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April 15, 2022

RE: Advanced Placement (AP) Exam Information

Dear Parent/Guardian:

The **2022 AP Exam Administration** is fast approaching! AP exams are scheduled during the two weeks of **May 2 through May 13**. The exam schedule has been included in this message.

As you note the date and time of each exam your son/daughter will be taking, please keep the following in mind:

- **CollegeBoard** schedules exams for the morning (8:00 am) or afternoon (12:00 pm).
- Students taking a morning exam **must** be in their test room no later than 8:10 am.
- Students taking an afternoon exam **must** be in their test room no later than 11:45 am.
- Afternoon exams will generally go beyond the school day and might not be completed until 3:15 or even later (**students will need to make their own transportation arrangements for the end of afternoon exams**).
- Students must bring No. 2 pencils and pens with black or blue ink to each of their exams.
- Students may bring water and snacks to consume during designated breaks only.
- Please check your student's **Total Registration** account for any outstanding exam fees, including cancellation fees (\$40 per exam). Fees must be paid on <https://www.totalregistration.net> as soon as possible.
- Students will receive their individual exam schedule via **Total Registration**, no later than April 22.

Total Registration will be the main source for exam information for students and parents, therefore **students should routinely check for email messages from Total Registration** with updated exam reminders, including time, location, lunch information, etc. Students should also check with their AP teachers for updates/information as well.

Please feel free to contact me if you have any questions.

Sincerely,

Judy R. Garcia
College and Career Counselor
Test Coordinator
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