

Held June 25, 2019 at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on June 25, 2019 with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Owens, Ms. Pierce, and Mr. Stemen. Roll Call

A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to approve the following: Approve  
a.) Approve the agenda. Agenda  
b.) Approve the minutes of the Regular meeting on May 28, 2019. Minutes

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following financial items: Fin. Rpt.

**Financial Report:**

Approve the financial report as follows:

Balance in Gen. Fund as of June 1, 2019 .....\$3,765,773.78  
Balance in all other funds .....\$531,921.01

MHJF –Opportunity Grant FY18..... \$9.32  
Fast Forward – Local – FY19.....\$(1,047.41)  
Self-Insurance Fund – Health..... \$3,032.83  
Self-Insurance Fund – Dental .....\$0.00  
Workers Comp Self Insurance.....\$89,926.27  
Capital Projects .....\$400,000.00  
Striving Readers Grant – Federal – FY19.....\$15,000.00  
Fast Forward – Federal – FY19.....\$25,000.00

Total all funds .....\$4,297,694.73

Approve the May 2019 bills as listed and totaling \$587,413.75 (BRF 2019-6-1).

Approve the Appropriation Adjustments, net increase of \$96,353.81, as listed in the attachment. (BRF 2019-6-2).

Approve the 2019-2020 initial budget as listed in the attachment. (BRF 2019-6-3)

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

**New Business:**

A motion was made by Mr. Fowler, seconded by Mr. Bartlett, to approve the following:

Held June 25, 2019 at 8:30 a.m.

Approve the transfer of \$5,434.26 from the General Fund (001-0000) to the Fast Forward – Local – FY19 Fund (019-9819) to cover negative fund balances in the Fast Forward – Local – FY19 Fund (019-9819) at June 30, 2019. Transfers

Approve the 2018-2019 resignation of the following employees: 2018-2019 Resignations

- End of contract
- Romelda Dawson - Paraprofessional
- Amy Portenlanger – Speech Language Pathologist (Pickerington Preschool)
- Brittany Kaylor – Teacher

Approve the 2018-2019 school year contract for Francis Rogers, Pickerington Consultant, beginning June 6, 2019 and ending June 30, 2019, up to 200 hours at an hourly rate of \$57.69 per hour, based on timesheets submitted. 2018-2019 Contracts

Approve the following 2018-2019 Supplemental Contracts: 2018-2019 Supplemental Contracts

Michelle Huff, up to 10 days beginning May 28, 2019 and ending July 31, 2019, for additional days to Assist Preschool Supervisor at a rate of \$328.81 per day, paid based on timesheets submitted.

Michelle Huff, up to 10 days (maximum 70 hours) beginning May 29, 2019 and ending July 31, 2019, for additional days to complete the RTI Written Plan for the Striving Readers Literacy Grant at a rate of \$46.97 per hour, paid based on timesheets submitted.

Heidi Deyo, up to 3 days (maximum 21 hours) beginning June 12, 2019 and ending July 31, 2019, for additional days for Website Development at a rate of \$50.91, paid based on timesheets submitted.

Kaitlyn Moos, up to 70 hours beginning June 14, 2019 and ending July 31, 2019, for preschool summer evaluations at a rate of \$39.75, paid based on timesheets submitted.

Approve the following 2019-2020 school year contract; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy: 2019-2020 School Year Contracts

- Andrea Robinson-Educational Aide, 1.0 FTE 9-month (193 days)
- Romelda Dawson-Teacher, 1.0 FTE 9-month (187 days)
- Aimee Mettle-Teacher (Pickerington Preschool), 1.0 FTE 9-month (187 days)
- Lynn White-Transition Specialist, 1.0 FTE 9 month (187 days/8 hours per day)
- Stacey Heldman-Speech Language Pathologist (Pickerington Preschool), 1.0 FTE 9-month (185 days)
- Sarah Heck-Teacher (Pickerington Preschool), 1.0 FTE 9-month (187 days)
- Patricia Roth-Educational Aide (Pickerington Preschool), 0.8 FTE 9-month (154 days)
- Ian David Hartley-Teacher, 1.0 FTE 9-month (187 days)
- Kathleen Murphy-Teacher, 1.0 FTE 9-month (187 days)

2019-2020  
School Year  
Contracts  
(con't.)

Held June 25, 2019 at 8:30 a.m.

Margaret Harrison-Speech Language Pathologist, 1.0 FTE 9-month (185 days)  
 Gloria Oesterling-Floating Substitute, daily as needed up to 2 days per week, \$125 per day, paid based on timesheets submitted.  
 Glenn Luppold-Floating Substitute, daily as needed up to 2 days per week, \$125 per day, paid based on timesheets submitted.  
 Rita Hurdzan-Floating Substitute, daily as needed up to 2 days per week, \$125 per day, paid based on timesheets submitted.

Approve the non-renewal of the following FY19 contracts: Non-renewals

Kari Cutright, hourly as needed Title I Tutor for Bloom-Carroll Schools (at Fairfield Christian Academy)  
 Lisa Wynkoop, hourly as needed Physical Therapists Assistant (substitute)

Approve the 2019-2020 Contract Adjustments. Salary and benefits adjusted accordingly. 2019-2020 Contract Adjustments

Kaitlyn Barnes- Preschool Teacher, adjusted from a B.A.+ to a M.Ed.+ salary level.  
 Angela Paluch-Adapted Physical Education Teacher, adjusted from a B.A.+ to a M.Ed.+ salary level.

Approve the following 2019-2020 Supplemental Contracts: 2019-2020 Supplemental Contracts

Michelle Huff, up to 13 days, for additional days to Assist Preschool Supervisor at a rate of \$344.69 per day.

Approve the 2019-2020 resignation of the following employees: 2019-2020 Resignations

Effective Immediately  
 Lynn White, Intervention Specialist  
 Ashley Goad, Educational Aide

Approve the revised resignation of Stacey Smith from end of 2018-2019 contract to a resignation date of June 30, 2019. Revised Resignations

Approve the application for payment of severance pay as allowed in Fairfield County Educational Service Center Policy GCPA/GDPCA SEVERANCE PAY POLICY, of Sarah Perlow, Speech Language Pathologist. Severance Pay

Approve the following 2019-2020 calendars: 2019-2020 Calendars

ESC Learning Steps Preschool (BRF 2019-6-4)  
 Prep for Success (BRF 2019-6-5)

**Additional Items of Business as Needed:**

*A motion was made by Ms. Pierce, seconded by Mr. Fowler, to approve the following:*

Hold a Special Meeting of the Governing Board of the Fairfield County Educational Service Center on Tuesday July 9, 2019 at 10:30am at the Fairfield County Educational Service Center Special Board Meeting

Held June 25, 2019 at 8:30 a.m.

Office at 955 Liberty Drive, Lancaster, Ohio 43130. The purpose of the meeting is to accept resignations, approve contracts and any other matters that may properly come before the Governing Board.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.

**Additional Reports were given in relation to the following:**

- 1. Superintendent's Report
  - a. There will be two new classrooms in the ESC Learning Steps Preschool and one new classroom in the Pickerington Preschool for the 2019-2020 school year.
  - b. New Horizons reviewed their Medicaid reimbursements verses billings to the ESC and issued the ESC a refund for prior year services.
  - c. Contract will be presented to the Governing Board to approve service agreements between the ESC and the Ding King for the ESC Educational Associates to assist the Ding King in developing a curriculum for a program in the Adult Prison System.
- 2. An Eastland-Fairfield Career Center update was given.
  - a. No presentations were given at the last meeting due to the summer break.
  - b. The new building will be 4200 square feet to house programs for aviation, welding, and plastics.

Reports

There being no further business, a motion was made by Mr. Bartlett, seconded by Ms. Pierce, and duly passed, the board adjourned at 9:30 a.m.

Adjourn

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer