



Destination 8/26 Plan
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Brave commitments during COVID-19 Pandemic

- 1. We are committed to protect the safety, health, and wellness of our students, staff, and families. (prevent the spread of this disease and to protect lives)**
 - Committed in encouraging and modeling appropriate social distancing practices
 - Committed to meet the professional and personal needs of our staff

- 2. We are committed to communicate relevant, timely and clear information with all stakeholder groups**
 - Maintain contact with public health officials, elected leaders, and neighboring school districts
 - Be prepared to adjust messages and decisions based on changing information.

- 3. We are committed to sustaining our students' educational opportunities and providing support services:**
 - Provide the support, tools, and resources necessary for all staff to continue to work and students to continue to learn.
 - Ensuring counseling/emotional support
 - Providing nutritious meals
 - Nurse/school health

General Health and Safety Protocols

- Mask wearing is encouraged, but cannot be mandated as required by [Executive Order GA-38](#)
- Campus staff will be trained in COVID-19 safety protocols
- Students and staff will go through a screening process before entering the buildings

- Students and staff will complete mandatory health training (handwashing, social distancing, covering coughs, other COVID-19 specific training as necessary)
- Elementary teachers will supervise student handwashing for 20 seconds at least two times each day, in addition all students will be encouraged to wash hands after using the restroom and before eating.
- Community ISD will follow the guidance from TEA and the Texas Governor for PPE.
- Hand sanitizing/hand washing stations will be provided throughout the buildings and frequent use will be encouraged and expected.
- Cleaning throughout the buildings will be increased during the school day. Students will be trained to clean frequently touched items.
- Cleaning logs will be positioned throughout the buildings to ensure cleaning is done on a consistent basis.
- Main school entrances will be locked immediately after arrival times and remain that way throughout the day to help ensure effective management and safe screening of visitors.
- Community ISD is permitted to prevent any individual who fails the health screening criteria from being admitted to the campus until they meet any of the criteria for re-entry to the campus.
- Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms or is lab-confirmed with COVID-19, they should opt to receive remote instruction until the conditions (below) for re-entry have been met.
- Staff members and visitors must inform their campus administrators if they themselves have COVID-19 symptoms or are lab-confirmed with COVID-19 or if they have had close contact with an individual who is lab-confirmed with COVID-19, if so they must remain off campus until they meet the re-entry requirements (below).

Procedures for individuals (students/staff/visitors) confirmed or suspected with COVID-19:

- Any individuals who themselves either: are lab confirmed to have COVID-19 or experience the symptoms of COVID-19 must stay at home throughout the infection period, and cannot return to campus until they are screened to determine if the below conditions for campus re-entry have been met:
 - In the case of an individual who was diagnosed with COVID-19, the individual may return to school when ALL THREE of the following criteria are met:
 - At least 72 hours (3 days) have passed since recovery (resolution of fever without the use of fever-reducing medications)
 - The individual has improvement in symptoms (cough, shortness of breath, etc)
 - AND, at least 10 days have passed since symptoms first appeared.
- In the case of an individual who has symptoms that COULD be COVID-19 and who is NOT evaluated by a medical professional or tested for COVID-19, such individual is

assumed to have COVID-19 and the individual may not return to the campus until the individual has completed the same three-step set of criteria as above.

- If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or receive a confirmation that they are negative for COVID-19 at an approved COVID-19 testing facility and documents presented to school nurse or campus administrator.

If a student or staff member or visitor begins displaying symptoms of COVID-19 while on campus:

- Students or staff members who report feeling feverish should be given an immediate temperature check to determine if they are symptomatic for COVID-19
- Isolate the person immediately to ensure sick persons stay away from healthy persons
- Close off areas used by that individual until those areas are disinfected.
- Students who are ill will be separated from their peers and should be picked up within one hour.

Actions to take if individuals (students/staff/visitors) with lab-confirmed COVID-19 cases have been in a school:

- Notify the local health department. Contact tracing provided by the health department and campus nurse working together.
- Close off areas that are heavily used by that individual until the non-porous surfaces in those areas can be disinfected unless more than 3 days have already passed since that person was on campus.
- Students who have to be in quarantine are suggested to become conference learners during that time.
- Attendance rules will remain in place for quarantined students.

If a student has been in close contact with an individual who is lab-confirmed with COVID-19, parents may opt to have their students receive conference instruction until the quarantine period has passed.

Bus Transportation Protocols

- Bus Drivers will be trained in COVID-19 safety protocols.
- Drivers will follow the guidance from TEA and the Texas Governor for PPE.
- Families will be required to sit together.
- Hand sanitizers have been installed on all buses and are to be used by students when exiting the bus.
- Seats, handles and high-touch areas will be disinfected between morning and afternoon routes.
- First students will sit in the back of the bus forward and fill the bus from back to front.

Arriving to School

- Bus riders will be released by rows by the driver, starting at the front, to ensure proper spacing.
- Parents are encouraged to drop their child off at school or walk with their child to/from school.
- Parents will not be allowed to walk their students into the building, without prior approval.
- Students will be encouraged to use hand sanitizer immediately upon entering the building.

Lunchroom Safety Protocols

- **Face to Face**
 - Cafeteria staff will be trained in COVID-19 safety protocols.
 - Hot entrees, along with cold entrees will be provided daily.
 - Breakfast and lunch will be provided at the cafeteria.
 - Signage will be placed on the cafeteria tables and on the floor in serving lines to designate 6' apart.
 - Paper trays will be used to prevent spread of germs.
 - Elementary students will be issued a picture ID with student ID barcode and a lanyard to use as part of a "no-touch" lunch purchase process. Secondary students will be asked to type their student ID into a keypad which will be disinfected between students.
 - Serving lines, seats, tables, door handles and high-touch areas will be disinfected between lunch periods/use.
 - Parents are encouraged to pay online to reduce exchange of money between staff and students.
 - All cafeteria staff will follow the guidance from TEA and the Texas Governor for PPE.
 - *NOTE: Parents/visitors will not be allowed during lunch.*
- **Online** - Curbside Pickup at Campus
 - Cafeteria staff will be trained in COVID-19 safety protocols.
 - Menu options will be limited.
 - Students will have to fill out the curbside meal request form in order to receive meals while off campus.
 - All cafeteria staff will follow the guidance from TEA and the Texas Governor for PPE.
- **Meal Service for Temporary Schools Closures**
 - Cafeteria staff will be trained in COVID-19 safety protocols.
 - Menu options will be limited.

- Meal service will be provided as per the United States Department of Agriculture and the Texas Department of Agriculture guidelines and policies.
- All cafeteria staff will follow the guidance from TEA and the Texas Governor for PPE.

Physical Education Classroom Protocols

- Whenever possible, physical education classes will be held outside to allow for maximum physical distance between students.
- Any activities bringing students into close physical contact will be avoided as much as possible.
- Procedures will be implemented in the locker rooms to promote social distancing.
- Equipment will be disinfected following district protocol.
- Sanitizing areas and access to handwashing will be provided.

Extracurricular Participation

- Students and staff will be trained in COVID-19 safety protocols.
- All participants, coaches and directors will follow rules established by the University Interscholastic League (UIL) and the Texas Education Agency (TEA).
- UIL guidance can be found on the [UIL Website](#).
- Use of PE locker rooms and showers will follow CDC/TEA guidance.
- Per board policy physicals will continue to be required.
- If an option to participate in an overnight event/activity in-person exists, parents/legal guardians may choose to attend the event/activity if the following conditions are met:
 - Event sponsor must clear the in-person participation
 - Parents/legal guardians are responsible for all travel, lodging, and meals
 - Parents/legal guardians may only take their own children/wards to the event
 - Parents/legal guardians must sign a waiver provided by the team/event sponsor

On-Campus Events/Meetings

- Any school-wide events that are approved to be held on campus will adhere to social distancing requirements outlined by CISD, TEA, and UIL. School-wide events may be live-streamed and/or occur virtually as needed, including Meet the Teacher, Open House, etc.

Face to Face Instruction

These procedures will be followed until restrictions are lifted.

The face to face start will be August 18 for Kindergarten through 12th grade, and August 23 for Pre-K.

- Arrival/Dismissal
 - Campus screening procedures will be followed.
- Transition
 - Students will be reminded to follow procedures.
 - Hallways will be closely monitored.
- Instruction
 - Students will be spaced according to current CDC/TEA guidelines.
 - PPE guidance from the TEA/Texas Governor will be followed.
 - Instruction would follow the CISD planning and classroom expectations.
- Recess
 - Continue to use current CDC/TEA guidelines and allow for social distancing.
- Dress Code Requirements
 - Students engaged in face to face instruction or anytime they are present on campus will follow the CISD dress code.
- Attendance
 - Attendance for all students will be taken daily for both in-person and on-line. The 90% attendance rule is for all students, whether attending in-person or on-line.

In the need for a complete shutdown, teachers would have one day (banked minutes from adding the 10 minutes per day) to prepare their online Canvas classroom. Students would be expected to log in to Canvas and begin online instruction on Day 2 of the shutdown following the Braves ID synchronous model.

In The Event of a Shutdown - Online Model - BravesID

- Students will complete all work completely online via synchronous, conference learning.
 - **Synchronous** learning requires all participants to be present at the same time, virtually (e.g., live interactive classes with students and teachers). *This option is NOT available to PreK-2nd grade and is ONLY available to other grades if the teacher chooses to do so.*
 - Students will log in to the class at least 4 hours per day (Per TEA guidelines).
 - Student Engagement:
 - Students would log in at the scheduled time daily.
 - Students will participate in the lesson as it is being taught by responding to questions, asking questions, group collaboration.
 - Students would complete the assignments given.
 - Platform
 - Canvas LMS

- Student Chromebooks/iPad
- Teacher Support
 - Student has access to the teacher during class time
 - Email availability
 - Teacher conference
- Grading
 - Grading will follow the district grading policy.
- Dress Code
 - Students engaged in face to face instruction or anytime they are present on campus will follow the CISD dress code.
 - Students engaged in BravesID must be dressed appropriately and the campus principal will have discretion to what is deemed appropriate.
- Attendance
 - Students must log in every day during the official attendance time to be counted as present for the day. Students must attend 90 percent of a course (with some exceptions) in order to be awarded credit for the course and/or to be promoted to the next grade. This requirement remains in place for the 2020-21 school year.

Attendance and Enrollment

Community ISD will be required to take DAILY attendance. This means students will have to be present in person or logged in each day to be counted present for credit purposes. Per Texas Education Code (TEC) 25.092, students must attend 90 percent of a course (with some exceptions) in order to be awarded credit for the course and/or to be promoted to the next grade. This requirement remains in force during the 2021-2022 school year.

Special Education

- **Face to Face**
 - Special education staff will be trained in COVID-19 safety protocols.
 - Instruction - Students who receive inclusion support will continue to participate in the general education curriculum with their individualized accommodations/modifications being implemented by the special education teacher in the general ed classroom. Students who receive resource instruction will have access to modified general education curriculum at their instructional level in the pull out setting. Students who are on an alternate curriculum will receive instruction of prerequisite skills at their instructional level in their self-contained setting.
 - Related and/or Other Services (speech therapy, occupational therapy, physical therapy, music therapy, direct psychological services, and/or vision services) will

be provided virtually in the school building when possible. If not possible, due to the nature of service, service providers may enter the classroom to provide therapy or in some cases, students will be pulled out into a small group or one on one setting (including but not limited to, dyslexia, counseling services, and occupational and physical therapy.

- ARD meetings will be held virtually when possible.
- **Online- Synchronous**
 - Instruction- Students who receive inclusion support will continue to participate in the general education curriculum with their individualized accommodations/modifications being implemented by the special education teacher via Canvas. Students who receive resource instruction will have access to modified general education curriculum at their instructional level. Students who are on an alternate curriculum will receive instruction of prerequisite skills at their instructional level all via Canvas.
 - All IEP goals will be addressed.
 - Related and/or Other Services (speech therapy, occupational therapy, physical therapy, music therapy, direct psychological services, and/or vision services) will be provided via telehealth, telepractice and/or teletherapy in the event of a shut down. Some related and/or other services such as vision, orientation and mobility may be provided via consultation and not as a direct service.
 - ARD meetings will be held virtually.
 - Parent training on Canvas will be provided.

Supporting Our Student Social-Emotional Well-Being

- CISD counselors will be trained in COVID-19 safety protocols.
- Counselors will follow the guidance from TEA and the Texas Governor for PPE.
- Counselors will work with students, families and staff to offer support for each phase of recovery (before reopening, immediately after reopening and long-term support)
 - Referral system for those needing targeted support
 - System to identify and provide support to students or staff at higher risk for significant stress or trauma
 - Provide tiered interventions of support.

Advanced Academics

- AP, dual credit, and CTE classes will be face to face
- Pride Prep classes will be offered face to face through TAMUC. 10th-12th Pride Prep students will be transported to Commerce High School and TAMUC campuses for classes. 9th grade Pride Prep students will have class at Community High School

Technology

Face to Face or Remote Conferencing

We will only offer support for CISD district-issued devices. No classroom loaner devices will be available. Students will be issued a device and should not share devices.

District Issued Devices

- Types of devices per grade level
 - Chromebook: Pre-K through - 12th
 - Hotspot - as needed only with CISD issued device
- Expectations for devices:
 - Brought to class everyday
 - Charged everyday
 - No swapping - devices or chargers
 - Backpack or case when taking device home
 - We will charge for lost or broken devices.
 - We will send parents barcode #s for reference.
 - All devices must be checked in and out through Technology. Teachers, Administrators, etc. cannot swap devices or chargers.
 - If you find a device or charger, turn it into technology.
 - Hotspots will be used for school work, and only CISD devices will connect.
- Broken Devices - will be swapped out during normal Technology support hours.
 - Charges:
 - Middle/High school Screen: \$20
 - Elementary Touch Screen: \$80
 - Keyboard: \$40
 - Base/Lid: \$20
 - Charger: \$20
 - Hotspot: \$50
 - Destroyed/Lost Device: \$150

Technology Support

- Technology Hours: 8:00- 4:30 M-F
- Phone: Number 972-843-6401
- Email: techhelp@communityisd.org
- Canvas Support:
<https://community.canvaslms.com/docs/DOC-10554-how-do-i-get-help-with-canvas-as-a-student>