

Held December 15, 2020 at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on December 15, 2020, with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Owens, Ms. Pierce, and Mr. Stemen. Roll Call

Mr. Bartlett and Ms. Owens joined the meeting virtually.

A motion was made by Mr. Fowler, seconded by Ms. Pierce, to approve the following: Approve

a.) Approve the agenda. Agenda

b.) Approve the minutes from November 24, 2020

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.

**Financial Report:** Fin. Rpt.

A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to approve the following financial items:

Approve the financial report as follows (BRF 2020-12-1):

|   |                |
|---|----------------|
| Balance in Gen. Fund as of December 1, 2020 ..... | \$5,144,911.46 |
| Balance in all other funds .....                  | \$665,746.98   |

|  |              |
|--|--------------|
| MHJF –Opportunity Grant FY18.....              | \$9.32       |
| OCER – Virtual Support and Collaboration ..... | \$44,575.00  |
| Self-Insurance Fund – Health .....             | \$36,396.96  |
| Self-Insurance Fund – Dental .....             | \$386.67     |
| Workers Comp Self Insurance.....               | \$186,362.05 |
| Capital Projects .....                         | \$400,000.00 |
| Data Communication Funds.....                  | \$900.00     |
| GEER FY21 .....                                | \$(2,883.02) |

Total all funds .....\$5,810,658.44

Approve the November 2020 bills as listed and totaling \$604,458.83 (BRF 2020-12-2).

Approve the net appropriation adjustments of \$340,211.95, as attached. (BRF 2020-12-3).

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.

**Public Participation:**

Heidi Deyo, Technology Integration Specialist and Caitlin Hughes (Wood), Gifted Coordinator presented an Impact Report showcasing the Technology and Gifted Professional Development that the two have developed and implemented in the 2019-2020 school year along with participation information (i.e., number of participants/districts involved)

Gifted/  
Technology  
Impact  
Report

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**New Business:**

*A motion was made by Ms. Pierce, seconded by Mr. Fowler, to approve the following:*

Approve the following job description:

Job  
Description

- a. ESC Family and Community Liaison (BRF 2020-12-4)

Approve the following 2020-2021 school year contract for the positions of Educational Associate for designing, providing and facilitating professional development, data analysis and project management services, contingent upon receipt of signed agreements:

Educational  
Associates

**Dr. Tom Fry**, Educational Associate (Northridge Local Schools), \$6,106.53, 4 days

**Dr. Jennifer Hensley**, Educational Associate (Northridge Local Schools), \$6,106.53, 4 days

Approve the following 2020-2021 school year contract adjustments, salary and benefits adjusted accordingly:

Contract  
Adjustments

Effective December 1, 2020:

**Tara Comer**, change in position from Secretary to Assistant to the Treasurer, along with corresponding change in salary schedule.

Effective December 4, 2020:

**Lynn White**, change in position from 1.0 FTE Transition Specialist to 0.275 FTE Transition Specialist and 0.725 FTE ESC Family and Community Liaison.

Approve the following 2020-2021 school year supplemental contracts:

2020-21  
Supplemental  
Contracts

**Althea Tadena Cabotage**, Pickerington Preschool Aide, additional hours beyond regular work day, as needed, at a rate of \$14.20 per hour, paid based on timesheets submitted.

**Chelsea Speelman**, Occupational Therapist, Learning Steps Preschool Occupation Therapy coverage, 8/1/2020-10/1/2021, paid at a rate of \$41.63 per hour for time in excess of contracted days/hours. Paid based on timesheets submitted.

**Sheri McClurg**, Director of Special Education, Supervisor Maternity Leave Coverage, paid at a rate of \$125 per classroom (4 classrooms) per week based on the duration of the maternity leave.

**Brian Verde**, Special Education Supervisor/Success Center Principal, Supervisor Maternity Leave Coverage, paid at a rate of \$125 per classroom (1 classroom) per week based on the duration of the maternity leave.

**Lorraine Rogers**, Intervention Specialist, additional 1 hour per day to cover additional case load due to resignation of another teacher. Effective 11/16/2020, as needed, paid at hourly rate of \$49.73, paid based on timesheets submitted.

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Approve the following substitute teacher/aide lists.

Sub List

- a. January Sub List #6 (BRF 2020-12-5)

Approve the following 2020-2021 Hourly As-Needed school year contracts. Based on timesheets received.

2020-21  
School Year  
Hourly As-  
Needed  
Contract

**Amanda Johnson**, Substitute Accounts Payable Clerk (at ESC Central Office), at a rate of \$18.00 per hour, not to exceed 18 hours per week.

Approve membership in the Ohio School Boards Association at a cost of \$3,158 for the 2021 calendar year.

OSBA  
Memberships

Approve membership in the Ohio School Boards Association Legal Assistance Fund at a cost of \$250 for the 2021 calendar year.

**Executive Session:**

Executive  
Session

- a. A motion was made by Mr. Fowler, seconded by Ms. Pierce, to go into executive session at 9:03 a.m. to discuss employment of a public employee in accordance with O.R.C. 121.22.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion Carried

- b. A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to return from executive session at 9:19 a.m.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion Carried

**Additional Items as Needed:**

*A motion was made by Ms. Owens, seconded by Mr. Stemen, to approve the following:*

For the FCESC Governing Board to pay the balance on purchasing tickets for Fantasy of Lights for all ESC Employees.

Fantasy  
Lights

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, abstain; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion Carried

Discussion on Superintendent and Treasurer Reviews; Will occur at the second meeting in January, forms will be sent over electronically and returned to Mr. Stemen for compilation.

Sup't/Treas.  
Reviews

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**Additional Reports were given in relation to the following:**

Reports

- 1. Superintendent’s Report
  - a. PAX Tools-Grant Funded; provide training for parental support at no cost to parent.
  - b. Holiday Card this year was created by the students at the BC Multiple Disability classroom. Will also include a ticket for Fantasy Lights; funding obtained from Miller-Lewis, Carefactor, Legal Consultant, and ESC Governing Board to provide the ticket to employees at no cost.
  - e. District report to ODE, reopening status. The following are remote: LU-Elementary (Except preschool), WT-High School, BC-High School.
  
- 2. Eastland-Fairfield Career Center Report
  - a. No meeting yet.

There being no further business, a motion was made by Mr. Bartlett, seconded by Mr. Fowler, and duly passed, the board adjourned at 9:08 a.m.

Adjourn

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion Carried.

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President

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Treasurer