



ATHENS-MEIGS EDUCATIONAL SERVICE CENTER

Heather Wolfe, Superintendent/Teresa McGinnis, Treasurer
21 Birge Drive
Chauncey, Ohio 45719
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CALENDAR AMENDMENT REQUEST

Name:

Date:

Reason for Request:

Scheduled Date(s) to be Off:

Unscheduled Date(s) to be Worked:

Specific Work to be Completed on Unscheduled Date(s) if not Explained Above:

Employee Signature:

APPROVAL:

Supervisor:

Superintendent:

Treasurer:

Athens-Meigs Educational Service Center has dedicated itself to providing equal admission opportunities, equal education opportunities, and equal employment opportunities to all people regardless of race, color, faith, and national origin, ancestry, citizenship status, religion, sex, economic status, age, disability, military status or on the basis of legally acquired genetic information.