

JTHS Summer Technology Assistant

(4 Positions – 2 at each Campus)

Job Description

Performance responsibilities:

- Professionally handle technology equipment including unboxing, packing relocating, inspecting, cleaning, minor repairs, and imaging
- Troubleshoot software, hardware, and network related issues
- Provide student help desk support
- Perform other tasks or projects as assigned

The successful candidate must have:

- Excellent organizational, communication and interpersonal skills
- Technical knowledge in computer repair and maintenance
- General knowledge of local area networks
- Be able to lift 50 pounds

Work schedule

- June 6th through August 5th with the week of July 4th off
- Hours/Days: 7 AM – Noon, Monday – Thursday

Pay Rate: \$ 12.00 per hour

Required: Birth or baptism certificate and completed W4 prior to starting work if hired.