

EATON BOARD OF EDUCATION ORGANIZATIONAL MEETING
Hollingsworth East Elementary School Cafeteria
January 9, 2017
6:00 p.m.

I. Opening of the Meeting

A. Call to Order – President Pro Tempore, Lisa Noble

B. Roll Call – President Pro Tempore, Lisa Noble

R. Cooper___ L. Noble ___ T. Parks___ B. Pool ___ K. Shepherd ___

C. Pledge of Allegiance

D. Election of the President of the Eaton Board of Education for 2017

The President Pro Tempore shall call for nominations of Board President. Nominations do not require a second.

After nominations are complete, the President Pro Tempore will ask for a motion and a second to close the nominations.

Motion by _____ to close nominations. Seconded by _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

If only one individual is nominated for the position of President, the Treasurer shall call the roll of the board.

Nominee #1 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President Pro Tempore declares that _____ is elected President of the Eaton Board of Education for 2017.

OR

If more than one person is nominated, for the position of President, the Treasurer shall call the roll of the board and ask the members to vote for the person of their choice. Ohio law requires a majority vote of all members of the board (three votes on a five member board) to elect an officer.

Nominee #1 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

Nominee #2 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

Nominee #3 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President Pro Tempore declares that _____ is elected President of the Eaton Board of Education for 2017.

The newly elected President presides from this point forward

E. Election of the Vice President of the Eaton Board of Education for 2017

The President shall call for nominations for the position of Board Vice President. Nominations do not require a second.

After nominations are complete, the President will ask for a motion and a second to close the nominations.

Motion by _____ to close nominations. Seconded by _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

If only one individual is nominated for the position of Vice President, the Treasurer shall call the roll of the board.

Nominee #1 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares that _____ is elected Vice President of the Eaton Board of Education for 2017.

OR

If more than one person is nominated, for the position of Vice President, the Treasurer shall call the roll of the board and ask the members to vote for the person of their choice. Ohio law requires a majority vote of all members of the board (three votes on a five member board) to elect an officer.

Nominee #1 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

Nominee #2 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

Nominee #3 _____

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares that _____ is elected Vice President of the Eaton Board of Education for 2017.

II. New Business

ADOPTION OF CONSENT AGENDA ITEMS - ADMINISTRATIVE

Action by the Board of Education in “Adoption of Consent Agenda Items” at this point of the agenda means that items A through F are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the “Consent Agenda Items” and voted on separately.

A. Establish Regular Meeting Dates, Times and Place for 2017

Date: The Second Monday of the Month, unless otherwise noted

Monday, February 13, 2017
Monday, March 13, 2017
Monday, April 10, 2017
Monday, May 8, 2017
Monday, June 12, 2017
Thursday, July 6, 2017
Monday, August 14, 2017
Monday, September 11, 2017
Monday, October 2, 2017
Monday, November 6, 2017
Monday, December 11, 2017

Time: 6:00 p.m.

Place: Hollingsworth East Elementary School

B. Approval of Organizational Resolutions and Actions

1. Waiver of Reading Minutes

It is recommended in accordance with ORC Section 3313.26 the Board waive the reading of minutes from previous meetings.

2. **Renewal of Legal Services**

It is recommended the Board designate the law firm of Frost, Brown & Todd, LLP, as the Board's general legal counsel and the law firm of Dinsmore & Shohl as the Board's bond counsel for 2017.

3. **Designate the "Register-Herald" as the official newspaper for the publication of those notices required by law.**

C. Adopting Superintendent's Standing Authorizations for Calendar Year 2017

To enable the Superintendent to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for the calendar year 2017.

1. **Approval of Professional Meetings**

The Superintendent is hereby authorized to approve employee professional leave requests for state meetings, workshops and events in an amount not to exceed the limits in the Appropriation Resolution, Board Policy and Administrative Rules and Regulations.

2. **Designation of School District's Purchasing Agent**

The Superintendent is hereby authorized to serve as the purchasing agent for the 2017 calendar year.

3. **Employment of Temporary Personnel**

The Superintendent is hereby authorized to employ such temporary personnel as is needed for special situations, to insure safety, security, protection of district property and the orderly operation of the school district.

4. **Approval of Board's Designee for Appeals of Student Suspensions**

The Superintendent is hereby authorized to be the Board's designee for appeals of student suspensions.

5. **Approve Superintendent to Employ Personnel**

The Superintendent is hereby authorized to employ personnel as needed during periods when the Board is not in session. The Superintendent shall present such employment for Board approval not later than the next regular board meeting.

6. Approve Superintendent to Accept Resignations

The Superintendent is hereby authorized to accept resignations on behalf of the Board during periods when the Board is not in session. The Superintendent shall present such resignations for Board approval not later than the next regular board meeting.

7. Approve Superintendent to Enter Contractual Agreements

The Superintendent is hereby authorized to enter into contractual agreements for services as needed in emergency situations.

D. Appointments for 2017

1. OSBA Legislative Liaison: _____
2. OSBA Capital Conference Delegate: _____
3. OSBA Capital Conference Alternate: _____
4. Eaton Parks and Recreation Board: _____
5. Wellness Board: _____

E. Appointment for the 2017 Miami Valley Career Technology Center Board

The Administration recommends a Resolution of Appointment to Miami Valley Career Technology Center Development Governing Board

1. WHEREAS Miami Valley Career Technology Center Joint Vocational School District (“JVSD”) has a vacancy on its board;
2. WHEREAS the Eaton Community School District is a member of the Miami Valley Career Technology Center JVSD and is authorized by the Miami Valley Career Technology Center“ plan” on file with the State Board of Education to appoint an individual (“Appointee”) to fill the vacancy;
3. WHEREAS the Eaton Community School District has reviewed the statutory requirements for making the appointment, including those in Ohio Revised Code 3311.19 (as amended) and its requirements that JVSD Board members have experience as chief executive officers, chief financial officers, human resources managers, or other business, industry, or career counseling professionals who are qualified to discuss the labor needs of the region with respect to the regional economy; and the requirement that JVSD board members represent employers in the region served by Miami Valley Career Technology Center and be qualified to consider the state’s workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and the requirement that JVSD Board members be selected based on the diversity of the employers in the territory served by Eaton Schools;

4. WHEREAS the Eaton Community School District has performed and documented its due diligence in considering the Appointee's qualifications, including the Appointee's qualifications to meet the legal requirements to serve;
5. WHEREAS the Eaton Community School District is party to a Memorandum of Understanding ("MOU") with Miami Valley Career Technology Center and the other school districts that make up the JVSD and this appointment is in keeping with the terms of the MOU;
6. NOW, THEREFORE BE IT RESOLVED that the Eaton Community School District appoints _____ to the Miami Valley Career Technology Center Governing Board for a three-year term of office to commence on January 9, 2017 and expire on December 31, 2019.

F. Board Compensation

Authorize compensating members of the Eaton Board of Education for meetings and training sessions at the maximum amount allowed by law. Compensation shall not exceed payment for more than two (2) meetings per month.

Motion by _____, seconded by _____

Discussion.

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

ADOPTION OF CONSENT AGENDA ITEM - FINANCIAL

Action by the Board of Education in "Adoption of Consent Agenda Item" at this point of the agenda means that item G is adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that any such item be removed from the "Consent Agenda Item" and voted on separately.

G. Adopting Treasurer's Standing Authorizations for the Calendar Year 2017

To enable the Treasurer to carry out necessary district duties involving operations, finances and purchasing, it is recommended that the Board adopt the following standing authorizations for calendar year 2017.

1. Establishing Service Fund for Board of Education Members

It is recommended that the Board establish a service fund beginning January 1, 2017, in the amount of \$10,000.00 for calendar year 2017 pursuant to ORC 3315.15. The maximum contribution is \$20,000.00.

2. Advance on Tax Settlements

The Treasurer is hereby authorized to secure advance payments from the County Auditor of Preble County when funds from property taxes are available and payable to the school district.

3. Investments of Interim and Inactive Funds

The Treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to ORC Section 135.14, ORC Section 135.13 and H.B. 384. Interest earned from the balances in the trust, endowment, permanent improvement funds and federal funds as required will be deposited into those funds. All others will be deposited in the general fund.

4. Appropriation Modifications

The Treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board at its next succeeding regular meeting.

5. Payment of Bills

The Treasurer is authorized to pay all bills within the limit of the appropriation resolution as bills are received and when merchandise has been certified as received in good condition by the Superintendent or designee.

6. Advancement of Funds

The Treasurer is authorized to use General Fund Account #001-7410-920 to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money has been received, the advance will be returned to the General Fund.

Motion by _____, seconded by _____

Discussion.

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

III. Adjournment

Motion by _____, seconded by _____, to adjourn the organizational meeting.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

President adjourns meeting at _____ p.m.