

Minutes of the Governing Board

Minutes of the Arvin Union School District Board of Trustees Regular Meeting held on August 21, 2018.

The meeting was called to order by Mrs. Rivera at 6:01 p.m.

Call to Order

Members Present: Mrs. Geri Rivera, President
Mrs. Toni Pichardo, Clerk
Mrs. Anabel Rubio
Ms. Monica Franetovich, arrived at 6:03pm
Ms. Ruth Harris

Roll Call

Members Absent: None

Members Absent

Staff Present:
Dr. Michelle McLean, Superintendent
Mrs. Georgia Rhett, Assistant Superintendent
Mrs. Emma Pereida-Martinez, Director of Human Resources
Ms. Geneva K. Banks, Administrative Secretary
Mr. Chris Davis, Chief Business Official
Mrs. Maribel Samaniego, Community Liaison

Staff Present

Others Present: Kathie Kouklis, Michael Castaneda, Adam Alvidrez, Ray Scott, Jennifer Barrera, Dolores Valadez, Cristina Gomez.

Others

Mr. Michael Castaneda led the Pledge of Allegiance.

Pledge of Allegiance

Spotlight on our School

Mr. Adam Alvidrez, with Chevron, presented information to the board regarding Project Lead the Way and Fuel Your School/Donor's Choose.

Spotlight on our School/Mr. Adam Alvidrez, Chevron

Mr. Ray Scott, Mountainside Disposal, presented Dr. McLean and the district with a recognition certificate in Keep California Beautiful.

Mr. Ray Scott, Mountainside Disposal

Closed Session

The board adjourned to closed session at 6:17p.m. for the following:

Closed Session

Closed session for discussion of discipline/dismissal release. (No Action Required)
[Certificated Teacher – Elementary]
[Classified Custodian/Bus Driver]

Discipline/Dismissal Release

Closed session for discussion of negotiations: ATA and CSEA (No Action Required)

ATA and CSEA Negotiations

CONFERENCE WITH LABOR NEGOTIATOR(S) (Government Code Section 54957.6)
Agency Designated Representatives: [Dr. Michelle McLean, Mrs. Georgia Rhett, Mrs. Emma Pereida-Martinez, Mr. Chris Davis]
Employee Organizations: Arvin Teachers Association and CSEA Chapter 164

Resumed to open session at 7:25p.m.

Report of action taken in closed session: None

Action Taken in Closed Session

Open Session

Mrs. Kathie Kouklis addressed the board representing the administrative team and thanked the board for reviewing and considering the proposal.

Mrs. Kathie Kouklis

APPOINTMENT OF LABOR NEGOTIATOR(S) (Government Code section 54957.6)

The Board will consider the appointment of one or more labor negotiator(s) to represent the Board in discussing salary and benefits with candidates for the following unrepresented employee positions [Principals, Vice Principals, Directors, Coordinators, Supervisor I & II and Dean]. The Board will identify in open session any representatives designated.

Appointment of Negotiators/Administrative Positions

On motion of Mrs. Rivera, seconded by Ms. Harris, the board unanimously approved Mrs. Geri Rivera and Ms. Ruth Harris as designated representatives.

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

Closed Session

The board adjourned to closed session at 7:25p.m. for the following items:

Closed Session/Conference with Labor Negotiators

CONFERENCE WITH LABOR NEGOTIATOR(S) (Government Code Section 54957.6)

Agency Designated Representatives: [Mrs. Geri Rivera and Ms. Ruth Harris]

Unrepresented Positions: [Principals, Vice Principals, Directors, Coordinators, Supervisors I & II and Dean]

Resumed to open session at 8:16p.m.

Report of action taken in closed session: None

Report of Action Taken

Approval of Minutes

On motion of Mrs. Rubio, seconded by Ms. Harris, the board unanimously approved the Special Board Meeting July 17, 2018, Regular Board Meeting July 17, 2018 (SchoolPointe Agreement and Lightspeed Systems Agreement – funding source changed from LCAP to Base), Special Board Meeting July 30, 2018 and Regular Board Meeting August 6, 2018.

Approval of the Minutes

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

Reports

Superintendent

Dr. McLean reported on the opening of school

Dr. McLean presented the board with the transition plan for Mrs. Rhett

Dr. McLean suggested to the board to schedule a boardwalk for the facility walkthroughs

Superintendent

Dr. McLean presented a recognition and appreciation certificate from the Kern County Superintendent of Schools Office for Mrs. Anabel Rubio.

Dr. McLean thanked Mrs. Rubio for her service and support.

Assistant Superintendent

Mrs. Rhett reported on the Grimmway Academy School Board Meeting
Mrs. Rhett reported on the Williams Settlement 2017/2018 Fourth Quarter Report

Assistant Superintendent

Board Members

Mrs. Rivera presented Dr. McLean with a Certificate of Recognition from Jean Fuller.
Mrs. Rivera presented Dr. McLean with a Proclamation and Plaque from the Board.
Mrs. Rivera thanked Dr. McLean service and hard work for the district.
Ms. Franetovich expressed concern of a missing handrail at Haven Drive Middle School.

Board Members

Communications from the public

At this time, Mrs. Rivera announced the opportunity for public comment regarding items not on the agenda.

Communications from the Public

None

Consent Calendar

Mrs. Rivera stated the Addendum to Good Governance and Program Advisory Services Agreement has a change in the contract amount. The correct amount is \$2,400.

Consent Calendar

On motion of Ms. Franetovich, seconded by Mrs. Rubio, the board unanimously approved the following consent calendar:

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

Payroll Numbers 4, 5, 6
Purchase Order Numbers 190001 – 190151
Bill Payments 0005 – 0022

Payroll
Purchase Orders
Bill Payments

PERSONNEL

Certificated

Employment, resignation, retirement, change of status, for the 2018/2019 school year.

Certificated Staff

Migrant Positions

Migrant Extended Day Pre-K Teacher

Donny Horton

Migrant Extended Day Teachers K-6th

<u>Sierra Vista</u>	<u>Bear Mountain</u>	<u>El Camino Real</u>
Eusebio Andrade	Javier Pacheco	Larry Horton
Charlene Tarver	Norma Beiber	Arceli Herrera

Jose Solis-Piste

Jennifer Barrera

Stephanie Gonzales-Heckman
Wendy Gonzalez
Carrie Smith

Migrant Extended Day Teacher – Haven Drive

Robert Shields

Migrant Saturday School Pre-K Teacher

Donny Horton

Migrant Saturday School Teachers K-8th

Eusebio Andrade

Javier Pacheco

John Bullard

Diana Anthony

Sylvia Baeza

Kim Teague

Classified

Employment, resignation, retirement, change of status, for the 2018/2019 school year.

Classified Staff

Bear Mountain

Change of Position

Sonia Lopez – moving from 2-1/2 Hour RSP Instructional Aide at Bear Mountain School to On Site Coordinator at Bear Mountain School.

Francisco Gonzalez moving from Student Success Facilitator at Bear Mountain School to Parent Facilitator at Family Resource Center.

3-1/2 Hour Cafeteria Helper

Vickie Bullard 6:00am – 9:30am

El Camino Real

3-1/2 Hour Cafeteria Helper

Daisy Acosta

Gate/Yard Duty

Leonor Chavez

Noon Duty Aide

Leonor Chavez

Haven Drive

Change of Position

April Reyes – moving from 3-1/2 Hour Technology Resource Assistant at Haven Drive School to 8 Hour Technology Resource Assistant at Haven Drive School.

District

Parent Facilitator

Francisco Gonzalez

Transfers

Madison Tarver – moving from 30 minute Gate Duty at El Camino Real to 30 minute Gate Duty at Haven Drive.

Jessica Zuniga – moving from 2-1/2 Hour RSP Instructional Aide (PM) at Haven Drive School to 2-1/2 Hour RSP Instructional Aide (AM) at Haven Drive School.

Migrant Positions

Migrant Extended Day Instructional Aides

Alma Garcia	Nopjira Wongvitoothai
Marisol Cardenas	Rosario Mendez
Majestyn David Garcia	Guadalupe Tellez
Julie Michel	Carolina Fuentes
Esmeralda Fernandez	Yessica Ramos

Migrant Extended Day Instructional Aide – Haven Drive

Stacey Burton

Migrant Pre-K Instructional Aide – Sierra Vista

Oralia G. Flores

Migrant Pre-K Outreach Tutors

Yari Yariana Pantoja Calderon	Karina Leon
Esmeralda Fernandez	Crystal Estrada

Migrant Saturday School Custodians (2)

Crystal Jones	7:30 a.m. – 12:00 p.m.
Majestyn David Garcia	12:00 p.m. – 4:30 p.m.

Migrant Support Service Clerk – Saturday School

Marylú Carranza

Migrant Tutor/Saturday School Pre-K – 8th

Guadalupe Tellez	Karina Leon
Rosario Mendez	Elizabeth Nunez
Melissa Banuelos	Ileana Diaz
Norma Bojorquez	Consuelo Guerra

Resignation/Retirement

Daisey Chavez, Library Helper, resignation effective August 8, 2018.

Berenice Perez, Gate Duty at Bear Mountain School, resignation effective August 3, 2018.

Amanda Torres, RSP Instructional Aide and morning Gate Duty at Haven Drive School, resignation effective August 14, 2018.

AGREEMENTS

Consider approval of the Agreement between Kern County Superintendent of Schools and Arvin Union School District for the purpose of providing 21st Century Community Learning Grant Program Services.

21st Century Community Learning Grant Program Services.

Consider approval of the Addendum to Good Governance and Program Advisory Services Agreement between School Innovations & Achievement and Arvin Union School District to coordinate, schedule, visit each school and meet with administrators and school staff to review and

Good Governance and Program Advisory Services Agreement

document how all of the mandate programs are completed. Cost \$2,400.00. Funding: General Fund

EDUCATIONAL STUDY TRIPS

Consider approval of the educational study trip request for the Sierra Vista Students to attend Medieval Times in Buena Park, California on May 15, 2019. Funding Source: LCAP Incentive

Sierra Vista/Educational Study Trip/Medieval Times

Consider approval of the educational study trip request for the El Camino Real Students to attend Medieval Times in Buena Park, California on May 14, 2019. Funding Source: LCAP Incentive

El Camino Real/Educational Study Trip/Medieval Times

Consider approval of the educational study trip request for the Students to attend We Day California at the Forum in Los Angeles, California on April 25, 2019. Funding Source: Afterschool Program

Educational Study Trip/We Day California

INTERDISTRICTS

Approve the following Interdistrict Attendance Requests for the 2018/2019 school year based on childcare. (* indicates renewal)

Interdistrict/Childcare

Barrera, R. – Grade 2 – Arvin SD to DiGiorgio SD

*Diaz, C. – Grade 2 – Arvin SD to Lamont SD

Garcia, R. – Grade K – Arvin SD to DiGiorgio SD

Garcia, A. – Grade 4 – Arvin SD to DiGiorgio SD

Garcia, A. – Grade 4 – Arvin SD to DiGiorgio SD

Garcia, A. – Grade 5 – Arvin SD to DiGiorgio SD

Garcia, A. – Grade 8 – Arvin SD to DiGiorgio SD

Sandoval, J. – Grade 6 – Arvin SD to DiGiorgio SD

Approve the following Interdistrict Attendance Requests for the 2018/2019 school year based on parent employment. (* indicates renewal)

Interdistrict/Parent Employment

Chavez, A. – Grade 2 – Arvin SD to Fairfax SD

Chavez, P. – Grade 5 – Arvin SD to Fairfax SD

*Flores, D. – Grade 1 – Arvin SD to Fairfax SD

Moya-Mendez, Z. – Grade K – Arvin SD to Edison SD

Approve the following Interdistrict Attendance Requests for the 2018/2019 school year based on parent request. (* indicates renewal)

Interdistrict/Parent Request

*Arellano, M. – Grade 2 – Arvin SD to DiGiorgio SD

Delvna, N. – Grade 6 – Arvin SD to DiGiorgio SD

Delvna, G. – Grade 7 – Arvin SD to DiGiorgio SD

*Estrada, S. – Grade 2 – Arvin SD to DiGiorgio SD

*Estrada, R. – Grade 5 – Arvin SD to DiGiorgio SD

*Estrada, J. – Grade 8 – Arvin SD to DiGiorgio SD

Felix, Y. – Grade 2 – Arvin SD to DiGiorgio SD

Gonzalez, A. – Grade K – Arvin SD to DiGiorgio SD

Gonzalez, E. – Grade 3 – Arvin SD to DiGiorgio SD

Gonzalez, R. – Grade 3 – Arvin SD to DiGiorgio SD

Gonzalez, B. – Grade 6 – Arvin SD to DiGiorgio SD

*Jimenez, R. – Grade 1 – Arvin SD to DiGiorgio SD

*Jimenez, P. – Grade 4 – Arvin SD to DiGiorgio SD

*Jimenez, G. – Grade 6 – Arvin SD to DiGiorgio SD

Meza, R. – Grade 1 – Panama SD to Arvin SD

Orduno, E. – Grade 4 – Arvin SD to DiGiorgio SD

Rojas, L. – Grade TK – Arvin SD to DiGiorgio SD

Rojas, D. – Grade 3 – Arvin SD to DiGiorgio SD

Rojas, L. – Grade 5 – Arvin SD to DiGiorgio SD

Smith, H. – Grade 4 – Arvin SD to DiGiorgio SD

Smith, K. – Grade 7 – Arvin SD to DiGiorgio SD
 Smith, J. – Grade 8 – Arvin SD to DiGiorgio SD

Education Administration

On the motion of Mrs. Pichardo, seconded by Ms. Franetovich, the board unanimously approved the 2018/2019 Reclassification Exit Criteria for English Learners.

2018/2019 Reclassification
 Exit Criteria for English
 Learners

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

Personnel Administration

On the motion of Ms. Harris, seconded by Ms. Franetovich the board unanimously approved the Family Medical Leave Request from Eva Jimenez, Specially Funded Program Clerk at the District Office. Anticipated time off to begin August 8 through November 8, 2018 in order to care for her mother.

Family Medical Leave
 Request from Eva Jimenez

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

On the motion of Mrs. Rubio, seconded by Mrs. Pichardo, the board unanimously approved the Memorandum of Understanding between Arvin Union School District and California School Employees Association (CSEA), and it's Chapter 164, in regard to the District's need of one additional hour for a Special Day Classroom (SDC) Aide.

MOU/CSEA/Special Day
 Classroom (SDC) Aide

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

On the motion of Mrs. Rubio, seconded by Ms. Harris, the board unanimously approved the Memorandum of Understanding between Arvin Union School District and California School Employees Association (CSEA), and it's Chapter 164, in regard to the District's temporary need of one (1) hour of additional time for Speech Aide.

MOU/CSEA/Speech Aide

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

On the motion of Mrs. Pichardo, seconded by Mrs. Rubio, the board unanimously approved the corrected job range for Parent Facilitator, correction range 13.

Corrected Job Range for Parent Facilitator

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

General Administration

On the motion of Ms. Harris, seconded by Mrs. Rubio, the board unanimously approved to move the September Board Meeting to September 11, 2018 in order approve the unaudited actuals prior to September 15, 2018.

Date Change/September Board Meeting

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

On the motion of Mrs. Pichardo, seconded by Ms. Franetovich, the board unanimously approved the Drinking Water Implementation Grant between Arvin Union School District and California State Water Resources Control Board.

Drinking Water Implementation Grant

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

On the motion of Ms. Franetovich, seconded by Mrs. Pichardo, the board unanimously approved the Agreement for Professional Services between CliffordMoss and Arvin Union School District. Provider will, with consultation from Client, and for the direct benefit of Client, provide strategic communications services relating to Client's school facilities improvement program, including providing public information concerning the status of Client's school bond measure(s) relating to preparing for a potential school bond election on the November 2018 ballot in Kern County, California. Cost \$20,000. Funding Source: General Fund

Agreement for Professional Services with CliffordMoss

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

Mrs. Pichardo had a question on AR5141.32 Health Screening for School Entry. Mrs. Rivera had questions on AR1330 and BP3515.21.

First Reading of the following Board Policies, Administrative Regulations and Exhibits. (No Action Necessary) BP=Board Policy AR=Administrative Regulation E=Exhibit

First Reading of Board Policies

Revised Policies

- BP0415 Equity
- BP1020 Youth Services (DELETE)
- BP/AR1330 Use of School Facilities
- BP1400 Relations Between Other Governmental Agencies and the Schools
- BP2210 Administrative Discretion Regarding Board Policy
- BP3312.2 Educational Travel Program Contracts
- AR3312.2 Educational Travel Program Contracts (DELETE)
- BP/AR3320 Claims and Actions Against the District
- BP3515.21 Unmanned Aircraft Systems (Drones)
- AR5141.32 Health Screening for School Entry
- BP/AR6174 Education for English Learners
- BB9310 Board Policies

Business Administration

On the motion of Ms. Harris, seconded by Ms. Franetovich, the board unanimously approved the Master Agreement between Infinity Communications and Consulting Inc. and Arvin Union School District for professional services to ensure compliance with E-Rate program requirements for procurement of eligible systems and request for funding. This is a three-year agreement at a cost of \$4,500.00 per year. Funding Source: General Fund

Master Agreement with Infinity Communications and Consulting Inc.

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

On the motion of Mrs. Pichardo, seconded by Ms. Harris, the board unanimously approved the E-Rate Fund Recovery Contract between Infinity Communications and Consulting Inc. and Arvin Union School District for E-Rate years 2017/2018 and 2018/2019 to file forms and assist with responses with request for documentation and assist with appeals for funding. Expires August 31, 2019. Cost is \$7,075.00. Funding Source: General Fund

E-Rate Fund Recovery Contract with Infinity Communications and Consulting Inc.

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

Open Session

The Board previously approved this contract as presented at the August 6, 2018 regular Board meeting, and the Board made the required oral report of compensation and fringe benefits before taking that action. The contract was publicly available for review at that time, with a salary schedule reflecting the availability of a longevity increment. It has come to our attention that the oral report neglected to specifically mention the availability of the longevity increment referenced on the salary schedule. In an abundance of caution, we wish to report the additional element of compensation of a

longevity increment (1,688 after 20 years of service, and an additional \$1,688 after 30 years) and to ratify the approval of the contract.

On the motion of Mrs. Rubio, seconded by Ms. Harris, the board unanimously approved the ratification of contract of employment for Mrs. Georgia Rhett.

Superintendent/Ratification of Contract of Employment

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

Closed Session

The board adjourned to closed session at 8:48p.m. for the following items:

Closed Session/Public Employment/Assistant Superintendent

PUBLIC EMPLOYMENT (OTHER THAN COMPENSATION)

Job Title: Assistant Superintendent

Resumed to open session at 9:06p.m.

Report of action taken in closed session:

On the motion of Mrs. Rubio, seconded by Ms. Harris, the board unanimously identified Mrs. Emma Pereida-Martinez for candidate subject to contract negotiations for the position of Assistant Superintendent.

Assistant Superintendent Identified/Emma Pereida-Martinez

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich		X		
Ruth Harris	X			

Open Session

APPOINTMENT OF LABOR NEGOTIATOR(S) (Government Code section 54957.6)

The Board will consider the appointment of one or more labor negotiator(s) to represent the Board in discussing salary and benefits with candidates for an unrepresented employee (Assistant Superintendent). The Board will identify in open session any representatives designated.

On the motion of Mrs. Rivera, seconded by Ms. Harris, the board unanimously approved Mrs. Rivera and Mrs. Rubio as designated representatives.

Appointment of Negotiators/Assistant Superintendent

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

Closed Session

The board adjourned to closed session at 9:08p.m. for the following items:

Already addressed in 14.1 PUBLIC EMPLOYMENT (OTHER THAN COMPENSATION)
Job Title: Assistant Superintendent

CONFERENCE WITH LABOR NEGOTIATOR(S) (Government Code Section 54957.6)
Agency Designated Representatives: As identified in previous open session.
Unrepresented Candidate for Employment
Position: Assistant Superintendent

Resumed to open session at 9:41p.m.

Open Session

The Board will now consider the appointment of the Assistant Superintendent and proposed employment contract for a term beginning September 15, 2018, and ending June 30, 2019 based on a 220-day work year. The proposed contract calls for an annual salary of \$132,970.00 (Step 5 on the [revised] salary schedule for the position) and provides the same health and welfare benefits (and, if applicable, post-retirement health and welfare benefits) as provided to District certificated employees, along with a Master’s Degree stipend of \$1500.00 per year, all applicable longevity and anniversary increments, and payment of ACSA dues.

On the motion of Mrs. Pichardo, seconded by Ms. Harris, the board unanimously approved the contract pending the current administrative salary negotiations. The Assistant Superintendent salary may be re-negotiated before the end of this contract.

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

Board Member Reports/Future Agenda

None

Adjournment

On motion of Mrs. Rubio, seconded by Mrs. Pichardo, the board unanimously adjourned the meeting at 9:43p.m.

Board Member	Yay	Nay	Absent	Abstained
Geri Rivera	X			
Toni Pichardo	X			
Anabel Rubio	X			
Monica Franetovich	X			
Ruth Harris	X			

Clerk _____ Secretary _____

The next regular meeting of the Board of Education will be Tuesday, September 11, 2018 at 6:00pm.

Closed Session/Conference with Labor Negotiators

Open Session/Appointment of Superintendent

Open Session/Proposed Employment Contract

Board Member Reports/Future Agenda

Adjournment

Next Regular Meeting