



BREANNA LUNGO-KOEHN
MAYOR

City of Medford

OFFICE OF THE MAYOR

City Hall - Rooms 202
Medford, Massachusetts 02155
Telephone (781) 393-2409

FAX: (781) 393-2514
TDD: (781) 393-2516
E-mail: mayor@medford-ma.gov

MAYOR'S TASK FORCE ON FIRE DEPARTMENT FACILITIES

I hereby establish this Task Force, the **Mayor's Task Force on Fire Department Facilities**, for the following purpose:

- (1) To evaluate and assess the current state of repair of facilities currently utilized by the Medford Fire Department; such assessment shall include an evaluation of the current use, industry standards for operation, current needs of the Medford Fire Department, and public safety concerns;
- (2) To develop strategies for bringing the facilities currently utilized by the Medford Fire Department in-line with current industry standards of operation, the current needs of the Medford Fire Department, and public safety needs including but not limited to the reuse, replacement, relocation, or consolidation of facilities; and
- (3) To advise and make recommendations to Her Honor the Mayor as to the reuse, replacement, relocation, or consolidation of facilities currently being utilized by the Medford Fire Department.

The Task Force shall be comprised of the following individuals or their designees, if applicable:

- (1) One person, selected by the Mayor at her discretion, to serve as Chairperson;
- (2) No fewer than two (2) individuals and/or residents of the City of Medford with a professional background, experience, or interest related to issues of this type, appointed by the Mayor;
- (3) The Chief of Department of the Medford Fire Department or his designee;
- (4) Three members of IAFF Local 1032, selected by the President of IAFF Local 1032;
- (5) The Finance Director/Auditor for the City of Medford; and

The Task Force, subject to available funding or appropriation, may, with the approval of Her Honor the Mayor, employ the services of an Owner's Project Manager, building specialists, public safety experts, or any other individual or entity that may assist in the completion of this charge. City staff shall be made available to the Task Force to assist with completing this charge.

The Commission is directed to begin work immediately and submit a report with their recommendations within one-hundred and eighty days (180) of this date.

Signed,


Breanna Lungo-Koehn
Mayor

10/1/20
Date