

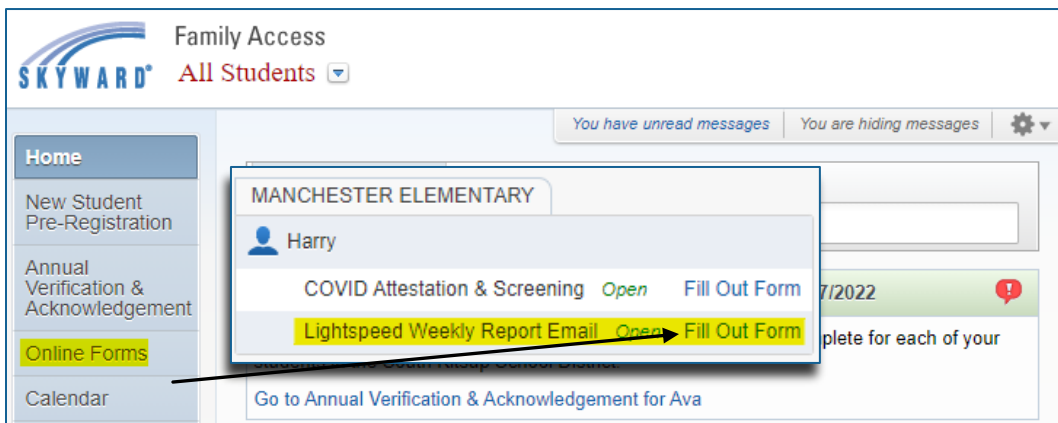
LIGHTSPEED WEEKLY REPORT EMAIL OPT-IN

The Lightspeed Parent Portal empowers parents and guardians to help keep their students safe online by providing details about the websites their students have accessed in the past seven days.

Parents/guardians may opt-in to receive weekly emails that show statistics about their student's website activity-including sites that were allowed and blocked.

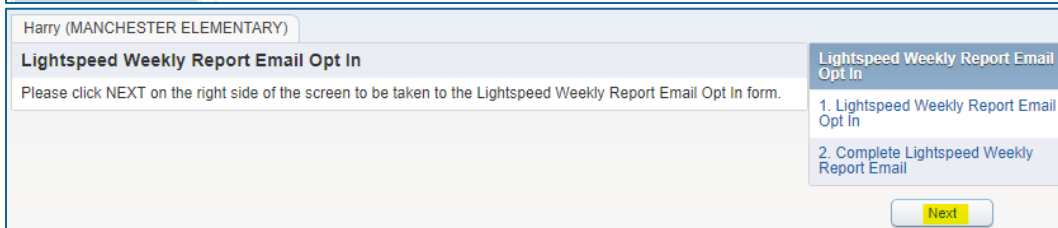
Tip: Please note that the Lightspeed system will only send email reports to two parent/guardian email addresses within the student's primary household. This form is not available for parents/guardians in secondary households.

Start by logging in to Skyward Family Access: <http://family.southkitsap.wa-k12.net>. If you're using a smartphone, you must login through your web browser. **This form is not accessible through the Skyward Mobile app.**



Click **Online Forms**.

Then, click on **Fill Out Form** next to Lightspeed Weekly Report Email.



Click **Next** on the right side of the screen.

Lightspeed Parent Portal and Weekly Report Emails

The Lightspeed Parent Portal empowers parents and guardians to help keep their students safe online by providing details about the websites their students have accessed in the past seven days. Weekly Report Emails are sent to parents/guardians every Sunday morning showing statistics about the student's website activity - including sites that were allowed and blocked. A link to sign up for the Lightspeed Parent Portal is included in the weekly report email.

Screen Time Limits
As the district evaluates what is best for student learning and safety, parents will have the option to pause web browsing on their student's device while at home and outside of school. *Currently this feature is turned off for all grade levels.*

Website Blocking
At this time, there is not a Lightspeed feature allowing parents to block specific websites that are seen in the student activity reports. If you have questions about your student's Internet activity, please contact your student's teacher or principal to talk about strategies to help keep your student safe and focused on learning.

Opting IN to Weekly Email Reports
To begin receiving Weekly Email Reports, please use the check the boxes below.

Please note that the Lightspeed system will only send email reports to two parent/guardian email addresses within the student's primary household.

Parent/Guardian #1 Email: **Receive Weekly Email Reports:**

Parent/Guardian #2 Email: **Receive Weekly Email Reports:**

*To request changes to your email address(es) through Skyward Family Access, go to:
Student Info → Request Changes*

Complete Step 1 and move to Step 2

Check the box next to **Receive Weekly Email Reports** for the parent/guardian(s) who want to receive emails.

After making your selections, click the **Complete Step 1 and move to Step 2** button at the bottom of the screen.

Harry (MANCHESTER ELEMENTARY) Print

Step 2. Complete Lightspeed Weekly Report Email (Required)

By completing Lightspeed Weekly Report Email, you are confirming that the Steps below have been finished. Are you sure you want to complete Lightspeed Weekly Report Email for Harry?

Review Lightspeed Weekly Report Email Steps

Step 1) Lightspeed Weekly Report Email Opt In Completed 04/18/2022 2:23pm

Guardian Name: James E. Potter Guardian Address: 8995 SE SEDGWICK RD
PORT ORCHARD, WA 98366-9706

Submit Lightspeed Weekly Report Email

Lightspeed Weekly Report Email Opt In

1. Lightspeed Weekly Report Email Opt In
✓ Completed 04/18/2022 2:23pm

2. Complete Lightspeed Weekly Report Email

Previous Step Next Step

Close and Finish Later

Click on the button **Submit LightSpeed Weekly Report Email** to save your selections.

Harry (MANCHESTER ELEMENTARY)

✓ Lightspeed Weekly Report Email was **successfully completed** and submitted to the district for Harry on Mon Apr 18, 2022 2:26pm by James Potter.

[Go back to review completed steps](#)

[Mark Lightspeed Weekly Report Email as not completed and make changes](#)

Congratulations!
Your selections have been saved!