



GOVERNING COUNCIL

Special Meeting of the SAMS Academy Governing Council on
Friday, March 18, 2022

4100 Aerospace Parkway NW
Albuquerque, NM 87120

BOARD MEMBERS PRESENT

Larry Kennedy, Brandy Bond,
Alex Carothers, Mike Romo, and Roland Dewing

BOARD MEMBERS ABSENT

Farrah Nickerson and Ed Smith

ALSO IN ATTENDANCE

Bridget Barrett, Sean Fry, Shannon Baldonado (zoom), Lauren Chavez, Kelly Callahan (zoom)

PUBLIC

None

These minutes were approved on 4/14/2022

By a vote of 5 yes 0 no 1 absent 0 abstained

 President

 Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on March 18, 2022 at 8:30 AM in the conference room at 4100 Aerospace Parkway NW, Albuquerque, NM 87120.

A. Roll Call

Larry Kennedy asked Jill Brame to call roll. Jill Brame called Roland Dewing, Brandy Bond, Alex Carothers, and Larry Kennedy. Mike Romo was absent during roll call as he had communicated he was running a few minutes late. Farrah Nickerson and Ed Smith were absent.

B. Adoption of the Agenda*

Larry Kennedy informed the board that item C. under New Business as that had already been approved. Larry Kennedy asked for a motion to approve the amended agenda. Brandy Bond made a motion to approve the amended agenda. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve the agenda, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Review/Approval of Minutes from February 18, 2022*

Larry asked for a motion to approve the Minutes from the February 18 regular meeting. Brandy Bond made a motion to approve the minutes. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve the minutes, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

II. Public Comment

None.

III. Administrative Update

A. Student Achievement Report

Bridget Barrett reported:

- Student information in Edgenuity
- She attended a Town Hall with Rep. Joy Garratt and Sen. Harold Pope.
- Updated on enrollment and lottery
 - Roland Dewing asked about why enrollment was down; Bridget Barrett said because of the sickness, moving out of state or to other schools.
 - Alex Carothers asked if we survey students about where they are going; currently no, but that was a good idea.
- The Equity Council met this past week. The social worker (who is currently in charge of the EC) is leaving and so Bridget Barrett will be

taking it over. At the past meeting they completed a practice survey about where the school is currently. The CSD team gave her some good contacts to help build the EC. They will meet again on April 20th.

*Mike Romo arrived at 8:36Am

B. CSD Site Visit

Bridget Barrett reported that the CSD site visit was on March 10. They interviewed board members, students, and staff.

IV. New Business Matters

A. Emeritus Governing Council Member Resolution*

Larry Kennedy had a discussion with Kelly Callahan about how to let Ed Smith continue to work the SAMS Academy GC, but he would not be bound to be at meetings or allowed to vote. Larry Kennedy said that Ed Smith is still interested in SAMS Academy, but logistics make it difficult to be at every meeting. Roland Dewing made a motion to approve the Emeritus Governing Council Member Resolution. Mike Romo seconded. Larry Kennedy called for a voice vote to approve the resolution, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. Governing Council Member Recruitment

Larry Kennedy said with Ed Smith moving to an Emeritus GC member, this leaves a space on the governing council open. He urged the other members to see if they know anyone else that would be interested in joining the Governing Council.

C. Military Family Enrollment Policy*

Bridget Barrett explained that this policy would not deny a military family or student entrance into the school. Because they are typically more mobile, this would allow them to admission to the school. Alex Carothers made a motion to approve the Military Family Enrollment Policy. Mike Romo seconded. Larry Kennedy called for a voice vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Parental Access to Information Policy*

Bridget Barrett explained that this policy allows parents to ask for school information about teachers' qualifications. This gives the school full transparency. Brandy Bond made a motion to approve the Parental Access to Information policy. Alex Carothers seconded. Larry Kennedy called for a voice

vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

E. Student Immunization Policy*

Bridget Barrett explained that while we already ask for immunizations, this makes policy that immunizations are required. Brandy Bond asked if that includes covid and Bridget Barrett said that covid vaccine is not required by DOH/PED. Alex Carothers made a motion to approve the Student Immunization policy. Brandy Bond seconded. Larry Kennedy called for a voice vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

F. Extended Leave Policy*

Bridget Barrett asked Sean Fry to explain this policy. Sean Fry explained that because SAMS Academy does not fall under the traditional FMLA, this policy helps protect employees who need to take extended leave. Does not pay the employee, just ensures a job once the leave is over. Brandy Bond made a motion to approve the Extended Leave Policy. Mike Romo seconded. Larry Kennedy called for a voice vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

G. No Discrimination for Race/Religion/Culture/ Hair Policy*

Sean Fry said this is a requirement under the Black Education Act. Definitions of parts of the policy were discussed by the board members. Alex Carothers made a motion to approve the No Discrimination for Race/Religion/Culture/ Hair Policy. Brandy Bond seconded. Larry Kennedy called for a voice vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

H. Gun Free Schools Policy*

Bridget Barrett said that this policy protects security officers or police officers to carry guns on campus, but bans them from anyone else. The policy lays out discipline for having a gun on campus. Brandy Bond made a motion to approve the Gun Free Schools Policy. Alex Carothers seconded. Larry Kennedy called for a voice vote to approve the policy, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

V. Ongoing Business Matters

A. Aviation Program Update

Lauren Chavez reported the following:

- Flown 11 missions/ 28.5 hours
- We had a student solo on 3/16, another student is ready for his check ride.
- Working on getting some students private pilot certificates and other will get recreational pilot certificate.
- Drone class – two students are ready to complete their FAA Remote Pilot Certificate
- Roland Dewing asked about grades of aviation students. Dr. Chavez said she has set high standards for grades and character in school.
- 87 students in aviation classes
- Scholarships are being awarded to SAMS' students.
- Giving students many options to post-secondary schooling.
- She will be working with Young Eagles and CAP.
- Making some minor fixes to the plane.

B. Facility Committee Update

Larry Kennedy said they have finished earthwork and are staking the building.

VI. Governing Council Development

A. Presentation from Kelly Callahan PCSNM

Kelly Callahan spoke to the governing council from zoom. She informed the board they have 10.5 hours and should finish the year with 12 hours. The finance section will be coming up on with the budget season.

B. Strategic Planning Discussion

Kelly Callahan presented a strategic plan based on the survey that the governing council completed. This is language that can be used. These are ideas and can be fully built in a retreat or future board meeting. Larry Kennedy said that for the next meeting, we will use this time of the meeting to have a formal discussion on constructing a strategic plan.

VII. Finance Report

A. Business Office Operation Update

Sean Fry reported that the finance committee met before the board meeting.

He also reported:

- * Revenues are 65.7% of budget.
- * Expenditures are 72.3% of the budget

These numbers are slightly inflated because of the down payment.

- * The budget is due to PED on June 14th; all calendars and salary schedules will need to be approved before then.
- * All employees will be given a 7% raise
- * Without small school-size funding, hold-harmless will be gone, enrollment is down – we are still waiting for SEG. Some tough decisions will need to be made.
- * Sean Fry will be attending Spring Budget workshop in April.

B. Voucher Approvals*

After reviewing the vouchers and finance packet, Sean Fry asked for consideration for approval of the voucher report. Larry Kennedy said that the Finance Committee recommends the check register. Larry Kennedy called for a motion to approve the vouchers. Alex Carothers made a motion to approve the vouchers. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve the vouchers, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Budget Adjustment Requests*

BAR 2122-027-IB: Sean Fry explained the BAR. Larry Kennedy called for a motion to approve BAR 27-IB. Mike Romo made a motion to approve BAR 27-IB. Brandy Bond seconded the motion. Larry Kennedy called for a voice vote to approve BAR 27-IB, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

BARs 2122-028-I: Sean Fry reviewed this BAR with the governing council. Larry Kennedy called for a motion to approve BAR 28-I. Mike Romo made a motion to approve BAR 27-I. Brandy Bond seconded the motion. Larry Kennedy called for a voice vote to approve BAR 28-I, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VIII. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

The next regular meeting falls on Good Friday and there is no school. He is proposing moving the meeting to April 22 at 8:30AM.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Mike Romo made a motion to adjourn. Brandy Bond seconded the motion. Larry Kennedy called for a voice vote to approve