1718-009**

II. Adjournment

Motion by Mr. Shepherd, seconded by Mr. Parks to adjourn the meeting.

Discussion – None.

Cooper Y Parks Y Pool Absent Shepherd Y Noble Y

President declares motion Passed . **#1718-0010**

President adjourns meeting at 6:42 p.m.

DATE _____

PRESIDENT _____

TREASURER _____

Upcoming Board Meetings

Regular Meeting

Monday, September 11, 2017 – 6:00 p.m.
Hollingsworth East Elementary

TRUANCY PROCEDURES

The following steps will be taken when a student ~~either: (a) meets any of the thresholds to be considered habitually truant; or (b) is absent (either excused or unexcused) for 38 or more hours in one school month or 65 or more hours in one school year.~~

Step One: The student will be assigned to an absence intervention team

Step Two: The parents/guardians/custodians will be notified and requested to attend a truancy intervention planning meeting

Step Three: The absence intervention team will meet with the student and parents/guardians/custodians to create a truancy intervention plan. The truancy intervention plan may consist of counseling for the student, requesting or requiring a parent/guardian/custodian to attend a truancy prevention mediation program, and/or notification to the Registrar of Motor Vehicles.

Once the truancy intervention plan is put in to place any further absences, with or without legitimate excuse, may result in the student being informally enrolled in the court's alternative to adjudication program.

~~n the 61st day~~ Within sixty-one (61) days after implementing the truancy intervention plan a complaint will be filed in juvenile court if: the student does not make progress on the Absence Intervention Plan (AIP) or continues to be excessively absent.

~~The student was absent, without excuse, for 30 consecutive hours, 42 hours in a school month, or 72 days in a school year;
The school has made three meaningful attempts to reengage through the absence intervention plan and any offered alternative to adjudication; and~~

3. ~~The student has refused to participate in or failed to make satisfactory progress on the~~