

Minutes of Fairfield County Educational Service Center Governing Board Organizational Meeting

Held January 6, 2020 at 10:00 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The reorganizational meeting of the Fairfield County Educational Service Center Governing Board was held at 10:00 a.m. on January 6, 2020, with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Owens, and Mr. Stemen. Roll Call

REORGANIZATION ITEMS

Mr. Bartlett nominated Mr. Stemen for president. Elect President
 A motion was made by Mr. Bartlett, seconded by Ms. Owens, to close the nominations for president and to name Mr. Stemen president.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Mr. Stemen, yea.
 Motion Carried.

Mr. Bartlett nominated Ms. Pierce for vice president. Elect Vice President
 A motion was made by Mr. Bartlett, seconded by Mr. Fowler, to close the nominations for vice president and to name Ms. Pierce vice president.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Mr. Stemen, yea.
 Motion Carried.

Mr. Stemen, president, Mr. Bartlett, re-elected member and Ms. Owens, re-elected member were administered the officer's oath of office. Administer Oath of Office

Ms. Pierce, vice president will be administered her oath of at the next regular meeting.

The newly elected president, Mr. Stemen, assumed the chair.

A motion was made by Mr. Fowler, seconded by Mr. Bartlett, to establish the dates and times of the Fairfield County Educational Service Center Governing Board meetings as the fourth Tuesday of each month at 8:30 a.m., except for the January and December meeting which will be held the third Tuesday of the month at 8:30 a.m., further to meet in the ESC Governing Board Conference room at 955 Liberty Drive, Lancaster, Ohio. Establish 2019 Governing Board Meeting Dates

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Mr. Stemen, yea.
 Motion Carried.

A motion was made by Mr. Bartlett, seconded by Ms. Owens, to grant the following authorizations for the 2020 calendar year: Superintendent and Treasurer's Authorizations

Superintendent Authorizations:

Authorization to employ personnel essential to the operation of the Fairfield County Educational Service Center between governing board meetings, with such employees to be affirmed by the board at the next regularly scheduled meeting.

Authorization to accept resignations between governing board meetings.

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Treasurer Authorizations:

Authorization to invest interim funds in compliance with Section 135, Ohio Revised Code.
Authorization to make fund to fund advances and advance returns, as well as transfers within the same fund throughout the year as needed.
Authorization to pay all bills with board approval at the next board meeting.
Authorization to appropriate funds as needs with board approval at the next board meeting.

Superintendent and Treasurer's Authorizations (cont.)

Superintendent and Treasurer Authorizations:

Authorization to file applications for federal, state, and any other grants as available.
Authorization to enter into contracts for services as needed.

REGULAR ITEMS:

A motion was made by Mr. Fowler, seconded by Mr. Bartlett, to approve the following:

a.) Approve the agenda.

Approve Agenda

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Mr. Stemen, yea.
Motion Carried.

Financial Report:

A motion was made by Mr. Bartlett, seconded by Ms. Owens, to approve the following financial items:

Fin. Rpt.

Approve the financial report as follows:

Balance in Gen. Fund as of January 1, 2020 \$4,501,530.28
Balance in all other funds \$575,746.43

MHJF –Opportunity Grant FY18.....\$9.32
Self-Insurance Fund – Health \$38,450.90
Self-Insurance Fund – Dental\$229.91
Workers Comp Self Insurance.....\$109,328.45
Capital Projects\$400,000.00
K12 Network Subsidy\$900.00
BWC Safety Security FY20.....\$26,827.85

Total all funds\$5,077,276.71

Approve the December 2019 bills as listed and totaling \$647,653.01 (BRF 2020-1-1).

Approve the Appropriation Adjustments, net increase of \$168,626.40, as listed in the attachment. (BRF 2020-1-2).

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Mr. Stemen, yea.
Motion Carried.

New Business:

A motion was made by Mr. Bartlett, seconded by Mr. Fowler, to approve the following:

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<p>Appoint the Treasurer as the public records training designee for the Fairfield County Educational Service Center Governing Board.</p>	<p>Public Records Designee Policy</p>
<p>Approve the updates and revisions to the following policy in the Fairfield County ESC Policy Manual. DGD-Online Banking/EFT</p>	
<p>Approve the following 2019-20 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy. Laurel Margraf-Speech/Language Pathologist (Pick), daily as-needed at a rate of \$254.51 per day. Katie Hanna-Educational Aide, 1.0 FTE, remainder of a 9-month contract (98 days)</p>	<p>2019-20 School Year Contracts</p>
<p>Approve rescinding the following 2019-20 school year contract; approved at the December 17, 2019 meeting. Sarah Alexander- Educational Aide, 0.8 FTE, remainder of a 9-month contract (79 Days)</p>	<p>Rescind Contract</p>
<p>Approve the following Contract Agreement for coverage during an employee leave of absence during the period of January 6, 2020 through April 30, 2020 with Capital Therapy Services (CTS) for speech and language therapy services for children enrolled in the Fairfield County ESC preschool for up to 24 hours weekly or additional hours as approved at a rate of \$90.00 per hour.</p>	<p>Contract Agreement</p>
<p>Approve the 2019-2020 Service agreement for The Fairfield County ESC’s duties shall be to prepare for and facilitate Columbus regional cadre sessions (5 all-day sessions a year) for the OLi4 Project. Prepare and Facilitate OLi4 training sessions in February (4 all-day sessions). Work with OLi4 Project team to develop and deliver 12 PowerPoint presentations for each of the regional sessions over the two-year scope of project with the January and February PPTs delivered by January 15, 2020, and the March, April and May PPTs delivered by February 20, 2020 to be provided by ESC employee, Dr. Bobby Moore: University of Cincinnati - \$40,500 for 63 days</p>	<p>Service Agreement</p>
<p>Approve the following 2019-2020 school year contract for the positions of Educational Associate. The Fairfield County ESC’s duties shall be to prepare for and facilitate Columbus regional cadre sessions (5 all-day sessions a year) for the OLi4 Project. Prepare and Facilitate OLi4 training sessions in February (4 all-day sessions). Work with OLi4 Project team to develop and deliver 12 PowerPoint presentations for each of the regional sessions over the two-year scope of project with the January and February PPTs delivered by January 15, 2020, and the March, April and May PPTs delivered by February 20, 2020, contingent upon receipt of signed agreements: Dr. Bobby Moore, Educational Associate, \$32,692.14, 63 days</p>	<p>Educational Associate</p>

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Approve the following resignation:

Resignation

Effective January 2, 2020

Emily Eberhardt-Paraprofessional

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Mr. Stemen, yea.
Motion carried.

Additional Reports were given in relation to the following:

Reports

- 1. Superintendent’s Report
 - a. Planning for next year; classrooms/districts
 - b. PBL Institute budget is being determined
- 2. Eastland-Fairfield Career Center Report
 - a. No report, no presentations
- 3. Additional Reports as needed.
 - a. Mr. Stemen would like the board members to complete their evaluations of the Superintendent and Treasurer by January 14/15, 2020.

There being no further business, a motion was made by Mr. Bartlett, seconded by Ms. Owens, and duly passed, the board adjourned at 10:37 a.m.

Adjourn

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Mr. Stemen, yea.
Motion carried.

President

Treasurer