

PILLAGER PUBLIC SCHOOLS

323 E. 2nd Street South, Pillager, MN 56473 www.isd116.org

Grades K-12 Enrollment Packet for Resident District Students

Please complete the following enrollment forms:

- 1. Pillager Public Schools Enrollment Information
- 2. Ethnic and Racial Demographic Designation Form
- 3. Student Transportation Information Form
- 4. Transcript Release Form ISD #116 will request records from the previous school, enrollment is not complete until we have received student records
- 5. Minnesota Language Survey
- 6. Please provide a copy of the student's birth certificate

Completed forms may be dropped off at the school or sent in by mail, email or fax to:

Elementary Grades K-4
Brenda Uselman
323 E. 2 nd Street So.
Pillager, MN 56473

Fax: 218-746-2134 Phone: 218-746-2111 Email: buselman@isd116.org

Elementary Principal Josh Smith

Middle School Grades 5-8

Katie Schaefer 323 E. 2nd Street So. Pillager, MN 56473

Fax: 218-746-2153 Phone: 218-746-2112 Email: kschaefer@isd116.org

Middle School Principal Wade Mortenson

High School Grades 9-12

Larae Thomas 323 E. 2nd Street So. Pillager, MN 56473

Fax: 218-746-3406 Phone: 218-746-2113 Email: lthomas@isd116.org

High School Principal Jason Savage

Please note: completed forms must be received a minimum of 3 days prior to enrollment to ensure all appropriate accommodations have been made.

FOD	OFFICE	TICE	ONIX	X
HUK	COMMIC R.	USE.		, Y

Today's Date:	Teacher:	
Start Date:	Bus #:	

PILLAGER PUBLIC SCHOOLS ENROLLMENT INFORMATION

STUDENT'S LEGAL NAME	:		¥ n	* * *
	Last	First		Middle
GRADE SEX	M / F	BIRTHDATE		PLACE OF BIRTH
The U.S. Department of Educ ETHNICITY: Hispanic or I			nation:	
RACE: American Indian or Al	askan Native	☐ Asian ☐ Black or Afric	can American Native	Hawaiian/Pacific Islander White
PRIMARY HOME LANGUA	GE:	· · · · · · · · · · · · · · · · · · ·		
STUDENT LIVES WITH:	Both Parents Guardian	□Father □Mother □Foster Parents	☐ Father and☐ Other, relationship	
If student lives with only one particle. □ Please check here if there is legal school information. Please send	al documentati	on prohibiting the non-cus	stodial parent from seeir	ng this child at school or receiving any
CURRENT LIVING SITUAT	ION: ☐ Hor ☐ Oth	me/Apartment □With er	n Family or Friends	□ Shelter □ Hotel/Motel
STUDENT'S ADDRESS:				
FAMILY/GUARDIAN INFO	RMATION	(HOUSEHOLD ONE)		* · · · · · · · · · · · · · · · · · · ·
NAME		OCCUP	ATION	
MAILING ADDRESS			_CITY, STATE, ZIP	
PHYSICAL ADDRESS				
(11 maning addites is a 1 O Do	A)			
E-MAIL ADDRESS		NAI	ME OF COUNTY YO	OU LIVE IN
NAME OF SCHOOL DISTRIC	T YOU LIVI	E IN	DIS	STRICT#
WORK PHONE		_ CELL PHONE		HOME PHONE
FAMILY/GUARDIAN INFOI	RMATION ((HOUSEHOLD TWO)		·
NAME	_	OCCUP.	ATION	e e e e e e e e e e e e e e e e e e e
MAILING ADDRESS			CITY, STATE, ZIP	
PHYSICAL ADDRESS (If mailing address is a PO Box	x)			. · ·
E-MAIL ADDRESS		NAMNAM	ME OF COUNTY YO	OU LIVE IN
				STRICT #
				HOME PHONE

LIST SIBLINGS OR OTHER CH NAME	IIDREN LIVING WITH THIS C BIRTHDATE	CHILD: GEN	DER	
			\Box F	
		D	\Box F	
*		_ M	□F	
EMERGENCY INFORMATION	CASE VOLLCAN NOT DE DEAC	TIPD		
NAME OF PERSON TO CALL IN HOME PHONE			NE	
	WORKTHONE	CLLL I IIO	NL	
OTHER PERSONS AUTHORIZED				
NAME		PHONE		
NAME		PHONE		
PREVIOUS SCHOOL INFORMATEVIOUS SCHOOL ATTENDED ADDRESS:):		a .	
Check if your child has been recei ☐ Special Education or Individual We would like your child to gain the	l Ed Plan □ 504 Plan □ Title	e 1- (Circle) Reading	/ Math	¥
a current health history. Please com	plete this section of the enrollment	form. At any time through	ghout the scho	ool vear, please noti
the nurses office at (218)746-2114 c	of changes in your child's health, he	ealth care needs and of ch	nanges in phor	ne numbers (home,
cell, work, or emergency contacts) is				,
1. Does the student have any health If yes please explain	conditions?		YES	NO
2. Does the student have any allergies	es?		YES	NO
7.0				8
Does the allergy require an	EpiPen or other epinephrine devic n anaphylaxis emergency care plan	e?	YES	NO
Please see the Health Servi your medical provider.	ces section of the Pillager school v	vebsite for a form if one l	has not been p	rovided to you by
3. Does the student take medication?	9		YES	NO
If yes please list	1 10		XID0	
4. Will medication(s) be required at	schoof? Services section of the Pillager sci	hool wahaita fay tha madi	YES	NO
Medication Administration		nooi weosiie jor ine meai	cation proced	ure process and the
5. Does the student have special diet			YES	NO
If yes please explain				
	te from the hot lunch program, the			
changes (e.g. tactose intole. section of Pillager school w	rance, gluten-free). The Special D	iet Statement form is ava	ilable in the E	lealth Services
6. Does the student wear glasses and			YES	NO
Date of last eye exam		2		
7. Before the student attends the first exemption form must have been in		nmunization history or a	notarized con	scientious
PHYSICIAN	CLINIC	PHON	E	2
DENTIST	CLINIC	PHONI	Е	
In the event of an accident or serior physician listed above and to follow ambulance to the nearest medical sunderstand that the above informations.	us illness and I cannot be reache w his/her instructions. I also gra- facility for treatment if needed.	d, by signing this form, nt permission for the sc I understand I am respo	I authorize t hool to transp onsible for rel	he school to call th port my child by lated costs. I
PARENT/GUARDIAN SIGNATUR	E		DATE	



District Parent Letter

Dear Parent or Guardian:

In an effort to assist Minnesota districts in providing targeted programs and services to help all students succeed, districts are required by law to request more detailed student ancestry or ethnic origin information based on Minnesota's largest groups, beyond what has been collected on enrollment forms under federal law since 2008. Parents or guardians are not required to answer the federal questions (in bold) on the Ethnic and Racial Demographic Designation Form for their children. However, if you choose not to answer the federal questions (in bold), federal law requires schools to choose for you. State questions are labeled as "Optional" and schools will not fill in this information for you. Refusal to respond will not impact enrollment in the school.

As a result of the new law, you are asked to report your child's information. Starting with the 2019-2020 school year, all schools in Minnesota will collect this information using these updated categories. The Minnesota Department of Education will continue to incorporate feedback from the public into this form.

To report your child's information, please complete the enclosed form and return it with your registration packet. Note: You may choose to not indicate any of the more detailed selections by marking the "decline to indicate" option(s). You may also choose to mark an "other" option if you do not see your group represented. School staff are not required to assign students to these detailed groups.

Please complete and return the enclosed form with your registration packet. Thank you!



Ethnic and Racial Demographic Designation Form

Student's First Name:	Middl	e Name/Initial:	Last Name:
Date of Birth:	District:	· .	School:
Minnesota state law, Minnesota Parents or guardians are not refederal questions (in bold), federal questions (in bold).	ta disaggregates each category equired to answer the federal q	into detailed groups to uestions (in bold) for th pose for you. This is a la	nent of Education. Because of recent changes to further represent our student populations. eir children. If you choose not to answer the st resort—we prefer if parents or guardians in this information for you.
currently underserved. The inflearn more about the purpose	ormation this form collects is co	onsidered private inform now it will be used and n	rately identify and advocate for students nation. You can review the privacy notice to not used, and how the detailed groups were and Racial Designation Form.
	ino as defined by the federa th or Central American, or ot		deral definition includes persons of Cuban, rorigin, regardless of race.1
[You must select "yes" or "no"	to this question.]		
Yes [If yes, go to Que	estion A.]	O No [If no, go to Question 1.]
Optional Question A answered by school		elect all that apply fro	m the list below (this question will not be
□ Decline to indic□ Colombian□ EcuadorianGo to Question 1.	ate □ Guatemalan □ Mexican □ Puerto Rican	□ Salvadoran□ Spaniard/SpaSpanish-Amer	그 동생 아무슨 아내는 아내는 사람들은 경기를 가지 않는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하
[Select "yes" to at least one o	f the Questions (1-6) below.]		
Question 1: Does the stude state of Minnesota definitio	nt identify as American India n includes persons having or	igins in any of the origon or community recogni	s defined by the state of Minnesota? The ginal peoples of North America who ition. [This question is needed to calculate
Yes [If yes, go to Ques	stion 1a.]	No [Ij	fno, go to Question 2.]
answered by school	staff):		om the list below (this question will not be
□ Decline to indica□ Anishinaabe/Oji			her North American Indian Tribal Affiliation nknown
Go to Question 2.			

Question 2	. Is the student Amer	ican Indi	ian f	rom South o	r Central	Ame	rica?		
Yes	[Go to Question 3.]					0	No [Go to Que.	stion 3.]	
origins in a Cambodia,	Is the student Asian ny of the original peop China, India, Japan, Ko If yes, go to Question S	oles of the orea, Ma	ne Fa	ar East, Sout	neast Asia	, or the	ne Indian subc	ontinent in nd, and Vi	
	al Question 3a. If yes v red by school staff):	vas chos	en a	above, select	all that a	pply f	rom the list be	elow (<i>this</i> o	question will not be
	Decline to indicate Asian Indian Burmese			Chinese Filipino Hmong			Karen Korean Vietnamese	0	
Go to C	Question 4.	* *							
Yes Option	Is the student black or sons having origins in a lift yes, go to Question 4 al Question 4 al Question 4 sed by school staff):	any of t	the l	olack racial g	roups of A	Africa	.1 No [If no, go to	Question 5	
Coto	Decline to indicate African-American Ethiopian-Oromo				Ethiopia Liberian Nigerian		ner		Somali Other black Unknown
Go to	Question 5.								
federal defi						nal pe	eoples of Hawa	aii, Guam,	overnment? The Samoa, or other Pacific
Yes	[Go to Question 6.]					\bigcirc	No [Go to Ques	tion 6.]	
	Is the student white by of the original peop					North		efinition in	ncludes persons having
Parent(s)/G	uardian Name				NATE OF THE PARTY			Date	
Parent(s)/G	uardian Signature			Esc.					

2021-2022 Student Transportation Information Form Guidelines

Bus transportation is a privilege that can be lost if behavior is unacceptable on the bus or at the bus stop.

MN Statute 123.B

Please review these guidelines to ensure safe transportation for all eligible students. Please read carefully as important changes have been made to the transportation policy. This Transportation Form must be completed and in the hands of the school or Fornshell Bus by July 15th. There is no guarantee that we can accommodate transportation once routes have been set for the start of school.

Bus Stop Assignment: For reasons of safety and security, students are allowed only ONE designated bus stop in the morning and ONE designated bus stop in the afternoon unless prior authorization is granted by Fornshell Bus. Multiple pick-up or drop-off spots are not permitted. A variable schedule is also not permitted. Transportation policy permits just one morning and one afternoon stop, with the same stop(s) five days a week and must be on a consistent basis.

Bus Stop Changes: Fornshell Bus must authorize any proposed changes to a student's bus riding assignment or bus stop assignment. Bus drivers are **not allowed** to make changes to the bus stop location or the pick-up time. Bus stop change requests must be made directly to Fornshell Bus and changes need to be made **at least 3 business days in advance**.

Emergency Change Requests: All temporary changes in a student's assigned bus or designated bus stop can be approved only by Fornshell Bus., and will be approved only in cases of family emergency. Due to regulations on capacity loads, students are not allowed to change bus assignments or bus stops to attend social events, lessons, jobs, parties or other non- emergency activities.

Daycare/Alternative Location: All students in daycare or that have an alternative pick-up/drop-off location are required to have a Transportation Form on file with the school and Fornshell Bus. This information is used to assign bus stops and for notification in case of an emergency.

Bus Stop Behavior: We strongly urge parents and daycare providers to supervise students at the bus stops. Unsupervised students are the cause of many bus stop problems and complaints.

Bus Safety and Discipline: School district policy on bus safety and handbooks are available. The policy, rules and guidelines are reviewed by the teachers each year and are handed out by the bus drivers.

Bus Scheduling: Students should be at their assigned bus stops at least five minutes prior to the scheduled arrival of their buses. It is not unusual for buses to be running late the first couple weeks of school. This time lag is usually self-correcting shortly after the start of school. Buses may also run late due to rain, snow, ice, fog or traffic conditions. If a bus is running late, the bus will complete the route nonetheless and stop at every stop. Thank you for your patience in these situations.

Please call the Bus Garage at (218) 746-3770 by 7:00 A.M. if your child is not riding the bus. Failure to notify Fornshell Bus in these situations could result in loss of riding privileges.

PILLAGER PUBLIC SCHOOL ISD 116 STUDENT TRANSPORTATION INFORMATION FORM

PLEASE FILL OUT A SEPARATE FORM FOR EACH CHILD EVERY YEAR.

DUE BY July 15, 2021 for the 2021-2022 school year.

Due to regulations on capacity loads, students are not allowed to change bus assignments to attend social events, lessons, jobs, parties, or other non-emergency activities.

Multiple pick-up or drop-off locations are not permitted. Transportation policy permits just one morning and one afternoon stop, with the same stop(s) five days a week. A variable schedule is not permitted.

Notes given to the bus driver are not acceptable. A form must be submitted to Fornshell Bus for temporary changes at least 3 business days in advance.

1. PLEASE PRINT CLEARLY Student Name:	Grade:	Home Phone:
Student Address:(Street #, Street Name, apt #)	(City)	(Zip)
Parent/Guardian Name:		none:
Parent/Guardian Name:	Daytime Pl	none:
Email Address:		
If open enrolled - what is your resident district? (Filling out this form does not guarantee)	bus transportatio	on if you are out of the Pillager School Distric
Please list any medical conditions your bus driver shoul	•	
Previous Bus Route # (If it has changed in the past 3 year	0	
2. Please check all that apply: New EnrollmentChange of Home AddressChange in Daycare/Alternative Location		
3. To School (choose only <u>one</u>) No AM transportation needed Child will walk/drive Parent/Guardian transport		chool (choose only <u>one</u>) transportation needed alk/drive Parent/Guardian transport
Pickup from home	Drop off	at home
Pickup from daycare/alternative location	Drop	off location is a Daycare/Alt Location
Start date for Transportation://	<u>/</u>	
4. Afternoon Drop-Off Information (If different Address:	ıt than Home A	ddress)
(Street #, Street Name, apt #)	(City)	(Zip)
By signing this form I acknowledge that I have read and u	nderstand the Stud	ent Transportation Information Form Guidelines
Parent/Guardian Signature:	The state of the s	Date:



PILLAGER PUBLIC SCHOOLS

323 E. 2nd Street South, Pillager, MN 56473 www.isd116.org

Transcript Release/Request for Student Records

Student Name:	has enro	olled in grade	in our district.
Student Date of Birth:	Enrolled/Star	rt Date:	
Previous School Attended:		9	
Address:			,
City, State, Zip:			X
Phone Number:	Fax:		
Parent/Guardian Signature:	**	Date:	
(Federal Law, Buckley Amendment, Section 99) release of educational records to another educational records to another educational records to another education of the section of the secti		en consent is not req	uired for the
Please include:			
Transcripts of grades and test scores			

- Certified Copy of Birth Certificate
- * Health Records
- Special Education Documentation and Current IEP
- Psychological Assessments
- MARSS Number (MN School)
- Grad. Standards Test Scores
- Attendance and Disciplinary Reports
- Other Information that may be helpful in admission or placement of this student

Please fax or email current IEP and Evaluation immediately - Thank you!

Send Information to:

Elementary Grades K-4

Brenda Uselman 323 E. 2nd Street So. Pillager, MN 56473

Fax: 218-746-2134 Phone: 218-746-2111

Email: buselman@isd116.org

Elementary Principal

Josh Smith

Middle School Grades 5-8

Katie Schaefer 323 E. 2nd Street So. Pillager, MN 56473

Fax: 218-746-2153 Phone: 218-746-2112 Email: kschaefer@isd116.org

Middle School Principal

Wade Mortenson

High School Grades 9 - 12

Larae Thomas 323 E. 2nd Street So. Pillager, MN 56473

Fax: 218-746-3406 Phone: 218-746-2113 Email: lthomas@isd116.org

High School Principal

Jason Savage

Minnesota Language Survey

Minnesota is home to speakers of more than 100 different languages. The ability to speak and understand multiple languages is valued. The information you provide will be used by the school district to see if your student is multilingual. In Minnesota, students who are multilingual may qualify for a Multilingual Seal upon further assessment. Additionally, the information you provide will determine if your student should take an English proficiency test. Based upon the results of the test, your student may be entitled to English language development instruction. Access to instruction is required by federal and state law. As a parent or guardian, you have the right to decline English Learner instruction at any time. Every enrolling student must be provided with the Minnesota Language Survey during enrollment. Information requested on this form is important to us to be able to serve your student. Your assistance in completing the Minnesota Language Survey is greatly appreciated.

	Student Information	
Student's Full Name: (Last, First, Middle)		Birthdate or Student ID:
	Check the phrase that best describes your student:	Indicate the language(s) other than English in space provided:
1. My student first learned:	language(s) other than English English and language(s) other than English only English.	1.
2. My student speaks:	language(s) other than English. English and language(s) other than English Only English.	i.
3. My student understands:	language(s) other than English. English and language(s) other than English only English.	
4. My student has consistent interaction in:	language(s) other than English. English and language(s) other than English only English.	
	dentify your student as an English learner. If a for English language proficiency.	language other than English is indicated,
	Parent/ Guardian Information	
Parent/Guardian Name (printe	d):	
Parent/Guardian Signature:		Date:

^{*} All data on this form is private. It will only be shared with district staff who need the information to best serve your student and for legally required reporting about home language and service eligibility to the Minnesota Department of Education. At the district and at the Minnesota Department of Education, this information will not be shared with other individuals or entities, except if they are authorized by state or federal law to access the information. Compliance with this request for information is voluntary.

2021-2022 PILLAGER SCHOOL DISTRICT CALENDAR

	Ju	LY 2	021			1	J	ANU	JAJRY	7 208	32		03/13/2021
SN	/ T	W	Т	F	S	S	M	Т	W	Т	F	S	First Day of School for Students: September 7, 2021
			1	2	3				8			1	Last Day of School for Students: May 27, 2022
4 5	5 6	7	8	9	10	2	3	4	5	6	7	8	1st Semester: 84 days 2nd Semester: 89 days
11 12	2 13	14	15	16	17	9	10	11	12	13	14	15	Total Instructional Days = 173 Days
18 19	9 20	21	22	23	24	16	17	18	19	20	21	22	HOLIDAYS
25 26	6 27	28	29	30	31	23	24	25	26	27	28	29	Independence Day July 4
						30	31						Labor Day September 6 Thanksgiving Break November 25-26
	AUG	UST	202	1	A.V.		151	HHR	i/Auth	Y 20	22		Winter Break December 24 - January 2
s M	1 T	W	Т	F	S	S	M	Т	W	Т	F	S	MLK Day January 17 Presidents Day February 21
								1	2	3	4	5	Good Friday April 15 Memorial Day May 30
1 2	3	4	5	6	7	6	7	8	9	10	11	12	OPEN HOUSE
3 9	10	11	12	13	14	13	14	15	16	17	18	19	
5 16	5 17	18	19	20	21	20	21	22	23	24	25	26	September I 4:30pm - 7:00pm
2 23	3 24	25	26	27	28	27	28						NEW TEACHER ORIENTATION
9 30	31					EDITORIS CONTRACTOR OF THE PARTY OF THE PART							
	19) 5) 11) 9	1//0:310	R 20	021				VLAI	ROHI (3022			August 24, 25
6 M	1 T	W	T	F	S	S	M	Т	W	T	F	S	STAFF DEVELOPMENT DAYS (No School for Students)
	-	1	2	3	4			1	2	3	4	5	August 30, 31 September 1, 2
6	7	8	9	10	11	6	7	8	9	10	11	12	January 17, 21 May 31
2 13	14	15	16	17	18	12	14	15	16	17	18	19	PARENT TEACHER CONFERENCES
9 20	21	22	23	24	25	20	21	22	23	24	25	26	January 18 12:00pm - 7:30pm
6 27	7 28	29	30			27	28	29	30	31			January 20 4:00pm- 7:30pm
	OGTO	TO THE TO	202					ADT	HL 2	000		360.6	
3 M		W	T	F	S	S	M	T	W	T	F	S	POSSIBLE SNOW MAKEUP DAY (If Necessary)
الاا		VV	1	1		3	IVI	ı	VV	1			January 21 March 24
4	5	6	7	1 8	2 9	3		-	,	7	1	2	
0 11	many .	13	14	o 15	9 16	3 10	4 11	5 12	6 13	7 14	8 15	9	SCHOOLS PHONE
7 18		20	21	22					13		-	16	Early Childhood Center 218-746-3075
4 25					23	17	1.34	19	20	21	77	7 4	
		2/	28		23 30	17 24	18	19 26	20 27	21 28	22 29	23 30	Pillager Elementary School 218-746-2111
1		27	28	29	30	17 24	25	19 26	20 27	21 28	22 29	30	Pillager Elementary School 218-746-2111 Pillager Middle School 218-746-2112
COMPANIES STATES	(OV12)			29				26		28			Pillager Middle School 218-746-2112
N				29				26	27	28			Pillager Middle School 218-746-2112 Pillager High School 218-746-2113
N		(//IB19)	R 20	29 21	30	24	25	26	27 ¥ 20	28 88	29	30	Pillager Middle School 218-746-2112
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M 1 1 8	T 2 9	W 3	R 208	29 21 F 5	30 S 6	24 S	25 M	26 IVI.A	27 ¥ 20 W	28 28 T	29 F	30 S	Pillager Middle School 218-746-2112 Pillager High School 218-746-2113
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N S M 1 7 8 4 15 22 8 29 D S M	T 2 9 16 23 30	W 3 10 17 24	T 4 11 18 25 T	29 F 5 12 19 26	30 S 6 13 20 27	S 1 8 15 22 29	25 M 2 9 16 23 30	26 T 3 10 17 24 31	27 W 20 W 4 11 18 25 W 25	28 T 5 12 19 26 T	F 6 13 20 27 F	30 S 7 14 21 28	Pillager Middle School Pillager High School 218-746-2113 Pillager District Office 218-746-3772 COMMENCEMENT MAY 27 KEY Regular Monthly Board Meetings 6:00pm Holiday (No School) MEA Break for Students & Employees on 184-Day Co
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S M 1 7 8 844 15 21 22 28 29 D S M	T 2 9 16 23 30 11 T 7 3 14	W 3 10 17 24 W 1 8 15	T 4 11 18 25 T 2 9 16	29 21 F 5 12 19 26 F 3 10	S 6 13 20 27 S 4 11	S 1 8 15 22 29 S 5	25 M 2 9 16 23 30 M	26 MA T 3 10 17 24 31 T 7	27 W 4 11 18 25 W 1 8	28 T 5 12 19 26 T 29	F 6 13 20 27 F 3 10 17	30 S 7 14 21 28 S 4 11	Pillager Middle School Pillager High School 218-746-2113 Pillager District Office 218-746-3772 COMMENCEMENT MAY 27 KEY Regular Monthly Board Meetings 6:00pm Holiday (No School) MEA Break for Students & Employees on 184-Day Co