

Held January 22, 2019 at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on January 22, 2019 with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Owens, Ms. Pierce, Mr. Stemen. Roll Call

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following: Approve Agenda Minutes  
a.) Approve the agenda.  
b.) Approve the minutes of the Regular meeting on December 18, 2018.  
c.) Approve the minutes of the reorganizational meeting on January 8, 2019.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

A motion was made by Mr. Fowler, seconded by Mr. Bartlett, to approve the following financial items: Fin. Rpt.

**Financial Report:**

Approve the financial report as follows:

Balance in Gen. Fund as of January 1, 2019 .....\$3,626,316.80

Balance in all other funds .....\$513,855.02

MHJF –Opportunity Grant FY18.....\$9.32

Fast Forward – Local – FY19.....\$17,254.72

Self-Insurance Fund – Health ..... \$962.61

Self-Insurance Fund – Dental .....\$0.00

Workers Comp Self Insurance.....\$63,437.61

Capital Projects .....\$400,000.00

Striving Readers Grant – Federal – FY19....\$15,000.00

Fast Forward – Federal – FY19 .....\$17,190.76

Total all funds .....\$4,140,171.82

Approve the December 2018 bills as listed and totaling \$660,840.57 (BRF 2019-1-1).

Approve the Appropriation Adjustments, net increase of \$11,508.63, as listed in the attachment. (BRF 2019-1-2).

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

**New Business:**

A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to approve the following:

Approve the following 2018-2019 school year Supplemental Contract effective January 9, 2019 for David M. Hammond, Educational Aide, to provide 1:1 bus aide services to a Walnut Township student (in the AM) at an hourly rate of \$14.46 per hour (regular-up to & including 40 hours/week) or \$21.24 per hour (overtime-beyond 40 hours/week). Based on Timesheets received. Supplemental Contract

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Approve the following 2018-19 school year contract; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy. 2018-19  
New  
Contract

Gloria Oesterling, Health/Physical Education (PE) Teacher, for the Fast Forward Success Center at a rate of \$125 per qualifying course (per student.)

Approve the following 2018-2019 school year contract adjustment, salary and benefits adjusted accordingly. Contract  
Adjustment

Effective December 10, 2018

Marcy McNeal, Reading Specialist/Tutor, adjusted from a maximum of 3 days per week to a maximum of 4 days per week.

Approve membership in the Ohio School Boards Association at a cost of \$3,055 for the 2019 calendar year. OSBA  
Membership

Approve the following resignation:

Effective January 14, 2019

Constance Marshall-AmeriCorps Mentor

Resignation

Authorize the Treasurer, Superintendent or their designee to file and accept all required documents and forms for E-Rate Category 1 and Category 2 items on behalf of Fairfield County Educational Service Center. E-Rate

Furthermore, the Superintendent’s designee for this purpose will be James Freeman, Technology Consultant, until further notice.

Approve the substitute teacher list #7. (BRF 2019-1-3) Substitute  
List

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

*A motion was made by Ms. Pierce, seconded by Mr. Fowler, to approve the following:* Policies

Approve the updates and revisions of the following policies in the Fairfield County ESC Policy Manual.

- GCD
- GCD-2-R

Vote: Mr. Bartlett, yea; Mr. Fowler, no; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

*A motion was made by Mr. Stemen, seconded by Mr. Bartlett, to rescind the following:*

*Approve the updates and revisions of the following policies in the Fairfield County ESC Policy Manual.*

- GCD

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GCD-2-R

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

A motion was made by Ms. Owens, seconded by Mr. Bartlett, to go into executive session at 8:54 a.m. to discuss employment of a public employee in accordance with O.R.C. 121.22.

Executive Session

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

The board returned from executive session at 10:19 a.m.

A motion was made by Ms. Owens, seconded by Mr. Bartlett to adjourn from executive session and return to regular session.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

**Additional Items of Business as Needed:**

*A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to approve the following:*

To increase the Superintendent and Treasurer salary for their fiscal year 2020 contract by 2% effective August 1, 2019.

Salary Increase  
Vacation Increase

To increase the Superintendent and Treasurer vacation days to 25, effective at the beginning of their fiscal year 2020 contract on August 1, 2019 and going forward.

To grant the Treasurer a communication stipend of \$75.00 per month starting January 1, 2019 and going forward.

Comm. Stipend

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

**Additional Reports were given in relation to the following:**

Reports

1. Superintendent's Report
  - a. All County Board dinner, date selected as March 6, 2019. Agenda items to follow once discussed with other Superintendents.
  - b. Ding King Trip will occur the 1<sup>st</sup> week of February (3<sup>rd</sup>-6<sup>th</sup>)
  - c. Meeting with Serve Ohio/AmeriCorps grant. Have made a decision to not reapply. The information and rules keep changing and the ESC is unable to keep up with the changes.
2. An Eastland-Fairfield Career Center update was given.  
No report, 11 minute organizational meeting.
3. Additional Reports as needed.  
No reports.

There being no further business, a motion was made by Ms. Pierce, seconded by Mr. Bartlett, and duly passed, the board adjourned at 10:44 a.m.

Adjourn

Minutes of Fairfield County Educational Service Center Governing Board Regular Meeting

Held January 22, 2019 at 8:30 a.m.

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President

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Treasurer