

Held May 28, 2019 at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on May 28, 2019 with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Owens, Ms. Pierce, and Mr. Stemen. Roll Call

A motion was made by Ms. Pierce, seconded by Mr. Fowler, to approve the following: Approve Agenda Minutes
a.) Approve the agenda.
b.) Approve the minutes of the Regular meeting on April 23, 2019.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following financial items: Fin. Rpt.

Financial Report:

Approve the financial report as follows:

Balance in Gen. Fund as of May 1, 2019	\$3,482,202.73
Balance in all other funds	\$521,504.21
MHJF –Opportunity Grant FY18.....	\$9.32
Fast Forward – Local – FY19.....	\$1,998.69
Self-Insurance Fund – Health	\$962.61
Self-Insurance Fund – Dental	\$0.00
Workers Comp Self Insurance.....	\$84,629.70
Capital Projects	\$400,000.00
Striving Readers Grant – Federal – FY19...\$15,000.00	
Fast Forward – Federal – FY19.....	\$18,903.89

Total all funds\$4,003,706.94

Approve the April 2019 bills as listed and totaling \$467,518.31 (BRF 2019-5-1).

Approve the Appropriation Adjustments, net increase of \$6,590.46, as listed in the attachment. (BRF 2019-5-2).

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

New Business:

A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to approve the following:

Approve the following resignations effective at the end of the 2018-2019 contract: Resignations
Kelsey Kerscher- Teacher
Lindsey Russell-Teacher
Layne Smith-Teacher
Courtney McGinnis-Teacher Resignations
Stacey Smith-Paraprofessional (cont.)

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Sara Hayes-Special Education Supervisor (Liberty Union-Thurston)
 Linda Knicely-Educational Consultant
 Mariah Cotton-Educational Aide

Approve rescinding the following 2019-2020 contracts due to resignations:
 Kelsey Kerscher-Teacher
 Lindsey Russell-Teacher
 Linda Knicely-Educational Consultant
 Mariah Cotton-Educational Aide

Rescinding
 Contracts

Approve rescinding the following non-renewal notification due to resignation:
 Layne Smith-Teacher

Rescinding
 Non-Renewal

Approve the 2018-2019 school year contracts: salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

2018-2019
 Contracts

Beginning April 29, 2019:

Kari Cutright-Title 1 Tutor, for Bloom-Carroll (Fairfield Christian Academy), hourly, as-needed at a rate of \$24.00 (not to exceed 70 hours). Based on Time Sheets received.

Beginning May 14, 2019

Lisa Wynkoop-Physical Therapist Assistant (substitute for Schwab), at an hourly rate of \$32.65. Based on Time Sheets received.

Approve the following 2018-2019 school year supplemental contracts for Resident Educator Mentors:

2018-2019
 Supplemental
 Contracts

Julie Collins-\$500.00

Mentor to Lauren Beck (Year 2=\$500)

Jennifer Crook-\$1,100.00

Mentor to Daniel Hampson (Year 3=\$750) and Stefanie Russell (Year 1=\$350)

Melissa Fischer-\$350.00

Mentor to Darrick Jackson (Year 1=\$350)

Rebecca McOsker-\$350.00

Mentor to Erin Ballinger (Year 1=\$350)

Lorraine Rogers-\$350.00

Mentor to Amanda Davis (Year 1=\$350)

Laura Steele-\$2,000.00

Mentor to Jennifer Altier (Year 2=\$500), Kelsey Kerscher (Year 2=\$500), Haley Maple (Year 2=\$500), and Nicole Michelsen (Year 2=\$500)

Approve the following 2018-2019 school year supplemental contracts:

Heidi Deyo-Technology Integration Specialist, up to 3 additional days at an hourly rate of \$50.91. Based on Time Sheets received.

May 28-29, 2019:

To Pack and prepare Bloom-Carroll preschool classroom (located in BC Primary) for move to Liberty Union Elementary. Not to exceed 14 hours each. Based on Time Sheets received.

2018-2019
 Supplemental

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Cathy Burden-Educational Aide, at a rate of \$16.81 per hour
Kelsey Kerscher-Teacher, at a rate of \$28.74 per hour
Twila Reiser-Educational Aide, at a rate of \$17.64 per hour

Contracts
(cont.)

Beginning June 4, 2019-July 31, 2019

Kyra Young, Educational Aide to serve as Substitute Receptionist at an hourly rate of \$15.00 per hour. Based on Time Sheets received.

Approve the following 2018-2019 school year supplemental contracts for preschool summer evaluations. Not to exceed 70 hours each. Based on time sheets received:

Effective May 24, 2019- July 31, 2019

Julie Frick-Speech/Language Pathologist, \$50.30 per hour
 Joelle Knoblauch- Speech/Language Pathologist, \$35.37 per hour

Effective May 28, 2019- July 31, 2019

Danielle Maune-Preschool Teacher, \$36.55 per hour
 Emily Phipps-Preschool Teacher, \$28.60 per hour
 Laura Steele-Preschool Teacher, \$46.97 per hour
 Jessica Wilson-Preschool Teacher, \$30.62 per hour

Effective May 29, 2019- July 31, 2019

Lyndi Schwab-Physical Therapist, \$48.75 per hour

Effective May 30, 2019- July 31, 2019

Courtney Woollard-Physical Therapist, \$48.75 per hour
 Kelsey Kerscher-Preschool Teacher, \$28.74 per hour

Effective June 5, 2019- July 31, 2019

Makayla Wykle-Occupational Therapist, \$32.07 per hour

Effective June 6, 2019- July 31, 2019

Jamie Kilbarger-Occupational Therapist, \$44.58 per hour

Effective June 6, 2019 (PM)- July 31, 2019

Olha Lawriw-Occupational Therapist, \$36.24 per hour

Effective June 7, 2019- July 31, 2019

Chelsea Speelman-Occupational Therapist, \$37.63 per hour

Effective June 14, 2019- July 31, 2019

Kathleen Boelky-School Psychologist, \$50.43 per hour

Effective July 3, 2019- July 31, 2019

Lynne Lincoln-Preschool Supervisor, \$48.16 per hour

Approve the 2018-2019 Contract Adjustments. Salary and benefits adjusted accordingly:

Theresa Nixon-Special Education Professional Development Coordinator, adjusted from a maximum of 480 hours to a maximum of 580 hours.

2018-2019
Contract
Adjustments

Approve the following 2019-20 school year supplemental contracts:

Paul Alford-Curriculum Consultant, (at Amanda-Clearcreek and Berne Union Schools), 20 additional contract days at a stipend of \$6,485.16.

Jodi Ranegar-Curriculum Consultant, Additional Compensation (Bloom-Carroll Schools) at a stipend of \$12,000.

2019-2020
Supplemental
Contracts

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Jodi Ranegar-Curriculum Consultant, Communications Director Duties (Bloom-Carroll Schools) at a stipend of \$10,500.

James A. Freeman, Coordinator, 5 days (35 hours) for Home School Application Processing & Management at a stipend of \$1,666.76.

Approve the 2019-2020 Contract Adjustments. Salary and benefits adjusted accordingly:

2019-2020
Contract
Adjustments

Bridget Durham-Educational Aide, adjusted from 1.0FTE to 0.6FTE (120 days-Tuesday/Wednesday/Thursday).

Janet Adcock-Preschool Secretary/EMIS, adjusted from Secretary Salary Schedule to Superintendent's Secretary Salary Schedule.

Alexis Peardon-Assistant to the Treasurer, adjusted to reflect 2 additional steps beyond the step given for the 2019-20 school year (Step 4).

Emily Phipps- Preschool Teacher, adjusted from a B.A. to a M.Ed. salary level.

Darrick Jackson-AmeriCorps Coordinator, adjusted Title, Salary Schedule, and Contract Days: from a Title of AmeriCorps Coordinator on the AmeriCorps Coordinator Salary Schedule and 112.5 days (.5FTE) to a title of Mentor Coordinator (assigned to Lancaster City Schools and Pickerington Local Schools) on the Mentor Coordinator Salary Schedule for 38 days (.17FTE)

Kathleen Simonson-Hearing Impaired Teacher at the ESC's HH Unit, adjusted Title change to Intervention Specialist for Amanda-Clearcreek Schools.

Approve the following 2019-2020 school year contract; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

2019-2020
School Year
Contracts

Jackie Ryan Cheek-Educational Aide (Bloom-Carroll), 1.0 FTE 9-month (193 days)

Jonathan VanLinge-Gales Learning Center Teacher (Lancaster), 1.0 FTE 9-month (187 days)

Darrick Jackson-Teacher (Success Center), 1.0 FTE 9-month (187 days)

Kimberly Lunsford-Teacher (MCJDC), 1.0 FTE 11-month (225 days)

Kenneth Ball-Educational Aide, 1.0 FTE 9-month (193 days)

Shannon Walker-Educational Aide, 1.0 FTE 9-month (193 days)

James A. Freeman-Coordinator, 1 year, 0.9 FTE of 10-month (185 days)

James A. Freeman-Teacher (ESC Success Center), 1 year, 0.1 FTE of 9-month (20 days)

Francis Gaskill-Paraprofessional, 2 year, 0.8 FTE of 9-Month (154 days)

Approve the updates and revisions of the following Records Retention Schedule as presented by the Records Retention Commission.

Records
Retention
Schedule

Approve the salary schedule for the Mentor Coordinator - 11 Month/7 Hour Day. (BRF 2019-5-3)

Salary
Schedule

Approve entering into a service agreement with the Fairfield County Sheriff's Office to provide security services for the ESC ED Units located at Fairfield Union Local Schools, in the amount of \$56,646.27, effective August 1, 2019 through July 31, 2020. (BRF 2019-5-4)

Service
Agreement

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.

Additional Items of Business as Needed:

Held May 28, 2019 at 8:30 a.m.

A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to approve the following:

Approve notifying Alisa Black that her position of Interpreter has been eliminated by reduction in force as a result of the Hard of Hearing program ending.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

2018-2019
Reduction in
Force

Executive Session:

A motion was made by Mr. Fowler, seconded by Mr. Bartlett, to go into executive session at to discuss employment of a public employee in accordance with O.R.C. 121.22.

Executive
Session

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

Enter Executive Session: 8:50 a.m., Return from Executive Session 9:02 a.m.

A motion was made by Mr. Bartlett, seconded by Mr. Fowler, to adjourn from executive session and return to regular session.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

Additional Reports were given in relation to the following:

1. Superintendent's Report
 - a. Two students at the Success Center have graduated this year. Success Center Principal, Brian Verde, will be present at the June meeting to give an update on the program.
 - b. The Superintendent has been invited to attend the July, 2-day retreat) July 25-26, 2019, sponsored by the Martha Holding Jennings Foundation at the Cleveland Marriott at no cost to the ESC.
 - c. Striving Readers Coaches will present at the June 25th Governing Board Meeting.
 - d. The Superintendent reported that the Ding King will be back in Columbus on Friday May 31st through Saturday June 1st to work on developing a curriculum.
 - e. The Ohio State University has ask the Superintendent to be the Superintendent in Residence for Rural school districts. This will equate to a 0.10 FTE faculty position.
 - f. The Superintendent requested the ESC Governing Boards support for the ESC Central Office to be closed at noon on Friday's beginning July 8th, 2019 through August 2nd, 2019. All staff scheduled to work during this period will still be required to work their regular contracted hours every week.
2. An Eastland-Fairfield Career Center update was given.
Mary Pierce attended 3 graduation ceremonies where approximately 350 students graduated from Eastland Career Center, 320 students graduated from Fairfield Career Center and 85 students graduated from the satellite campuses.
3. Additional Reports as needed.

Reports

Reports
(cont.)

Held May 28, 2019 at 8:30 a.m.

Ronald Fowler attended the OSBA Board Leadership Institute on April 26-27, 2019 in Columbus, Ohio. Mr. Fowler reported that the event was well attended and has provided copies of the materials to be emailed out to the rest of the ESC Governing Board.

There being no further business, a motion was made by Mr. Bartlett, seconded by Ms. Pierce, and duly passed, the board adjourned at 9:27 a.m. Adjourn

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
Motion carried.

President

Treasurer