

EATON BOARD OF EDUCATION REGULAR MEETING
Hollingsworth East Elementary School Cafeteria
September 12, 2016
6:00 p.m.

I. Opening of the Meeting

A. Call to Order – President

B. Roll Call – President

R. Cooper ___ L. Noble ___ T. Parks ___ B. Pool ___ K. Shepherd ___

C. Pledge of Allegiance

D. Recognition of Visitors

E. Executive Session

To discuss the employment of an employee or public official.

Motion by _____, second by _____ to convene executive session.

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

F. Other Opening Business

II. Treasurer's Business – Rachel Tait

A. The Treasurer recommends approval of the following:

1. Approve minutes of the August 8, 2016 Regular Board Meeting.
2. Approve minutes of the August 30, 2016 Special Board Meeting.
3. Submission of Warrants.
4. Submission of Financial Report.
5. Submission of Investments.
6. Approve FY17 Permanent Appropriations.
7. Transfer \$379,710.00 from 001-0000 to 001-9413 Set Aside Instructional Material.
8. Transfer \$379,710.00 from 001-0000 to 001-9414 Set Aside Capital Improvements.

9. Approve Then and Now purchase order to Schonhardt and Associates in the amount of \$5,000.00.

Motion by _____, seconded by _____, to approve agenda Item II. A.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

III. Reports

A. Miami Valley Career Technology Center Report – Terry Parks

B. Parks and Recreation Board Report – Keith Shepherd

C. Superintendent's Report – Dr. Barbara Curry

D. Other Reports

IV. Old Business

V. New Business

A. Resignation

The Administration recommends approval of the following resignation.

1. Emily Eck, Clerical Aide, resignation contingent upon employment as a secretary.
2. Etta Flack, Cafeteria Worker, resignation effective August 19, 2016.
3. Ross McKee, Middle School Football Coach, resignation effective August 10, 2016.
4. Cheryl Mellen, Dramatics Advisor, resignation effective September 1, 2016.

Motion by _____, seconded by _____, to approve agenda Item V. A.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

B. Health and Hardship Leave of Absence

1. The Administration recommends approval of health and hardship leave of absence for Doug Moore, Director of Technology, beginning September 8, 2016 through September 30, 2016.

Motion by _____, seconded by _____, to approve agenda Item V. B.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

C. Project Manager – Extended Contract

The Administration recommends a contract with Tom Doseck, Project Manager, beginning September 13, 2016 through December 31, 2016, for up to seven (7) hours per week, at a rate of \$50.00 per hour with no benefits.

Motion by _____, seconded by _____, to approve agenda Item V. C.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

D. Employment – Certificated Staff - Mentors

The Administration recommends the following mentors for the 2016-2017 school year, to be paid \$600.00 for supporting first and second year resident educators. All mentors are receiving or have received the required state training.

1. Anne Bruce, Year 2 Mentor
2. Jennifer Jones, Year1 Mentor
3. Amy Kochensparger, Year 1 Mentor
4. Amber Michael, Year 2 Mentor
5. Keri Osswald, Year 2 Mentor
6. Emily Schaeffer, Year 1 Mentor

Motion by _____, seconded by _____, to approve agenda Item V. D.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

E. Employment – Classified

The Administration recommends the employment of the following personnel for the 2016-2017 school year, effective the day after board approval unless otherwise noted. Employment contingent upon certification (where applicable), criminal background check, and all other state and local requirements. Salary and duties per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

1. Emily Eck, Secretary
2. Alexandra Little, RN Health Aide, effective September 19, 2016

Motion by_____, seconded by_____, to approve agenda Item V. E.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

F. Employment – Certificated Staff – Substitute Teachers/Tutors as Certified by the Preble County Educational Service Center

The Administration recommends approval of the following substitute teachers/home instruction tutors for the 2016-2017 school year, as certified by the Preble County Educational Service Center.

1. Robert Anspach
2. Cory Bassler
3. Sarah Clabaugh
4. Lori Cunningham
5. Ronald Duncan
6. Emily Groh
7. Hannah King
8. Steven Moore
9. Jeffrey Schmidt
10. Kathryn Tripp

Motion by_____, seconded by_____, to approve agenda Item V. F.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

G. Employment – Non-certificated Substitutes

The Administration recommends employment of the following personnel for the 2016-2017 school year. Employment contingent upon certification (if necessary), criminal record check, and all other state and local requirements. Salary and duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

1. Kaci Lindsey, Substitute LPN
2. Michelle Henning, Substitute LPN

Motion by_____, seconded by_____, to approve agenda Item V. G.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

H. Employment – Certificated Staff Supplemental Contracts

The Administration recommends the following supplemental contracts for the 2016-2017 school year or as noted. Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

1. Tim Holland, Middle School Football Coach, retroactive to August 19, 2016
2. Hannah Harrison, Spanish Club Advisor

Motion by_____, seconded by_____, to approve agenda Item V. H.

Discussion

Cooper___ Parks ___ Pool ___ Shepherd ___ Noble___

President declares motion _____.

I. Employment – Language Tutor

The Administration recommends the employment of Ayumi Brehm, Japanese Language tutor for Limited English speaking students; to be paid at a rate of \$11.50 per hour, not to exceed 40 hours per week for a total not to exceed 650 hours, retroactive to August 24, 2016.

Motion by _____, seconded by _____, to approve agenda Item V. I.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

J. Approval of Volunteer

The Administration recommends approval of the following volunteer for the 2016-2017 school year; contingent upon completion of all state and local requirements, including criminal background checks if necessary.

1. Wes Monebrake, Volunteer Wrestling Coach

Motion by _____, seconded by _____, to approve agenda Item V. J.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

K. Board Policy Updates

The Administration recommends the second reading and adoption of the following board policies.

1. 3233 – Standards-Based School Counselor Evaluation (Attachment A)
2. New Policy – Drug Testing of Students (Attachment B)

Motion by _____, seconded by _____, to approve agenda Item V. K.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

L. Approval of Out-of-State Employee Travel

The Administration recommends approval for Jim Richards to attend an out-of-state seminar for ACP Chemistry, November 16, 2016, Bloomington, Indiana.

Motion by _____, seconded by _____, to approve agenda Item V. L.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

M. Obsolete Items List

The Administration recommends approval to declare certain items as obsolete and to dispose of them accordingly.

1. Mobile White Board, Eaton High School.
2. Cannon PC-6 RE Copier, tag number 10041, Eaton High School.
3. Harcourt Health and Fitness books, transparencies, assessment guide and resources, Bruce Elementary.
4. 1758 outdated and/or damaged library books with no monetary value to the district, Eaton Middle School.

Motion by _____, seconded by _____, to approve agenda Item V. M.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

N. Donations

The Administration recommends acceptance of the following donations: items donated by the Preble County Board of Developmental Disabilities.

1. From Timothy & Jennifer McCarty, donation to the Cross Country Parent Fundraiser.

2. From Great Scott Vending Co., Ltd., donation to the Cross Country Parent Fundraiser.
3. From Three Guys Concessions, Inc., donation to the Cross Country Parent Fundraiser.
4. From Kristl Miller, lunch bags filled with school supplies, to East Elementary for student use.
5. From Crossway Church, school supplies, to East Elementary for student use.

Motion by _____, seconded by _____, to approve agenda Item V. N.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

O. Executive Session (if necessary)

_____ invited to participate in executive session.

Motion by _____, seconded by _____ to convene executive session.

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes open session at _____ p.m.

VI. Adjournment

Motion by _____, seconded by _____ to adjourn the meeting.

Discussion

Cooper ___ Parks ___ Pool ___ Shepherd ___ Noble ___

President declares motion _____.

President adjourns meeting at _____ p.m.

Upcoming Board Meeting

Regular Meeting

Monday, October 3, 2016 – 6:00 p.m.

Hollingsworth East Elementary

