

Temple City Unified School District  
PERSONNEL COMMISSION

DISTRICT OFFICE  
Board Room  
9700 E. Las Tunas Drive  
Temple City, California

**Unapproved Minutes – Regular Meeting of January 18, 2022**

The regular meeting was called to order at 4:03 p.m. by Ann Seitz

**Call to Order**

**Personnel Commission Members present:**

Maria Garner  
Ann Seitz  
Gina Aparicio

**Administrative Officers Present:**

Dr. Tamar Kataroyan, Assistant Superintendent of Personnel

**Staff Members Present:**

Juris Burgos, Director of Personnel Services  
Lucy Lin, Personnel Technician II  
Lily Marquez, Personnel Technician II  
Isaac Salazar, Personnel Technician I

The pledge of allegiance was led by Gina Aparicio

**Pledge of Allegiance**

None

**Individuals Wishing to  
Address the  
Commission**

On a motion of Member Seitz, seconded by Member Aparicio on a 3-0 vote, the Personnel Commission approved the minutes of the Regular Meeting of December 14, 2021

**Approval of Minutes of  
Regular Meeting**

On a motion of Member Garner, seconded by Member Aparicio, and on a 3-0 vote, the Personnel Commission ratified the eligibility list for Paraprofessional – December 9, 2021.

**Eligibility List**

On a motion of Member Aparicio, seconded by Member Garner, and on a 3-0 vote, the Personnel Commission ratified the eligibility list for Behavior Intervention Aide – December 9, 2021.

None

**Personnel Order**

New CSEA105 Leadership

Congratulations to the new CSEA105 president, Tessie Ridley and the new CSEA105 Vice-President Jeanette Johnson.

**Report from the Director**

Director Vacancies Update

We are scheduling interviews for two key positions: the Director of Fiscal Services and the Director of Maintenance and Operations.

CSPCA Conference

The CSPCA Conference will be held at Monterey, CA from March 6, 2022 through March 8, 2022 and registration has begun. If any of the Personnel Commissioners would like to participate, please let us know and we can register you. Currently, no virtual attendance is being offered but will keep you posted if anything changes.

Our department continues to be busy with filling vacancies and absences. Isaac Salazar will give you the most current Classified Hiring report:

**Classified Recruitment Report**

- Recent Hires:
  - 4 Paraprofessionals hired
  - 5 Behavior Intervention Aides hired
  
- Current Vacant Positions:
  - Paraprofessionals
  - Behavior Intervention Aides
  - Work Experience Coordinator
  - ELD Instructional Coordinator @ Longden
  - Library Media Assistant @ Oak
  - Noon Duty Aide @ Cloverly
  - AP Testing Coordinator @ TCHS
  - Campus Security Monitor @ Oak and Adult School

Members Seitz:

I have one that I would like to start with. It has come to my and our attention that there may have been some improprieties in hiring for positions. Juris, we would like you to research that and report back to us with the facts of the matter. We think that is important for us to do. Does anyone else have anything to discuss?

**Matters from the Commission**

Member Aparicio:

No, I do not.

Member Garner:

I have another matter that has been brought up and needs to be looked into as well regarding extra hours for classified and certificated

Unapproved Minutes for the Regular Meeting of January 18, 2022  
employees. I would like to know the justification for the extra hours.  
Who approved and what are the reasons for the extra hours.

Director of Personnel:

What we can do here is we can go into closed session so that you  
can provide more details to Dr. K and myself and we can do our due  
diligence to do more research and fact finding for the commission.

On motion of Member Aparicio, seconded by Member Garner and on  
a 3-0 vote, the Personnel Commission adjourned to closed session at  
4:14 p.m.

**Adjournment to Closed  
Session**

On motion of Member Aparicio, seconded by Member Garner and on  
a 3-0 vote, the Personnel Commission reconvened to open session at  
4:55 p.m. There was no action taken in closed session.

**Reconvene to Open  
Session**

On a motion of Member Garner, seconded by Member Aparicio, and  
on a 3-0 vote, the Personnel Commission adjourned the meeting at  
4:56 pm.

**Adjournment**

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Ann Seitz

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Gina Aparicio

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Maria Garner