

Held July 23, 2019 at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The special meeting of the Fairfield County Educational Service Center Governing Board was held 8:30 a.m. on July 23, 2019 with the following members answering present to roll call: Mr. Bartlett, Mr. Fowler, Ms. Pierce, and Mr. Stemen. Roll Call

A motion was made by Mr. Fowler, seconded by Ms. Pierce, to approve the following: Approve
Agenda
 a.) Approve the agenda.
 b.) Approve the minutes of the regular meeting on June 25, 2019.
 c.) Approve the minutes of the special meeting on July 9, 2019.

Ms. Owens arrived at 8:33 a.m.

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.
 Motion carried.

Financial Report: Fin. Rpt.
The financial report was made at the special meeting held on July 9, 2019.

New Business:

A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following:

Approve the following 2018-2019 school year supplemental contracts; based on time sheets received: 2018-2019
Supplemental
Contracts

Preschool Evaluations effective July 9, 2019- July 31, 2019

Joelle Knoblauch- Speech/Language Pathologist, \$35.37 per hour, not to exceed 40 additional hours

Julie Frick – Speech/Language Pathologist, \$50.30 per hour, not to exceed 60 additional hours

Preschool Evaluations effective July 15, 2019- July 31, 2019

Olha Lawriw- Occupational Therapist, \$36.24 per hour, not to exceed 12 additional hours

To assist Preschool Supervisor effective July 9, 2019-July 31, 2019

Michelle Huff-Preschool Teacher, \$46.97 per hour, not to exceed 20 additional hours

Approve the following 2019-2020 school year contract; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy: 2019-2020
Contracts

Miranda Cumbo-Teacher, 1.0 FTE 9-month (187 days) – **contingent upon receipt of resignation from Educational Aide position**

Angela McLean-Occupational Therapist, 1.0 FTE 9.5 month (195 days)

Rob Engel-Technology and Communication Specialist, 1.0 FTE 12-month (252 days)

Approve the following 2019-2020 school year contract adjustment, salary and benefits adjusted accordingly, effective the beginning of the school year. Contract
Adjustments

Held July 23, 2019 at 8:30 a.m.

Melissa Foote, Educational Aide, adjusted from 0.4 FTE (154 half days) to 0.8 FTE (154 full days)
 Deidre Rusterholz, Educational Aide, adjusted from 0.8 FTE (154 full days) to 0.9 FTE (154 full days and 39 half days)
 Megan Waldeck-Teacher, 1.0 FTE 9-month (187 days)
 Julie M. Brunner-Educational Consultant – College & Career Readiness, \$50 per hour, Hourly As Needed

Approve the following 2019-2020 school year contract; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy for the following PBL Contract Service Providers, **daily as needed** at a rate of \$600 per day for service locations 100 miles or less from employee’s home address or \$700 per day for service locations greater than 100 from employee’s home address, based on timesheets received.

PBL Contract Service Providers

Lindsey Blackburn
 Melinda Farry
 Jill Simpson

Approve the following updates and revisions of the following policies in the Fairfield County ESC Policy Manual. (BRF 2019-7-7)

Governing Board Policy and Employee Handbook

EBBC
 GCBC-R
 GDBC-R

Approve the updates and revisions of the Employee Handbook. (BRF 2019-7-8)

Approve the following resignation:
Effective Immediately
 Frances Gaskill, Educational Aide

Resignations

Approve the following 2018-2019 school year contract for the position of Educational Associate for Designing, Providing and Facilitating Professional Development, Data Analysis and Project Management Services:

2018-19 Service Contracts

Thomas Fry, Educational Associate, \$2,179.48, 3 days
 Jennifer Hensley, Educational Associate, \$2,179.48, 3 days

Approve the following 2018-2019 agreement for the Scope of Work for designing, providing and facilitating professional development, data analysis and project management services to be provided by Dr. Tom Fry and Dr. Jennifer Hensley:

2018-19 Scopes of Work

Ohana Solutions on Behalf of Ding King, \$5,400

Approve the 2018-2019 school year contract for Teresa Dempsey to Facilitate PBL Works Sessions for the Buck Institute for Education for 2.5 days, July 29-31, 2019 to be paid the set amount of \$2,434.56 upon completion of sessions.

PBL Facilitation

Held July 23, 2019 at 8:30 a.m.

<p>Approve the following 2018-2019 agreement for the Scope of Work for Facilitating PBL Works Sessions for the Buck Institute for Education for 2.5 days, July 29-31, 2019 to be provided by Teresa Dempsey at a rate of \$2,972 plus all related travel and expenses.</p>	<p>for Buck Institute Scope of Work for PBL Facilitation</p>
<p>Approve the substitute teacher/aide list #1. (BRF 2019-7-10)</p>	<p>for Buck Institute</p>
<p>Approve out of state travel for Teresa Dempsey as needed for contracted work.</p>	<p>Substitute List Out of State Travel</p>
<p>Approve the following 2019-2020 school year contract for the position of Educational Associate for Professional Development, Data Analysis and Project Management Services:</p>	<p>2019-20 Service Contracts</p>
<p>Thomas Fry, Educational Associate, \$8,879.35, 11 days Jennifer Hensley, Educational Associate, \$8,879.35, 11 days</p>	
<p>Approve the following 2019-2020 agreement for the Scope of Work for designing, providing and facilitating professional development, data analysis and project management services to be provided by Dr. Tom Fry and Dr. Jennifer Hensley:</p>	<p>2019-20 Scope of Work</p>
<p>21st Century Automotive Career Training, LLC. – \$22,000 for 22 days</p>	
<p>Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.</p>	
<p><i>A motion was made by Mr. Bartlett, seconded by Ms. Pierce, to approve the following:</i> Approve the attendance of Ronald Fowler, Board Member, at the OSBA Budget Analysis and Discussion (BAD) Seminar on August 15, 2019 in Lewis Center, Ohio at a cost of \$200.00.</p>	<p>OSBA attendance</p>
<p>Vote: Mr. Bartlett, yea; Mr. Fowler, abstain; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.</p>	
<p>Additional Items of Business as Needed:</p>	
<p><i>A motion was made by Ms. Pierce, seconded by Mr. Bartlett, to approve the following:</i> Approve the nomination of Richard Szabrak, Fairfield County Economic and Workforce Director, for the OSBA Friend of Public Education Award.</p>	<p>OSBA nomination</p>
<p>Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.</p>	
<p><i>A motion was made by Mr. Fowler, seconded by Mr. Bartlett, to approve the following:</i> Approve Dr. Ward to sign contract with Buck Institute.</p>	<p>Buck Institute Contract</p>
<p>Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.</p>	
<p>Review the suggested updates and revisions of the following policies in the Fairfield County ESC Policy Manual. (BRF 2019-7-9)</p>	<p>Review ESC Policy</p>

Held July 23, 2019 at 8:30 a.m.

DJH – Credit Cards

Additional Reports were given in relation to the following:

Reports

- 1. Superintendent’s Report
 - a. Updated State of the ESC report.
 - b. Offices will be painted in the month of August
 - c. Joint collaboration amongst the Business Advisory Council, the mayor’s office, Fairfield County Economic Development and Lancaster City Schools we have been awarded a \$30,000 grant (fiscal to be maintained through the mayor’s office) that will be used to hire a Student Career Navigator who will assist students with career pathways.
- 2. Eastland-Fairfield Career Center Report
 - a. Summer camp was held with over 500 students in attendance
- 3. Additional Reports as needed.
 - a. Mr. Stemen shared information that a Complete Count Committee with the Census had been formed with a first meeting date of August 16, 2019.

There being no further business, a motion was made by Mr. Bartlett, seconded by Mr. Stemen, and duly passed, the board adjourned at 9:12 a.m.

Adjourn

Vote: Mr. Bartlett, yea; Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea. Motion carried.

President

Treasurer