

EATON BOARD OF EDUCATION REGULAR MEETING
Hollingsworth East Elementary School Cafeteria
June 12, 2017
6:00 p.m.

I. Opening of the Meeting

A. Call to Order – President

B. Roll Call – President

R. Cooper ___ L. Noble ___ T. Parks ___ B. Pool ___ K. Shepherd ___

C. Pledge of Allegiance

D. Recognition of Visitors

E. Executive Session

To consider the employment of a public employee or official.

To discuss confidential student information required to be kept confidential under federal and state law in accordance with R.C. 149.43(G)(5).

To review for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

_____ invited to participate in executive session.

Motion by _____, second by _____ to convene executive session.

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

F. Other Opening Business

II. Treasurer's Business – Rachel Tait

ADOPTION OF CONSENT AGENDA ITEM - FINANCIAL

Action by the Board of Education in “Adoption of Consent Agenda Item” at this point of the agenda means that item A is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

A. The Treasurer recommends approval of the following:

1. Approve minutes of the May 8, 2017 Regular Board Meeting.
2. Submission of Warrants.
3. Submission of Financial Report.
4. Submission of Investment Report.
5. Approve comprehensive insurance with Liberty Mutual Insurance.
6. Approve three year agreement with Strategic Solutions for SCView site license (Attachment A).
7. Approve three year agreement with Ohio Schools Council for Bonefish Systems eVAS/ePAS services (Attachment B).

Motion by _____, seconded by _____

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

III. Reports

- A. **Miami Valley Career Technology Center Report** – Terry Parks
- B. **Parks and Recreation Board Report** – Keith Shepherd
- C. **Superintendent’s Report** – Dr. Barbara Curry
- D. **Other Reports**

IV. Old Business

V. New Business

ADOPTION OF CONSENT AGENDA ITEMS - PERSONNEL

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items A through I are adopted by one single motion unless a

member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Items" and voted on separately.

A. Approve Agreement with Eaton Classroom Teachers Association July 1, 2017 through June 30, 2020.

B. Resignations

The Administration recommends approval of the following resignation and retirement.

1. Sara Morris, Teacher, resignation effective August 11, 2017.
2. Amy Steven-Arend, Kindergarten Grade Level Leader – ½ stipend, resignation for the 2017-2018 school year, effective July 1, 2017.

C. Employment – Certificated Staff

The Administration recommends the employment of the following personnel on a one year limited contract for the 2017-2018 school year (July 1, 2017 – June 30, 2018.) Salaries, benefits and duties per Board Policy, Negotiated Agreement and Administrative Rules and Regulations.

1. Derek Lucas, Teacher

D. Employment – Certificated Staff Supplemental Contracts

The Administration recommends the following supplemental contracts for the 2017-2018 school year, or as noted. Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

1. Scott Burnett, Program Assistant Track
2. Aaron Buczkowski, Thursday School Monitor
3. Christy Cassel, Student Council Advisor – High School – ½ stipend
4. Jennifer Couch, Reserve Softball
5. Emily Dumler, Girls Head Track – Middle School
6. Nick Flynn, Boys Head Track – Middle School
7. Stephanie Herzog, Grade 10 Class Advisor
8. Allyson Hoke, Kindergarten Grade Level Leader – ½ stipend
9. Garrett Luther, Language Art Department Head - MS
10. Randy McKinney, Head Track Coordinator
11. Emily Schaeffer, Math Department Head – Middle School
12. Samantha Torrey, Assistant Track – Middle School
13. Corey Zickefoose, Program Assistant Track

E. Employment – Non-Certificated Staff

The following positions have been posted and neither an employee of the district holding an educator license, who meets all of the Board's qualifications, nor a nonemployee of the district holding an educator license, who meets all of the Board's qualifications, has applied for, been offered, or accepted the position. The Administration recommends the employment of these nominees on one-year limited contracts for the 2017-2018 school year, or as noted, contingent upon completion of all state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Tiffany Baker, 7th Grade Cheerleading (Football)
2. Tiffany Baker, 8th Grade Cheerleading (Football)
3. Tiffany Baker, 7th Grade Cheerleading (Basketball)
4. Tiffany Baker, 8th Grade Cheerleading (Basketball)
5. John Hitchcock, Varsity Boys Tennis
6. Al Karn, Assistant Track – Middle School
7. Maggie Neanen, Varsity Softball
8. Harold Niehaus, Dramatics Director ½ stipend (Fall)
9. Dorothy Stoltz, Program Assistant Track
10. Mark Silvers, Program Assistant Track
11. Sean Sims, Varsity Boys Basketball
12. Lisa White, Flag Corps Advisor

F. Employment of Non-Certificated Substitutes

The Administration recommends employment of the following personnel for the 2017-2018 school year. Employment contingent upon certification (if necessary), criminal record check, and all other state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

1. Janice Wentzell, Substitute Secretary
2. Sara Mantia, Substitute Secretary
3. Sara Mantia, Substitute Custodian

G. 2016-2017 Volunteer

The Administration recommends approval of the following volunteer for the 2016-2017 school year, contingent upon completion of all state and local requirements, including criminal background checks if necessary.

1. Sean Sims, Volunteer Boys Basketball Coach

H. 2017-2018 Volunteers

The Administration recommends approval of the following volunteers for the 2017-2018 school year, contingent upon completion of all state and local requirements, including criminal background checks if necessary.

1. Allison Thompson, Volunteer Girls Soccer Coach
2. Tabatha Hickey, Band Volunteer
3. Jim McKinney, Band Volunteer
4. Blaine Brubaker, Band Volunteer
5. Lisa White, Band Volunteer
6. Aaron Hemmert, Band Volunteer

I. Create and Post Positions

The Administration recommends creating and posting the following positions for the 2017-2018 school year. Salary and benefits to be paid in accordance with board policy and negotiated agreement.

1. Certified position - half time Intervention Specialist.
2. Classified position – Special Education Aide.

Motion by _____, seconded by _____

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items J through EE are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

J. Board Policy Update

The Administration recommends the second reading and adoption of the following new and updated policy (Attachment C).

1. 2464 – Gifted Education and Identification

K. Student Assessment and Academic Intervention Services Resolution

The Administration recommends approval of the following resolution.

Whereas, the Eaton Community School Board of Education previously approved the Student Assessment and Academic Intervention Services.

Whereas, the Eaton Community School Board of Education reviewed Student Assessment and Academic Intervention Services Policy 2623;

Be It Resolved That, the Eaton Community School Board of Education authorizes the Eaton Community Schools to continue to implement the Student Assessment and Academic Intervention Services for the 2017-2018 school year

L. Inter-District Open Enrollment Resolution

The Administration recommends approval of the following resolution.

Whereas, the Eaton Community School Board of Education previously approved Inter-District Open Enrollment.

Whereas, the Eaton Community School Board of Education reviewed Inter-District Open Enrollment Policy 5113;

Be It Resolved That, the Eaton Community School Board of Education authorizes the Eaton Community Schools to continue to implement Inter-District Open Enrollment for the 2017-2018 school year.

M. Amend Student-Parent Handbook

The Administration recommends amending Section VIII, Clubs and Organizations, of the Eaton Middle School Student-Parent Handbook originally adopted April 10, 2017, to update the Class Election procedure and membership of Student Council, retroactive to May 16, 2017. The Eaton Middle School Student-Parent Handbook is on file in the middle school main office and at the Central Administrative Office.

N. Resolution Adopting a Calamity Day Alternative Make-up Plan

The Administration recommends approval of the resolution adopting a calamity day alternative make-up plan.

WHEREAS, the Eaton Community Schools board of education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to adopt a plan by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Eaton Community Schools board of education hereby approves the following plan.

Pursuant to Ohio Revised Code section 3313.482, the board of education of Eaton Community Schools hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is adopted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2017-2018 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of the three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

O. Approval of Student Fees for the 2017-2018 School Year

The Administration recommends approval of the following student fees for the 2017-2018 school year.

Kindergarten	\$29.00
1 st Grade	\$29.00
2 nd Grade	\$30.00
3 rd Grade	\$49.00
4 th Grade	\$43.00
5 th Grade	\$45.00
6 th Grade	\$45.00
7 th Grade	\$21.00
8 th Grade	\$39.00
8 th Grade	\$35.00 (Algebra I course)

P. Bread and Milk Suppliers

The Administration recommends approval of Nickles Bakery as the district's bread supplier and Smith Dairy and Foods as the district's milk supplier for the 2017-2018 school year.

Q. Authorize School Bus Bids

The Administration recommends authorization for the Southwestern Ohio Educational Purchasing Council (EPC) to advertise and receive bids on behalf of the Board of Education for school buses with selected options, according to specifications submitted for the cooperative purchase of any bus during the 2017-2018 school year.

R. Annual Membership with the Ohio High School Athletic Association

The Administration recommends approval of the resolution authorizing the 2017-2018 membership in the Ohio High School Athletic Association.

WHEREAS, the Eaton Community City School District, 306 Eaton Lewisburg Rd., Eaton, Ohio 45320, Preble County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that Eaton Middle School and Eaton High School do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws and Business Rules of the OHSAA are hereby adopted

by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director's Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Sports Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

S. Approval for Interscholastic Participation

The Administration recommends approval for interscholastic participation in the following Ohio High School Athletic Association sponsored post-season tournament events for the 2017-2018 school year. Additionally the Administration recommends the approval of any in-state overnight trips that are deemed necessary and approved by the administration as they relate to the participation in one of the OHSAA sponsored tournaments listed below. In such circumstance, the Administration recommends approval of such overnight trip to begin no earlier than 1 day prior to the listed tournament start date and return no later than 1 day following the conclusion of the listed tournament end date (Attachment D).

T. Agreement with the City of Eaton

The Administration recommends approval of the following Facilities Agreements with the City of Eaton for use of facilities for athletics for the 2017-2018 school year (Attachment E).

1. Facilities Agreement – Tennis Complex.
2. Facilities Agreement – Fort St. Clair (Cross Country)

U. Agreement with the Montgomery County Educational Service Center

The Administration recommends approval of the agreement with the Montgomery County Educational Service Center for special education services during the 2017-2018 school year (Attachment F).

V. Agreement with Butler County Educational Service Center

The Administration recommends approval of the agreement with Butler County Educational Service Center for their Head Start Program for the 2017-2018 school year (Attachment G).

W. Agreement with Waibel

The Administration recommends approval of the agreement with Waibel Energy Systems for Heating and Air Conditioning Mechanical and Controls Service from July 1, 2017 to June 30, 2018 (Attachment H).

X. Agreement with Navigate Prepared

The Administration recommends approval to renew the agreement with NaviGate Prepared for online safety programs for a period of two years, through July 1, 2019, at a cost of \$1,600.00.

Y. Graduation List for 2017

The Administration recommends approval of the list of graduates for the class of 2017 (Attachment I).

Z. Out-of-State Student Travel

The Administration recommends approval of the following out-of-state student travel.

1. High school girls basketball teams and coaches to Richmond High School, Richmond, Indiana, June 6, 13, 20, and 27, 2017.
2. High school girls basketball teams and coaches to Northern Kentucky University, Highland Heights, Kentucky, June 16, 2017.
3. High school girls basketball teams and coaches to Purdue Team Camp, West Lafayette, Indiana, June 23-25, 2017.
4. Eaton High School Band and advisors to Richmond 40 Bowl, Richmond, Indiana, July 11, 2017.

AA. Textbook Adoptions

The Administration recommends the adoption of the following textbook:

1. Apparel: Design, Textiles and Construction, Goodheart-Wilcox Publisher, 2018.

BB. Textbook Disposal

The Administration recommends approval to declare the following textbooks as surplus/obsolete and to dispose of them accordingly.

1. (41) A History of Us: The First Americans, Oxford University Press, 1999.
2. (41) A History of Us: Making Thirteen Colonies, Oxford University Press, 1999.

- 3. (31) A History of Us: From Colonies to Countries, Oxford University Press, 1999.
- 4. (5) A History of Us: The New Nation, Oxford University Press, 1999.
- 5. (13) A History of Us: Liberty for All?, Oxford University Press, 1999.
- 6. (4) A History of Us, Books 2-5 on Tape, Oxford University Press, 1999.
- 7. (4) A History of Us, teacher resource binders, Oxford University Press, 1999.

CC. Obsolete Items List

The Administration recommends approval to declare certain items as obsolete and to dispose of them accordingly.

- 1. 170 library books, Eaton High School Library.

DD. Donation

The Administration recommends acceptance of the following donation.

- 1. From the Daughters of the American Revolution, American Flags for District use.

EE. Amend Board Meeting Date

The Administration recommends amending the date of the August 2017 board meeting from Monday, August 14, 2017 to Thursday, August 10, 2017.

Motion by _____, seconded by _____

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

FF.Executive Session

To discuss the employment of a public official or employee.

_____ invited to participate in executive session.

Motion by _____, seconded by

_____ to convene executive session.

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

VI. Adjournment

Motion by _____, seconded by
_____ to adjourn the meeting.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

President adjourns meeting at _____ p.m.

Upcoming Board Meetings

Regular Meeting

Monday, July 6, 2017 – 6:00 p.m.

Hollingsworth East Elementary