

Ryerson Executive Board Meeting Minutes

February 28, 2022 @ 6pm

1. Welcome

2. Reports:

- a. Principal: Happy that the referendum passed. There will be a mini kindergarten day at the school. Children will have a mini experience while parents have an information session. Families will be rejoined and go for a bus ride around the rotary and back to school. We will offer two sessions to reduce size. Ct Loves to Read week is this week. This is a spirit week as well as a March Madness bracket. Students now have the option to not wear masks. March 25 there will be access to trimester 2 information. March 17 is a half day, March 18 is a day off for students. Field day date- June 3-/ rain date June 6 -with a cookout is also in the works to bring back. Unified Sports will have a special pep rally and competition on June 2 at Brown School.
- b. Treasurer: Winter workshops netted 4294. Due to a tubing miscalculation, the PTO covered 100 in extra expenses not anticipated. If the rest of the year goes as planned the budget should be above the estimated result. Approximately 19,000 in the account at this time. Most of the remaining expenses are teacher appreciation, any field experiences, as well as the third grade celebration and other end of year festivities.

3. Administrative:

- a. SquareOne Art Fundraiser Update (Hilary): Shipped out and hearing back on next steps. Company confirmed receipt of the artwork and will contact the school once it is processed for family ordering.
- b. Spirit Wear Update (Hilary): This Friday is the last day to submit orders. Staff orders will go through Hilary in order to get a teacher discount.
- c. MCM Fundraiser Update (Jen)
 - i. Butterbraids and Cake Rolls: paper order forms dropped and links and instructions sent out to room parents- will also be on social media.
 - ii. Kicks off Tuesday, March 1
 - iii. Online and Paper Ordering Closes on March 15th
 - iv. Final order submission on March 22nd
 - v. Order delivery on April 6th @ 3:45pm for pickup. There will be a dedicated sorting time and a dedicated pick up time to keep the process more

streamlined. There will be a sign up genius sent out for volunteers. Times will be determined.

- d. Coke Rewards Update (Jen): Start collecting the codes at the end of the month and the PTO will start submitting.
 - i. Will collect at the end of March
- e. Third Grade Celebration
 - i. June 14th (Rain Date June 15th)
 - ii. PTO sponsoring ice cream truck
 - iii. Anything else we can do to help? There can be a small parent group to plan and volunteer at the event since this is outside and visitors are coming in now. Right now there are stations in the plans but open to other ideas.
- f. Scholastic Book Fair
 - i. April 25 - 29
 - 1. Could we alter to April 26 - 29? Have delivery on Monday, 4/25 between 7am-4pm? See if we can change the drop off ahead of the Spring Break so that it can start on Monday we are back.
 - 2. Cases would be picked up between 5/2 - 5/6
 - 3. What location will be used? Will be in the Library.
 - 4. Staffing - 5 or 6 volunteers to staff the book fair over the course of the week.
 - 5. Reimbursement structure? Cash vs. Scholastic Dollars? Use Scholastic Dollars. 2 book fairs can net a 10% kicker.

4. Upcoming Event Updates:

- a. Family Fun Events (ongoing) - Krista- email out to focus on planning for the movie night next- wanting to use Madison Arts Cinema. Move the hot air balloon idea to a Give to Grow auction item idea!
- b. School Restaurant Night Fundraiser (March) - Hilary
 - i. Mikey from Grand is happy to host! Looking at March dates - more to come.
 - ii. March 13-17th. 15% of each sale will be donated to us when the flyer is presented.

- c. Variety Show - Erica
 - i. Distribute flyer/sign up on March 25 to give ample time for students to think of what they want to do for acts. Use Google Forms for sign ups. Deadline for sign up will be April 26, acts less than 2 minutes, only one act per group or child, no wheels as part of the act. PTO to provide keyboard, gymnastic mats, microphone, music stands, etc... Finale of the Ryerson Song for all acts. Possibility of having Brown/ Ryerson alums- older siblings help out the night of.
 - ii. Need 20ish volunteers (15-16 for show)
- d. Give to Grow: Start planning for student artwork and setting up a preparation schedule for the event. This includes items that the staff will donate in addition to the school time needed to prepare for the auction items. A few art items per grade level- will be collaborating on it and creating during school hours. Room parents- look through etsy, pinterest etc... to look for project ideas for grade levels and classes to do. Parents will be able to come in and assist on the project.

5. New Business:

- a. Spring Field Experiences
- b. Spring Workshop: Hope for this to be a compromise for parents who were not included in the Winter Workshops. Potential dates to pose a problem in finding a way to work in with other events already planned with the school. Discussion of this should be put on the back burner for now and focus more on Spring Family Activities to get kids out and involved. Could there be another class offered- Coology or a dance class not associated with the PTO for parents to sign up for similar to chess.
 - i. Potential dates: May 5, 19, 26, and June 2 (Thursdays)
- c. Steady Photography reached out and is offering photo sessions for the future for third graders in the evening in front of Ryerson as a special keepsake.