



BREANNA LUNGO-KOEHN  
MAYOR

# City of Medford

OFFICE OF THE MAYOR

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## MAYOR'S COMMISSION ON PARKING POLICY AND ENFORCEMENT

I hereby establish this Committee, the **Mayor's Commission on Parking Policy and Enforcement**, for the following purpose:

- (1) To evaluate the City of Medford's current policies pertaining to on-street parking in residential, commercial, and industrial areas;
- (2) To evaluate the feasibility and efficacy of area-wide parking policies as it relates to the MBTA Green Line Extension, scheduled to open in late 2021;
- (3) To study the fees currently assessed for on-street parking in the City of Medford, including meters, passes, and permits;
- (4) To study the methods of parking fee collection in the City of Medford;
- (5) To evaluate the City of Medford's current arrangement of parking enforcement, to wit, the outsourcing of parking administration and enforcement to a third-party vendor; and
- (6) To make recommendations of policy changes to Her Honor the Mayor, if necessary.

The Commission shall be comprised of the following individuals or their designees, if applicable:

- (1) One resident, appointed by the Mayor, to serve as Chairperson;
- (2) No fewer than three residents and/or business owners of the City of Medford, appointed by the Mayor;
- (3) One member of the Medford City Council, appointed by the Mayor; and
- (4) The Chief of the Medford Police Department or his designee.

City staff shall be made available to the Commission to assist with completing this charge.

The Commission is directed to begin work immediately and submit a report to the Mayor with their recommendations by March 31, 2021.

Signed,

Breanna Lungo-Koehn  
Mayor

10/5/20  
Date