

Held August 28, 2019 at 1:00 p.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 1:00 p.m. on August 28, 2019 with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Pierce, and Mr. Stemen. Roll Call

*A motion was made by Mr. Fowler, seconded by Ms. Pierce, to approve the following:* Approve Agenda  
 a.) Approve the agenda.  
 b.) Approve the minutes of the regular meeting on July 23, 2019.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
 Motion carried.

*Ms. Owens arrived at 1:06 p.m.*

**Public Participation:**

Teresa Dempsey along with Rob Engel presented on the new PBL Matters website, discussing PBL (project based learning) what it means/what they do, and how they are a part of PBLWorks Institute. Ms. Dempsey and Mr. Engel

**Financial Report:**

*A motion was made by Ms. Pierce, seconded by Mr. Fowler, to approve the following financial items:* Fin. Rpt.

Approve the financial report as follows:

Balance in Gen. Fund as of August 1, 2019 ..... \$3,385,654.59  
 Balance in all other funds ..... \$502,623.40

MHJF –Opportunity Grant FY18.....\$9.32  
 Fast Forward – Local – FY19.....\$(2,065.37)  
 Self-Insurance Fund – Health ..... \$2,494.45  
 Self-Insurance Fund – Dental .....\$0.00  
 Workers Comp Self Insurance.....\$103,640.02  
 Capital Projects .....\$400,000.00  
 Striving Readers Grant – Federal – FY19.....\$(1,455.02)  
 Fast Forward – Federal – FY19 .....\$0.00

Total all funds .....\$3,888,277.99

Approve the July 2019 bills as listed and totaling \$746,429.49 (BRF 2019-8-1).

NOTE: Permanent appropriations will be presented at the September 25, 2019 board meeting.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
 Motion carried.

**New Business:**

*A motion was made by Mr. Fowler, seconded by Mr. Bartlett, to approve the following:*

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Approve the Agreement of Employment Services with New Horizons Mental Health Services for the period of August 1, 2019 through May 31, 2020 at the maximum sum of \$51,330. New Horizons Agreement

Approve the following 2019-2020 Service agreement for the Scope of Work for back to school support, district leadership team, leadership academy and board support services to be provided by Dr. Bobby Moore: Scope of Work-Three Rivers

Three Rivers School District - \$50,000 for 60 days

Approve the following 2019-2020 school year contract for the position of Educational Associate for back to school support, district leadership team, leadership academy and board support services, contingent upon receipt of signed agreements: Educational Associate-Moore

Dr. Bobby Moore, Educational Associate, \$40,360.67, 60 days

Approve the following 2019-2020 Service agreement for the Scope of Work for designing, providing and facilitating professional development, data analysis and project management services to be provided by Dr. Tom Fry and Dr. Jennifer Hensley: Scope of Work-Upper Arlington, Mansfield

Upper Arlington City School District - \$60,000 for 24 days  
Mansfield City School District - \$25,000 for 12 days

Approve the following 2019-2020 school year contract for the positions of Educational Associate for designing, providing and facilitating professional development, data analysis and project management services, contingent upon receipt of signed agreements: Educational Associates-Fry, Hensley

Dr. Tom Fry, Educational Associate, \$34,306.57, 18 days  
Dr. Jennifer Hensley, Educational Associate, \$34,306.57, 18 days

Approve the payment of \$150.00 to Bloom Carroll Local School District for a portion of the cost of the Key Note Speaker, Jack Slavinski, at the All County Professional Development Day on September 23, 2019. All County PD Day Speaker

Approve the attendance of all ESC Governing Board Members at the OSBA Capital Conference at a cost of \$1,975 to the Fairfield County ESC, on November 10-12, 2019 in Columbus, Ohio. OSBA Capital Conference

Appoint Mr. Fowler as delegate to the 2019 OSBA Annual Business Meeting at the OSBA Capital Conference on November 11, 2019 and in the event that the delegate cannot serve Ms. Pierce has been appointed as alternate. Delegate/Alternative

Approve the following updates and revisions of the following policy in the Fairfield County ESC Policy Manual. (BRF 2019-8-2) Policy

DJH – Credit Cards

Rescind the following 2019-2020 school year contracts approved at the July 23, 2019 Governing Board Meeting:

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PBL Contract Service Providers

Lindsey Blackburn  
Melinda Farry  
Jill Simpson

Rescind 2019-  
2020 School  
Year  
Contracts

Enter into service agreements with the following contractors for the period of August 1, 2019 through June 30, 2021 to provide PBL Matters program development and facilitation of professional development as needed against statements of work entered into with clients/districts by the ESC and as requested for the needs of the ESC.

Service  
Agreements  
for PBL

Contractors

Lindsey Blackburn  
Melinda Farry  
Jill Simpson  
Dayton Regional STEM School (Jenn Reid)  
Yellow Springs Schools  
Olentangy Local School District – Shanahan Middle School

Rates to be paid as follows based on statements of work and the needs of the ESC, paid based on invoices received:

Full day professional developments

\$600 per day for service locations 100 miles or less from 955 Liberty Dr, Lancaster, Ohio 43130.

\$700 per day for service locations greater than 100 miles from 955 Liberty Dr, Lancaster, Ohio 43130.

Social Media Presence

Lindsey Blackburn up to 3 hours per week at a rate \$50 per hour

Online Book Studies

Lindsey Blackburn at a rate of \$50 per participant

Program design

As needed at a rate of \$50 per hour

PBL in Action School Visits

Dayton Regional STEM School at a rate of \$89 per visitor.

Yellow Springs Schools at a rate of \$89 per visitor.

Olentangy Local School District – Shanahan Middle School at a rate of \$89 per visitor.

Approve a Supplemental Contract for Teresa Dempsey to facilitate PBL Matters and PBL Works full day sessions beginning August 1, 2019 through July 31, 2020 at the following rates. The rates will be paid based on fully executed statements of work after the completion of each service.

Service  
Agreements  
for PBL con't.

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PBL Matters - within 100 miles in State	200.00
PBL Matters - outside of 100 miles in State	300.00
PBL Matters - Out of State	350.00
PBL Works (PBL 101 and 102)	300.00
PBL Works (all other)	350.00

Supplemental  
Contract for  
Dempsey

Approve the following resignations:

Effective Immediately from 2019-2020 Contract

**Jackie Ryan Cheek**, Educational Aide (BC)

**Kyra Young**, Educational Aide

**Miranda Cumbo**, Educational Aide (hired as a teacher at the July 23, 2019 Governing Board meeting)

**Morgan Douglas**, Transportation Aide (AC)

**Darrick Jackson**, Mentor Coordinator

**James A. Freeman**, Teacher (ESC Success Center)

**Angela DeFelice**, Transportation Aide (BC)

Resignations

Approve the following 2018-2019 school year supplemental contracts; based on time sheets received:

**For Preschool Evaluation effective July 17, 2019-July 31, 2019**

Olha Lawriw, Occupational Therapist, up to 4 additional hours at an hourly rate of \$36.24.

2018-2019  
Supplemental  
Contracts

**For Interviewing/Hiring Preschool Staff and Prep for the 2019-20 School Year effective July 23, 2019-July 31, 2019**

Lynne Lincoln, Preschool Supervisor, up to 38 hours at an hourly rate of \$48.16

Approve the following 2019-2020 school year supplemental contracts:

**Chelsea Speelman**, Occupational Therapist, for the 2019-20 school year, supervision of OTA at an annual stipend of \$1,500.00

**Chelsea Speelman**, Occupational Therapist, for the 2019-20 school year, OT mentor to Olha Lawriw at an annual stipend of \$350.00

**Teresa Dempsey**, Director of Learning and Leadership, for August 1, 2019-July 31, 2020, Communication Supplemental at an annual stipend of \$1,200.

2019-2020  
Supplemental  
Contracts

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**Teresa Dempsey**, Director of Learning and Leadership, for August 1, 2019-July 31, 2020, Hot Spot Device Data Plan Supplemental at an annual stipend of \$915.14.  
**James Freeman**, Coordinator, for the 2019-20 school year, Technology Consultant for 15 days (105 hours) at an annual stipend of \$5,000.25.

Approve the following 2019-2020 school year contract adjustments, salary and benefits adjusted accordingly:

<p><b>Christi Eyerman</b>, Special Education Supervisor, adjusted from a start date of August 1, 2019 (225 days) to a start date of August 7, 2019 (221 days).  <b>Rob Engel</b>, Technology &amp; Communications Specialist, adjusted from a start date of August 1, 2019 (252 days) to a start date of August 6, 2019 (249 days).  <b>Candi Eccleston</b>, Speech/Language Pathologist, adjusted from 0.4 FTE to 0.6 FTE (111 days-Tuesday/Wednesday/Thursday).  <b>Sara Dantuono</b>, Teacher, adjusted from 187 days to 185 days</p>	<p>2019-2020 Contract Adjustments</p>
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Approve the following 2019-2020 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

<p><b>Tyler Branham</b>, Teacher-ELA/Social Studies (for MCJDC), 1.0 FTE 11-month (225 days)  <b>Jarrod Vaughn</b>-Teacher-Math (for MCJDC), 1.0 FTE 11-month (225 days)  <b>Jared McLeland</b>-Teacher, 1.0 FTE 9-month (187 days)  <b>Jennifer Ratliff</b>-Educational Aide, 0.4 FTE 9-month (154 half days)  <b>Keri Parker</b>,Teacher, 1.0 FTE 9-month (185 days)  <b>Sarah Herald-Miller</b>, Speech/Language Pathologist, 1.0 FTE 9-month (185 days)  <b>Donson Dearth</b>, Educational Aide, 1.0 FTE 9-month (193 days)  <b>Arienne Shank</b>, Teacher (PICK), 1.0 FTE 9-month (184 days)  <b>Tricia Barnes</b>, Educational Aide (PICK), 0.8 FTE 9-month (151 days)  <b>Lina Cardenas</b>, Speech/Language Pathologist, 1.0 FTE 9-month (185 days)  <b>Kimberly Swann</b>, Educational Aide, 0.9 FTE 9-month (191 days)  <b>Sarah Perlow</b>, Speech/Language Pathologist, 0.5 FTE 9-month (92.5 days)  <b>Karie Stone</b>, Career Navigator, 1.0 FTE 9-month (190 days), at a set salary of \$36,150.00  <b>Amie Horn</b>, Aide (BC), 0.61 FTE 9-month (163 days)  <b>Melissa Wyant</b>, Educational Aide, 0.9 FTE 9-month (173 days)  <b>John Starr</b>, Floating Substitute, 2 days a week at a daily rate of \$125.00</p>	<p>2019-2020 School Year Contracts</p>
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Approve the following 2019-2020 Hourly As-Needed school year contracts. Based on timesheets received;

<p><b>Natalie Mesler</b>, Floating Sub, at a rate of \$125.00 per day, 2 days a week  <b>Julia Zech</b>, Floating Sub, at a rate of \$125.00 per day, 2 days a week  <b>Kathryn Cassidy</b>, Title I Tutor (at FCA for LCS), at a rate of \$24.00 per hour  <b>Kari Cutright</b>, Title I Tutor (at FCA for LCS), at a rate of \$24.00 per hour  <b>Amanda Collier</b>, Title I and IV Tutor (at St. Bernadette for LCS), at a rate of \$24.00 per hour</p>	<p>2019-2020 Hourly As- Needed Contracts</p>
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Held August 28, 2019 at 1:00 p.m.

Approve the transfer of \$2,065.37 from the General Fund (001-0000) to the Fast Forward – Local – FY19 Fund (019-9819) to cover negative fund balances in the Fast Forward – Local – FY19 Fund (019-9819) at grant year end.

Approve Dr. Marie Ward, ESC Superintendent, to accept a 0.10 FTE position with The Ohio State University (OSU) as Superintendent in Residence representing Rural Districts. OSU will compensate Dr. Ward directly in the amount of \$10,000 for work completed above and beyond her regular duties as ESC Superintendent.

Transfer of funds

Approve the attendance of the following ESC Governing Board Members at the OSBA Central Region Fall Conference at a cost of \$40 per attendee to the Fairfield County ESC, on September 25, 2019 in Columbus, Ohio.

Dr. Ward position with OSU

ESC Governing Board Members to attend: Mr. Fowler, Ms. Pierce, Mr. Stemen, (Mr. Bartlett and Ms. Owens will get back to the Treasurer) \_\_\_

OSBA Central Region Fall Conference Attendance

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.

**Additional Items of Business as Needed:**

*A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to approve the following:*  
Approve the substitute teacher/aide list #2. (BRF 2019-8-2)

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.

Sub List

*A motion was made by Mr. Bartlett, seconded by Mr. Fowler, to approve the following:*  
Approve the contract with PBLWorks that Dr. Ward signed in between Governing Board Meetings.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.

PBL Contract

*A motion was made by Mr. Stemen, seconded by Mr. Bartlett, to approve the following:*  
Approve the attendance of Mr. Fowler to the OSBA Your District’s Financial Health Workshop on September 15, 2019 at a cost of \$180.00.

Vote: Mr. Bartlett, yea; Mr. Fowler, abstain; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.

OSBA Financial Health Attendance

**Additional Reports were given in relation to the following:**

1. Superintendent’s Report
  - a. Business Advisory Council
    - Establishment of a Career Readiness Seal
    - Interest in the Career Navigator Position
  - b. PBL-cost is being tracked, budgets for the program will be followed.

Reports

Held August 28, 2019 at 1:00 p.m.

- 2. Eastland-Fairfield Career Center Report
  - a. No report. Back to School. Programs are almost all maxed out.
  
- 3. Additional Reports as needed.
  - a. Mr. Fowler stated that at the OSBA Budget Analysis meeting all ESC's were designated as High Performing.
  - b. Mr. Bartlett mentioned that Amanda-Clearcreek will have another Levy on the November ballot. Pickerington is proposing one for next year.
  - c. Ms. Pierce will be attending the Ohio Department of Education Business Advisory Council Meeting that will be hosted at the Fairfield County ESC on September 5, 2019.
  - d. Mr. Stemen stated that as of now he will be attending the Leadership Conference presented by the Fairfield County Commissioners office on September 26, 2019. He also mentioned that Rick Szabrak, Fairfield County Economic Development, will be awarded the Friend of Public Education Award at the OSBA Central Region Fall Conference on September 25, 2019.

There being no further business, a motion was made by Mr. Bartlett, seconded by Ms. Pierce, and duly passed, the board adjourned at 2:21 p.m.

Adjourn

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

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President

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Treasurer