

Held December 17, 2019 at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on December 17, 2019, with the following members answering present to roll call: Mr. Fowler, Ms. Owens, Ms. Pierce and Mr. Stemen. Roll Call

A motion was made by Ms. Pierce, seconded by Mr. Fowler, to approve the following: Approve

a.) Approve the agenda. Agenda

b.) Approve the minutes of the regular meeting on November 25, 2019.

Vote: Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

Financial Report: Fin. Rpt.

A motion was made by Mr. Fowler, seconded by Ms. Pierce, to approve the following financial items:

Approve the financial report as follows:

| | |
|---|----------------|
| Balance in Gen. Fund as of December 1, 2019 | \$4,836,331.69 |
| Balance in all other funds | \$594,260.80 |

| | |
|------------------------------------|--------------|
| MHJF –Opportunity Grant FY18..... | \$9.32 |
| Self-Insurance Fund – Health | \$40,913.54 |
| Self-Insurance Fund – Dental | \$219.33 |
| Workers Comp Self Insurance..... | \$130,107.61 |
| Capital Projects | \$400,000.00 |
| K12 Network Subsidy | \$900.00 |
| BWC Safety Security Grant..... | \$26,827.85 |
| Striving Readers FY20..... | \$(4,716.85) |

Total all funds\$5,430,592.49

Approve the November 2019 bills as listed and totaling \$630,314.66 (BRF 2019-12-1).

Approve the Appropriation Adjustments, net increase of \$17,954.87, as listed in the attachment. (BRF 2019-12-2).

Vote: Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

New Business:

A motion was made by Ms. Pierce, seconded by Ms. Owens, to approve the following:

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Approve the following 2019-2020 Service agreement for the Scope of Work for designing, providing and facilitating grant evaluation, data analysis and project management services to be provided by ESC employees, Dr. Tom Fry and Dr. Jennifer Hensley:

Service Agreement

Marion City Schools - \$24,750 for 10 days

Approve the following 2019-2020 school year contract for the positions of Educational Associate for designing, providing and facilitating grant evaluation, data analysis and project management services, contingent upon receipt of signed agreements:

Educational Associate

Dr. Tom Fry, Educational Associate, \$9,989.27, 5 days
 Dr. Jennifer Hensley, Educational Associate, \$9,989.27, 5 days

Approve the following 2019-2020 Service agreement for the Scope of Work for designing, providing and facilitating grant evaluation, data analysis and project management services to be provided by ESC employees, Dr. Tom Fry and Dr. Jennifer Hensley:

Scope of Work

A Plus Arts Academy - \$20,000 for 10 days

Approve the following 2019-20 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy.

2019-20 School Year Contracts

Kathryn Cassidy-Title 1 Tutor (at FCA) on behalf of Bloom-Carroll Schools, \$24 per hour as needed.

Danielle Gialluca-Educational Aide (Pick), 0.8 FTE, remainder of a 9-month contract (76 days)

Tina Shuster-Teacher (Pick), 1.0 FTE, remainder of a 9-month contract (98 days)

Sarah Alexander- Educational Aide, 0.8 FTE, remainder of a 9-month contract (79 Days)

Heather Bell- Educational Aide, 0.8 FTE, remainder of a 9-month contract (80 days)

Ashley Boso- Educational Aide, 0.9 FTE, remainder of a 9-month contract (100 days)

Jared McLeland-Educational Aide, 0.9 FTE, remainder of a 9-month contract (100 days)

Laura Staten-Teacher, 1.0 FTE, remainder of a 1-year contract (97 days)

Approve the following 2019-2020 school year contract adjustments, salary and benefits adjusted accordingly:

2019-20 Contract Adjustment

Effective November 15, 2019:

Melissa Foote- Educational Aide, adjusted from a 0.8 FTE to a 0.9 FTE

Effective January 3, 2020:

Lina Cardenas-Speech/Language Pathologist, adjusted from M.A. salary level to M.A.+ Salary level

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Approve the following 2019-2020 school year supplemental contracts: Supplemental
Contracts

- a. For one (1) hour of Professional Development on December 11, 2019:
Regina Danison, Educational Aide, hourly rate of \$17.99
- b. Meeting for transition to classroom teacher duties on December 13, 2019 for half a day:
Laura Staten-Teacher, stipend of \$59.87

Approve the contract with Otterbein University for hosting the PBL Ohio Institute, July 28-July 31, 2020 at the rates listed in the agreement attached (BRF 2019-12-4). Otterbein
Contract for
PBL Institute

Approve the contract with the Buck Institute for Education (dba PBLWorks) to facilitate the PBL Ohio Institute on July 29-July 31, 2020 at an estimated cost of \$204,010.00 for services listed in the attached contract (BRF 2019-12-5). 50% of the estimate, \$102,005, being due within 60 days of the execution of the contract as a deposit to be applied against the final actual cost. As stated in item 4 of the contract, the deposit is fully refundable if the event is canceled or rescheduled more than 60 days before the scheduled event. Buck Institute
Contract for
PBL Institute

Approve the Addendum to the ORC 3313.17 School District Agreement between the Buck Institute for Education (dba PBLWorks) and the Fairfield County Educational Service Center, originally approved on August 28, 2019 for the period of July 29, 2019 through December 31, 2019, to cover the period beginning January 1, 2020 and terminating on December 31, 2020. (BRF 2019-12-6) Buck Institute
Addendum to
Agreement

Approve the payment of the following invoices not processed in accordance with RC§ 5707.41(D): Invoice for
Resource
Officer

Fairfield County Sheriff’s Office – Invoice #12953 – in the amount of \$4,702.52 to pay the October monthly charges for the resource officer at Fairfield Union Local School District.

Approve membership in the Ohio School Boards Association at a cost of \$3,193 for the 2020 calendar year. OSBA
membership
fee

Approve the following resignations: Resignations

Effective January 1, 2020
Ryann King-Paraprofessional
Laura Staten - Paraprofessional

Approve the following substitute teacher/aide lists. Sub List

- a. January Sub List #6 (BRF 2019-12-7)

Vote: Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

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Additional Items as Needed:

a.) Discussion on Eastland-Fairfield Board of Education representative selection. EFCTS BOE
Represent-
ative
A motion was made by Mr. Stemen, seconded by Ms. Owens, to approve the following:
 Appoint Mr. Fowler to a 3-year term with the Eastland-Fairfield Board of Education to start January 1, 2020.
 Vote: Mr. Fowler, abstain; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
 Motion carried.

b.) Discussion on Superintendent and Treasurer reviews. Supt/Treas.
Reviews
 An Executive Session will be added to a regular meeting on January 21, 2020.

Review the updates and revisions to the following policy in the Fairfield County ESC Policy Manual. Policy
 DGD-Online Banking/EFT (BRF 2012-12-3)

Additional Reports were given in relation to the following: Reports

1. Superintendent’s Report
 - a. Superintendent meeting on January 10th will include a 2-hour planning meeting on Learning Steps Preschool (continue as full days or move to half days) and Consortium Districts.
 - b. Salary Schedules have been collected. This is a precursor to negotiated agreements and reasonable increases. Negotiations hope to be done in March/April for board recommendation. Insurance increase discussion will also occur in March/April with Miller-Lewis.
 - c. The Ohio Governor’s office has released three pots of money with the utilization of the funds to address prevention. We will work collaboratively with districts to pursue this opportunity of around \$200,000. This is an ESC specific grant (Central Region) submitted one grant with ESC of Central Ohio as the applicant, the other ESC’s involved will not be charged a fiscal service fee. There are nine counties involved with each county asking for \$10,000, we would use this money in Fairfield County for PAX training. Any leftover funds will be dispersed based off of the recommendation of a Superintendent Board of Directors to determine what is best for the region.
2. Eastland-Fairfield Career Center Report
 - a. No report, have not met.
3. Additional Reports as needed.
 - a. Ms. Pierce attended the Fairfield County Superintendent meeting in the hopes to promote transparency and collaboration between the Superintendents and Eastland-Fairfield Career Center.

There being no further business, a motion was made by Mr. Fowler, seconded by Ms. Pierce, and duly passed, the board adjourned at 9:32 a.m. Adjourn

Vote: Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
 Motion carried.

Minutes of Fairfield County Educational Service Center Governing Board Regular Meeting

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President

Treasurer