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*Commitment, Excellence, Community*

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**PLEASANT HILL SD #1**  
**SCHOOL BOARD MEETING MINUTES**  
**Monday, April 4, 2022; 6:00 p.m.**

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**1.0 CALL TO ORDER**

Board Chair John Oldham called the April 4, 2022 Board Meeting to order at 6:00 p.m. Board Members present were Vice Chair Stephen Hammond, Wylda Cafferata, and Drew Gottfried. Others present were Superintendent Scott Linenberger, Business Manager Sheri Longobardo, Elementary School Principal Devery Stoneberg, Special Education Director Whitney Connolly, High School Assistant Principal & Athletic Director Eric Hoberg, TAG Coordinators Aaron Holladay and Alyson Messersmith, and Board Secretary Courtney Wilson.

Drew Gottfried read the Mission Statement.

The board recessed to Executive Session at 6:01 p.m.

**2.0 EXECUTIVE SESSION**

To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent unless he or she or the agent requests an open meeting. Per ORS 192.660(2)(b) (Exhibits 2122.160 a & b)

The board returned to regular session at 7:02 p.m.

**3.0 ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**4.0 INTRODUCTIONS & ATTENDANCE AT PREVIOUS BOARD MEETING**

At the March 14, 2022 board meeting there were six audience members onsite and eight viewers online.

Audience members included Senior Student of the month Francesca Thuresson and her parents Rosetta and Chass, and Shane Smith, PHSD Grounds/Maintenance employee.

**5.0 APPROVAL OF MINUTES**

5.1 Approve March 14, 2022 Board Meeting Minutes (Exhibit 2122.161)

The March 14, 2022 Board Meeting Minutes were approved by consensus as presented.

**6.0 CONSENT AGENDA**

There were no consent agenda items.

**7.0 REPORTS & DISCUSSION ITEMS**

7.1 Presentations

7.101 Student of the Month – PHHS Assistant Principal and Athletic Director Erik Hoberg introduced Francesca Thuresson as the Senior student of the month for March. Ms. Thuresson has had a passion for leadership. She has served on Student Council since middle

school and is currently the Student Body Treasurer. Ms. Thuresson is also the Vice President of the PHSD National Honor Society. For her NHS Service Project Ms. Thuresson founded the Discussion Club at PHHS. Her goal for the club is to facilitate critical thinking and respectful discussion.

Ms. Thuresson has been a member of the Varsity Girls Soccer team for four years, being named team captain and most inspirational player.

Francesca is CPR and First Aid trained and patrols the mountain at Willamette Pass as a Ski Patrol Youth Volunteer for the last two years.

Ms. Thuresson has earned a Valedictorian award, she will be speaking at the class of 2022 graduation ceremony.

After high school Ms. Thuresson plans to attend Clark Honors College at the University of Oregon studying Psychology or Political Science. She hopes to pursue a career in counseling or policy making.

The board congratulated Ms. Thuresson on her hard work and is proud to see the success of students in the district. Chair Oldham thanked Ms. Thuresson and her parents for their dedication to her work in school.

- 7.102 Most Improved Student of the Month – Assistant Principal Hoberg shared that Gabe Trafton is the Most Improved Senior for the month of March. Mr. Trafton is an outstanding student and a member of the PHHS Football and Basketball teams.

## 7.2 Principals' Reports

### 7.201 PHHS (Exhibit 2122.162)

Mr. Hoberg added to Principal Fisher's report previously submitted to the board. His report stated that there have been 245 participants in athletic programs so far this year. Mr. Hoberg was proud to share that PHHS teams succeeded both on and off the courts, having some of the top ranked team average GPAs in the state.

Board Member Cafferata inquired about the STEM Program applicants. Mr. Hoberg was unable to confirm how many students had applied for the STEM Programs.

### 7.202 PHES (Exhibit 2122.163)

Principal Stoneberg shared that returning students and new Kindergartners are continuing to register for the 22-23 school year. As of this meeting there are 41 new kindergarten students registered. Returning students are encouraged to reenroll (or make next year's plans known). The class with the highest re-enrollment rate will receive an additional PE class, the second place class will participate in a surprise STEM activity, and third place will receive Billie "Swag."

The third and fourth grade classes held a successful "A Race Through Time" (formerly "Living Museum"). Students received great feedback from families and guests who were able to attend.

PHES will be performing safety drills during the week of April 4-7. Drills will include a fire drill, earthquake drill, room clear, and a hold-in drill.

April 8<sup>th</sup> is grading day. Staff will be preparing progress reports to be sent home with students the following Friday.

The PTO is organizing the annual Jog-a-Thon, raising funds to provide enrichment activities. The PTO is also hosting a Book Fair the week of May 23-27.

### 7.3 Quarterly Reports

#### 7.301 TAG Report (Exhibit 2122.164)

Aaron Holladay is the TAG Coordinator for K-5 and Alyson Messersmith is the TAG Coordinator for grades 6-12. The Coordinators shared updates in the district's TAG program.

Students are recommended to the Talented and Gifted Program and then follow steps and assessments to determine whether the program is beneficial for them.

In the past, students must place in the in the 97<sup>th</sup> percentile on the nationally standardized tests, or show their ability to perform at that level. New guidance from the state Board of Education changes this process. Students will no longer be required to place in the 97<sup>th</sup> percentile, the state is also removing the "Potential to Perform" category in the placement process. The program is still awaiting details on what these changes mean.

PHES teachers Rachelle Dow, Valerie Davis, and Lori Griffiths have dedicated after school hours to facilitate after school enrichment programs for elementary students. Some of these programs focus on social/emotional learning. Joan Hladky has continued to facilitate the Destination Imagination program, where many Pleasant Hill teams excelled and advanced in multiple events and competitions. These after school programs run until the end of the school day at PHHS. Elementary students are then placed on the high school buses in their assigned seats for the ride home. This option allows students who may have transportation barriers that would otherwise prevent them from participating in after school activities.

The elementary level TAG program has implemented a "Learning Library," with the support of the Pleasant Hill Education Foundation. This library provides resources and games available for students, parents, and teachers to use for enhancing the learning process.

PHHS has been able to provide college-level classes through Lane Community College. This is in addition to the AP courses and clubs that are a correct fit for the students. Students in the middle school also participated in the Destination Imagination program.

After school clubs and activities are also made available for education enrichment.

The TAG program coordinators' goals for the year include updating, standardizing, and streamlining the forms of communication between coordinators, parents, and teachers. This would give parents and teachers a better understanding of the program and what to expect. The coordinators also plan to involve the students more in the development of their plans.

Another goal is to update the identification tools in order to include the state's new regulations when those become available.

The high school TAG program would also like to expand the Lending Library. The goal is to ensure families and students are aware of these enrichment supplies.

Board members expressed their appreciation for all of the work the coordinators have dedicated to the program, as well as teachers who have offered their time to assist with after school programs.

**7.302 SPED Report (Exhibit 2122.165)**

Special Education Director Whitney Connolly updated the board on the special education department. The department has purchased new reading, math, and behavior intervention materials for grades K-12. An elementary Comprehensive Learning Center (CLC) has been created to support students with Autism and other developmental delays.

The department is continuing work on plans for reading, math, and behavior intervention, including training and implementation plans.

They are also developing a scope and sequence for transition activities and programming at the secondary level. The goal is to improve intensive academic/behavioral supports to middle and high school students as they prepare for post-secondary life.

Ms. Connolly shared that many students would benefit from the flexibility and creativity when making plans for classes and schedules. Many students struggle with readjusting to in-person learning and PHSD wants to ensure students are able to receive their education in a way that best promotes learning.

**7.4 Superintendent's Report**

**7.401 Increase of Expenditures and Revenues in the Nutrition Services Fund (Resolution 2122.166)**

All Oregon students became eligible to receive free meals after the budget for the 2021-22 school year was approved. The initial budgeted amount is now insufficient for the increased volume of meals served, as well as the increased costs of food due to supply chain issues. This free meal program is expected to end after this year.

Of the budgeted \$182k for food purchases, the district has already spent \$126,475.48. With encumbrances and purchase projections, the food program is expected to be well over the initial budgeted amount. The board was asked to approve a resolution that would allow \$100k to be added to the budget in both revenues and expenditures.

This resolution is not a supplemental budget because funds will not be transferred from one fund to another, nor is it being asked that more funds be brought in.

**7.402 Strategic Planning (Exhibit 2122.167 a & b)**

Superintendent Linenberger shared with the board samples of various district "Strategic Plans." Based on conversations between the board and superintendent, Mr. Linenberger hopes to develop a Strategic Plan for PHSD. They are typically three-year plans built to create needed information supporting the district's goals and visions.

These plans are reviewed regularly and adjusted as needed. They are intended to be future-focused and collaborative.

Should the board decide to develop a Strategic Plan, the Pleasant Hill Improvement Plan team would be involved.

With continually shifting funding from biennium to biennium, three-year plans may need to be broken down into smaller segments. A plan for long-term can be developed too, but would need more consistent updates.

The board will continue to address the development of a Strategic Plan for the Pleasant Hill School District at future meetings.

## 8.0 PUBLIC FORUM –

**Individuals who are onsite:** During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

**Individuals who are viewing online:** PHSD posts the upcoming agenda on our website [www.pleasanthill.k12.or.us](http://www.pleasanthill.k12.or.us) the Friday before regularly scheduled Monday school board meetings. This will allow for public comment prior to the board meeting. Please click on the tab provided to share your comment(s) for the school board to consider at the upcoming meeting.

Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

No public comments were made.

## 9.0 BOARD ACTION ITEMS

9.1 Infraction of Policy GBNA – Harassment of Staff (Exhibits 2122.160 a & b)

*Stephen Hammond moved to support the District findings in the investigation related to harassment/retaliation. Drew Gottfried seconded the motion. The motion passed unanimously, with a vote of 4:0.*

9.2 Approve Resolution Authorizing the Increase of Expenditures and Revenues in the Nutrition Services Fund Within the 2021-22 Budget (Resolution 2122.166)

*Stephen Hammond moved to approve the Resolution 2122.166. Drew Gottfried seconded the motion. The motion passed unanimously, with a vote of 4:0.*

## 10.0 FUTURE BOARD MEETINGS

- Work Session/Board Meeting – April 18, 2022; 7:00pm
- Board Meeting (Budget Orientation) – May 2, 2022; 7:00pm
- Board Meeting & Budget Committee Meeting – May 16, 2022; 7:00pm
- Board Meeting & Budget Committee Meeting – June 6, 2022; 7:00pm


## 11.0 ANNOUNCEMENTS/OTHER

11.1 Superintendent Evaluation Update

The board evaluated the superintendent on nine standards. The superintendent was found to be “Effective” or “Accomplished” in all nine standards.

The board would like to establish a committee to review the superintendent’s contract regularly. Board members Rusty Rexus and Stephen Hammond will be on this committee.

## 12.0 ADJOURNMENT

Signed: , this 18 day of April, 2022.

John Oldham, Board Chair