



**Alameda Community Learning Center - Governing Board Meeting Agenda**

**March 15, 2022 – 6:30 PM - 8:30 PM**

**This meeting will be held via public Zoom:**  
<https://alamedaclc-org.zoom.us/j/9637962933>  
 Meeting ID: 9637962933  
 Passcode: gohawks

**1. Public Session (ACLCLC) 6:30 PM**

**a. Call to Order & Attendance**

Meeting is called to order at 6:35pm

Board Members	Present	Absent
Michael McCaffrey, ACLCLC Lead Facilitator	<u>X</u>	<u>      </u>
Heather Mahaffey, ACLCLC Facilitator	<u>X</u>	<u>      </u>
Jonathan Mahoney, ACLCLC Facilitator	<u>X</u>	<u>      </u>
Kimberly Skuta, ACLCLC Parent Member	<u>X</u>	<u>      </u>
Ann-Marie Gamble, ACLCLC Parent Member	<u>X</u>	<u>      </u>
Annie Liu, ACLCLC Learner	<u>      </u>	<u>X</u>
Aaron Norboe, ACLCLC Learner	<u>X</u>	<u>      </u>
Lisa Gleason, Community Member	<u>      </u>	<u>X</u>
Thomas Nguyen, Community Member	<u>X</u>	<u>      </u>

**b. Review and Approval of Agenda**

Move to approve with the strike of item 3b by Jon Second Thomas

Michael McCaffrey, ACLCLC Lead Facilitator	<u>aye</u>
Heather Mahaffey, ACLCLC Facilitator	<u>aye</u>
Jonathan Mahoney, ACLCLC Facilitator	<u>aye</u>
Kimberly Skuta, ACLCLC Parent Member	<u>aye</u>
Ann-Marie Gamble, ACLCLC Parent Member	<u>aye</u>
Aaron Norboe, ACLCLC Learner	<u>aye</u>
Thomas Nguyen, Community Member	<u>aye</u>

**2. Presentations from the floor 6:35 PM**

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

None

PRESENTATION ON AGENDA ITEMS – Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation just prior to the discussion of the agenda item.

None

### 3. Consent Agenda

6:40 PM

- a. Approve [January 2022](#) and [February 2022](#) Meeting Minutes

Motion to approve Heather

Second Jon

Michael McCaffrey, ACLC Lead Facilitator	__aye__
Heather Mahaffey, ACLC Facilitator	__aye__
Jonathan Mahoney, ACLC Facilitator	__aye__
Kimberly Skuta, ACLC Parent Member	__aye__
Ann-Marie Gamble, ACLC Parent Member	__aye__
Aaron Norboe, ACLC Learner	__aye__
Thomas Nguyen, Community Member	__aye__

- b. Approve check registers for December 2021, January 2022, and February 2022

Item struck from agenda

### 4. Reports from Leadership

6:45 PM

- a. Leadership Learner Report

- Proposals after Con Con currently being reviewed
- Restructuring of the application process to join leadership
  - Wanting to restructure to follow the democratic model
  - Elections amongst grade levels
- Historically to get into leadership you have to write a paragraph about why you are interested and qualified and then Molly and co-chairs review the statements and build the class based on this
- Jon spoke about a potential issue with the change due to master schedule and scheduling conflicts. Wanting to make sure that scheduling allows for those interested to be able to join

- b. Lead Facilitator Report

- STEAM Fair on March 16th
- Hannah Camps for 6th and 7th March 23rd-25th and April 6th-8th
- S2W Event
  - Event for all stakeholders to look at the school on Academic Excellence, Social Equity and Developmental Responsiveness
- David Hicks resignation (daily substitute)
- End of Year
  - Prom
  - Graduation
  - 8th Promotion

- LLCs in person
  - EOY Picnic @ Crown Memorial
  - Jon asked if dates were set and there are recommendations but need to run through staff first and then will bring back to the board
  - vi. MAP Testing
    - Will happen in the Spring - end of March
    - Once complete we will review data for areas of strength and growth
  - vii. Q3 ends this week / progress reports
    - Coming up next week
  - viii. 8th Enrollment Presentations next week
    - Presentation in classes about how high school program is different then the middle school program
  - ix. School Unification
    - Calendar
  - x. Budget - \$216k in the black
- c. Senior Projects & Websites (Jonathan Mahoney = Lead)  
 See website  
 - Mike asked about timeline: Jon answered with one month timeframe for review (mid April)

**5. Action Items** 7:15 PM  
 None

**6. Discussion Items** 7:20 PM

- a. Covid Update (Annalisa Moore = Lead)  
 See website
- b. Field Trips
  - Covered in the Lead Facilitator report
  - In the planning stage asking every grade level to plan a thoughtful field trip for the grade level
- c. Student Teacher Programs
  - We have partnerships with local colleges but unfortunately they do not have candidates to place
  - Create a employment link on the website listing the opportunities available at CLCS
  - Jon brought up the recommendation for candidate shadow days
- d. 2022-2023 Calendar  
 With unification beginning 2022-2023 the CLCS board requested that both schools follow one calendar. The ACLC and Nea staff were provided both calendars that were approved site specifically and have been asked by the union to vote between those two calendars on their preferred calendar. In addition, the administration and management teams were asked to do the same in a separate survey. This data will be presented to the CLCS Board and a recommendation provided by the Executive Director. The item is on as a discussion and action item.

**7. Future Items of Discussion** 8:10 PM

- Calendar
- Board goals

- Enrollment
- School culture update (Attendance, Discipline data, Survey data)
- Staff bathroom converted to a staff and learner restroom
- 

## 8. Adjournment

8:20 PM

Meeting adjourned at 8:03pm

### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board of Directors' presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 1900 Third Street, Alameda, CA 94501, phone 510-995-4300, fax 510-995-4307.

### FOR MORE INFORMATION

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 1900 Third Street, Alameda, CA 94501, phone (510) 263-9957, during school hours