

St. Philip's Episcopal School - Employment Opportunities

Elementary Co-Teacher (Grade 1 - 5)

Status: Full Time

Reports to: Associate Head of School

Start Date: 2022-2023 School Year

St. Philip's seeks an experienced, passionate educator to join our team. Co-teachers at St. Philip's must have the ability to work collaboratively to design and implement curriculum, differentiate instruction to meet the needs of a wide range of students, and communicate effectively with parents and colleagues. Our ideal candidate is industrious, cheerful, cooperative and knowledgeable about educational best practices and child development.

General Responsibilities

The responsibilities of the classroom co-teacher include but are not limited to the following:

- Work in support of the mission of St. Philip's to create an excellent educational experience in a safe, caring community
- Attend to the intellectual, spiritual, and physical needs of students as outlined in our mission
- Provide a warm, inviting classroom community, and a positive and productive learning environment
- Identify and respond to individual students' learning differences and create varied enrichment opportunities
- In collaboration with fellow teachers, identify and respond to individual student's academic and social-emotional needs
- Collaborate with teaching team to plan, deliver, and enhance instruction in core subjects including Language Arts, Math, and Social Studies
- Establish classroom routines and expectations with a positive and effective behavior management system
- Use a variety of teaching techniques and strategies to engage students in learning, including varied instructional methods that engage the students with different modalities – auditory, visual, kinesthetic, etc.
- Monitor student progress and develop effective support and/or intervention as needed
- Communicate effectively with parents on a regular basis; create and sustain effective parent/family partnerships
- Collaborate with special area teachers to plan and integrate units of study
- Utilize technology in the classroom in an authentic and effective way
- Maintain accurate, detailed records of student progress, parent communication and lessons
- Perform assigned, ongoing scheduled responsibilities with care (lunch duty, recess, dismissal, etc.)
- Participate in all team, grade level, and faculty meetings
- Engage with the St. Philip's community by attending events such as Episcopal School Sunday, the Annual Gala, and other events as required

Requirements and Qualifications

- Have a deep respect for children
- A Bachelor's degree in education or related field; Graduate degree preferred
- Minimum of 3-5 years of classroom teaching experience. Early elementary grades preferred
- Strong pedagogical skills
- Experience developing meaningful instruction and differentiated learning experiences
- Excellent written and spoken communication skills
- Strong collaboration skills; able to work well with a team

Physical Requirements and Work Environment

- Able to occasionally lift up to 25 lbs.
- Regularly use close and distance vision
- Work at a desk and computer screen for extended periods of time
- Work in a traditional climate-controlled office environment

*Authorization to work in the United States, background check, and fingerprinting are required for employment.